

The Workshop Meeting of the Board of Trustees of the Village of Albion was held Wednesday, June 4, 2025, at 6:00 PM, Village Hall, 35 East Bank Street, Albion New York.

Present were Trustee Joyce Riley, Trustee William Gabalski, and Trustee Timothy McMurray

Deputy Mayor Greg Bennett enters meeting at 6:09PM

Absent: Mayor Angel Javier Jr

Present: Superintendent of Public Works James Pahura, Police Chief David Mogle, Animal Control Officer Harry Papponetti, Water Treatment Plant Chief Operator Levi Boyer, Code Enforcement Officer Chris Kinter and Cemetery Superintendent Jason Zicari

Absent: Park & Recreation Director John Grillo and Pollution Control Plant Chief Operator Aric Albright

Residents: 1

Trustee Riley opened the meeting with a pledge of allegiance at 6:07PM

DEPARTMENT HEAD BOARD REPORT

RESIGNATION

Moved by Trustee Riley and seconded by Trustee McMurray to accept the resignation from Police Officer, Justyn Haines effective 5/18/2025

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

FILL VACANCY

Moved by Trustee Bennett and seconded by Trustee McMurray to allow Police Chief Mogle to move forward with filling the vacancy for the Full-Time Police Officer position

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

The Board and Chief wanted to acknowledge the three Police Officers involved in the incident on 5/10/2025. Both commended their professional conduct and effective response to the matter. Thank you, Sergeant William Francis, Sergeant Robert Wagner IV and Officer Nathaniel Staines,

CEMETERY PRICING

Moved by Trustee Gabalski and seconded by Trustee McMurray to approve the increases to cemetery services, effective 6/5/2025. Rate schedule available at Mt. Albion Cemetery

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

WATER TESTING RATES

Moved by Trustee Gabalski and seconded by Trustee McMurray to approve the increase in sample rates for water sampling, effective 8/1/2025. Rate schedule available at Albion Water Treatment Plant

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

APPROVE MEETING MINUTES

Moved by Trustee McMurray and seconded by Trustee Bennett approving the minutes for May 14, 2025, with the correction regarding changing Trustee Riley as Excused rather than Absent

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

TREASURERS REPORT

Moved by Trustee McMurray and seconded by Trustee Bennett to accept the April treasurer's report

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

BUDGET ADJUSTMENTS

Moved by Trustee McMurray and seconded by Trustee Riley to approve the following budget adjustments/use of funds/payment of invoices for the 2025 budget

July 3rd Celebration

- Increase rev line A0.0000.2705 Donations \$250.00 Albion Elks #1006
\$500.00 Batavia Downs-OTB
\$62.00 bottle/can drive

- Funds placed in reserves

Uline Invoice for 6-6' picnic tables for park program

- Decrease exp line A0.7310.0103 (Park Supervisors pay line) \$1993.55
- Increase exp line A0.7310.0405 (park supplies) \$1993.55

Final Fluoridation Grant close out

- Decrease exp line F0.1990.0401 (Contingency) \$3423.50
- Increase exp line F0.8320.0203 \$3423.50

► Use of Contingency

Koester Invoice-WTP Filter repair

- | | |
|---|------------|
| - Decrease exp line F0.8330.0104 (water plant-50%) | \$25906.40 |
| - Decrease exp line F0.8330.0404 (Chlorine Dioxide Maint) | \$9020.10 |
| - Decrease exp line F0.8330.0418 (Sodium Chlorite) | \$4703.50 |
| - Increase exp line F0.8320.0402 (Bldg Maint) | \$39630.00 |

WILA 1

- | | | |
|--------------------------------------|-----------|---------|
| - Increase exp line H0.8320.0200.010 | \$1604.25 | Donegan |
| - Increase rev line H0.8320.3991.010 | \$1604.25 | |

WIIA 2

- | | | |
|--------------------------------------|----------|---------|
| - Increase exp line H0.8320.0200.013 | \$776.25 | Donegan |
| - Increase rev line H0.8320.3991.013 | \$776.25 | |

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

WATER ADMIN CHARGES

Moved by Trustee McMurray and seconded by Trustee Bennet to approve the price increases for water fees, effective 6/5/2025

Frozen Meter Charge	\$250.00
Turn on/off	\$50.00

Account set up	\$50.00
Non-Payment turn on	\$100.00

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

2024-2025 BUDGET ADJUSTMENTS

Moved by Trustee McMurray and Trustee Bennett to allow Clerk to make year-end adjustments as necessary

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

SPECIAL EVENT PERMIT

Moved by Trustee McMurray and seconded by Trustee Bennett to approve the following special events permit and street closure:

Family Fun Day-Harvest Christian Church	8/8/2025 (8am-10am), 8/9/25 (7am-5pm) Bullard Park
Bounce for Bullard-Susan Oschmann	6/14/2025 (11:30am-4:30pm) Bullard Park
Holy Family Lawn Fete-Holy Family Parish	8/10/2025 (7am-7pm) 106 S Main St
o Close W Park St from Main St to Liberty St	

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

EMPLOYMENT APPLICATIONS

Accept the following applications to be kept on file for one (1) year

Jon Kingdollar Cemetery-Seasonal

ATTEND CONFERENCE

Moved by Trustee McMurray and seconded by Trustee Riley to allow Deputy Treasurer, Michelle Martin Rice to attend the 2025 Edge Conference, 9/28/25-10/2/2025 for Logics training

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

BREAK REQUEST

Moved by Trustee Riley and seconded by Trustee McMurray to approve the sewer break request for Duke Properties, 431 W state St Lot 13, \$880.39

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

PAYMENT OF VILLAGE BILLS

Moved by Trustee McMurray and seconded by Trustee Bennett approving the year-end journal entries and the payment of the following Village bills: Vouchers #48351-48394

General	\$11,904.01
Water	\$41,910.81
Sewer	\$5,030.35
Capital	\$97,162.50

ENTER EXECUTIVE

Moved by Trustee Bennett and seconded by Trustee McMurray to enter executive at 7:02PM to discuss contracts

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

Trustee McMurray exits meeting at 7:17PM

EXIT EXECUTIVE

Moved by Trustee Bennett and seconded by Trustee Riley to exit executive at 7:47PM

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	

SCHEDULE PUBLIC HEARING

Moved by Trustee Riley and seconded by Trustee Bennett to schedule a public hearing 7/9/2025 at 6PM, for the request from Paul and Jodi Zeppetella to change the street name from Nashburn St to Zeppetella Way

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	

REMOVE LATE FEES REQUEST

Board chose not to remove water/sewer penalties per request from Bertha Hill

ELECTRIC PROVIDER

Moved by Trustee Bennett and seconded by Trustee Riley to utilize Municipal Electric and Gas for electric usage

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	

WIIA I & II PROJECT

Clerk updated Board on financial status of projects

ENTER EXECUTIVE

Moved by Trustee Riley and seconded by Trustee Bennett to enter executive at 8:05PM to discuss contract negotiations

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	

Village Clerk left meeting at 8:05PM, Trustee Riley continued with minutes

EXIT EXECUTIVE

Moved by Trustee Bennett and seconded by Trustee Riley to exit executive at 8:22PM

MEETING ADJOURNED

Moved by Trustee Gabalski and seconded by Trustee Bennett having no further business, the meeting is hereby adjourned at 8:22PM

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	

Respectfully submitted,

Tracy A. VanSkiver
Clerk-Treasurer