

State of New York
Department of Transportation
PERM 33c Special Use Permit

General Information

Name of Activity: MEMORIAL DAY PARADE Type of Activity: PARADE

Date of Activity: MAY 26, 2025 Time of Activity: 10:00 AM TO 11:00 AM

VILLAGE OF ALBION

Applicant (city/town/village, organization, person)

35-37 EAST BANK STREET

Mailing Address

ALBION, NY 14411

City, State, Zip Code

jpahura@villageofalbionny.com

Email Address

JAMES PAHURA

Authorized Representative (if not individual)

585-589-7061

Telephone (including area code)

585-944-0135

Cell Phone (including area code)

Email Address

Location-NYS DOT Region ORLEANS COUNTY - NYSDOT REGION 4

Resident Engineer: (name) JEFF BRALEY, P.E. (Residency no.) 4-1

(name) JOSHUA MULLEN (ARE) 4-1

Regional Traffic Engineer(s): (names) MATTHEW ORAVEC, P.E.

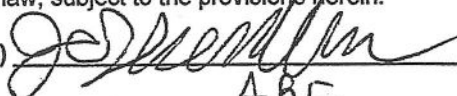
Location (State highways by route number and street name as well as municipality):
START ON STATE ROUTE 98 AT THE ORLEANS COUNTY COURT HOUSE, TRAVEL SOUTH AND TURN EAST ONTO ROUTE 31, END AT ALBION MIDDLE SCHOOL.

Description of traffic control devices to be utilized (if required) and their location:
BARRICADES, POLICE AND FIRE POLICE AS PER ATTACHED EVENT ACTION PLAN.

Acknowledgement

Pursuant to Section 1640(a)(12) or 1660(a)(6)(i) of the State Vehicle & Traffic Law, this permit acknowledges that the Village/Town of Albion is regulating a special event which occurs on the named State highway above. If the special event requires the temporary placement of traffic control devices in the State highway right-of-way, then in addition, the following authorization is granted:

Pursuant to Section 1684 of the State Vehicle & Traffic Law, the Department of Transportation of the State of New York, by this Order, hereby authorizes the temporarily placement of traffic control devices on State highways in the State of New York as listed above, consistent with Federal, State and local law, subject to the provisions herein.

Regional Traffic Engineer: (signature)  (date) 2-12-25

ARE

Region 4

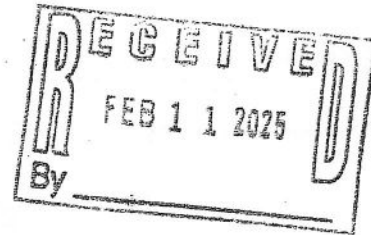
PERM 33c (5/13)

For: Matthew Oravec, PE



**State of New York
Department of Transportation**

PERM 33c



**Application
for the Use of
State Highway/NYSDOT Property
When an event is regulated by the
City/Village/Town(s)**

For events such as parades, processions, assemblages, walk-a-thons, festivals, civic or cultural events, single-county races, etc.

A PERM 33c is required when an event such as a parade, procession, assemblage, walk-a-thon, festival, civic or cultural event, single-county race, etc., is planned to take place on state highway right-of-way, the local Municipality is regulating the event, and the event will either require placing items (signs, barricades, etc) within the state highway right-of-way, or it will block traffic on a state highway.

NEW YORK STATE DEPARTMENT OF TRANSPORTATION
APPLICATION FOR SPECIAL USE

Complete this application form and Operation and Safety Plan Checklist in this packet and submit the original a minimum of 1 month prior to the event date to NYSDOT for approval. Also keep a copy for your records. Upon approval, one copy will be returned to you that will serve as permission for the Special Use.

Return the application to:

New York State Department of Transportation - Regional Traffic Engineer, NYSDOT Region _____

1. Special Use Event: MEMORIAL DAY PARADE
Name of Event
MAY 26, 2025 10AM - 11AM 250
Date(s) Time(s) # of Participants

2. Type of Special Use Event:

Parade or Procession Assemblage Walk-a-thon Festival Single-county race Other _____

3. Location (specify highways by route number and/or street name, by municipality):

START ON STATE ROUTE 98 AT THE ORLEANS COUNTY COURTHOUSE, TRAVEL SOUTH AND TURN EAST ONTO ROUTE 31, END AT ALBION MIDDLE SCHOOL

4. Applicant Information:

VILLAGE OF ALBION
Applicant (city/town/village)
35-37 EAST BANK STREET
Mailing Address
ALBION NY 14411
City, State, Zip Code
jpahura@villageofalbionny.com
Email Address

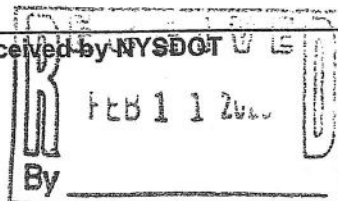
JAMES PAHURA
Authorized Representative
585-589-7061
Telephone (including area code)
585-944-0135
Cell Phone (including area code)
SAME
Email Address (if different from Applicant)
Web Site Address (if appropriate)

Acknowledgment. On behalf of the applicant, I hereby request permission for a Special Use, and do acknowledge and agree to the terms and conditions and obligations set forth in this application and warrant compliance therewith. The attached documents are also made a part hereof and attached hereto:

Application Received by:

James Pahura
Applicant or Authorized Representative's Signature
2/11/25
Date

NYSDOT Representative's Signature
Date Received by NYSDOT _____



OPERATION AND SAFETY PLAN CHECKLIST

Please supply the following information or note as "Not Applicable."

Event Map and Description – Some events are confined to a specific site along a highway (e.g. festival), while others may extend for a significant distance (e.g. parades, races). Where appropriate, please show on a map the event location, start and finish lines, direction of travel, railroad crossings, and detour (if present). For the description, include start and ending times and the type of event.

Operation and Safety Plan – Please indicate locations where event participants will violate the normal "rules of the road" and all locations where traffic will be required to stop where they would not ordinarily have to stop. For example:

At the intersection of NY 5 and Main Street a police officer will be stopping eastbound traffic on NY 5 to allow bicyclists to proceed through the stop sign on Main Street.

On NY 9A between Smith Rd. and Jones Rd., runners will be on the left shoulder running against traffic instead of on the sidewalk.

Also indicate any locations where temporary traffic control devices (e.g., cones, pavement markings, signs, barricades) will be placed within the State right-of-way. If temporary signs will be used, please indicate the size, color, and wording for each sign. For example:

NY 25A will be closed at Main St. using barricades and cones. Detour signs will direct motorists to use Elm and Pine Streets to get back onto NY 25A.

Responsibilities of Applicant

- 1. Limitations on Use.** The specific site identified in this permission, and only that portion identified, will be available for use by Applicant only for the purpose stated in this permission and only on the date(s) and for the duration designated in this permission. The authorization herein shall be only for the actual duration of the event.
- 2. Conditions of Use.** NYSDOT makes no affirmation that the state-owned site to be used for the event has been designed, constructed, or maintained for the purpose of the conduct of the event. The Applicant assumes full responsibility for planning and conducting a safe and orderly event that does not expose participants or the public to any unreasonable hazards and that involves a minimal disruption of the normal uses of the state and local highway systems. **It shall be the sole obligation of the Applicant to determine whether the site is suitable for the purpose of safely conducting the event.** The Applicant assumes all responsibility for assuring that the use of the highway/property conforms to applicable requirements of law, including, but not limited to those set forth herein.
- 3. Indemnification:** NYSDOT shall not be liable for any damage or injury to the Applicant, employees, event organizers and volunteers, or participants, or any other person, or to any property, occurring on the site covered by this permission or any part thereof associated in any way with Applicant's use of the site. To the fullest extent permitted by law, the Applicant agrees to defend, indemnify and hold harmless the State of New York, NYSDOT, and their agents from and against all claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of any claim for personal injuries, property damage or wrongful death associated in any way with the Applicant's or participants' use of the involved site(s,) or in any way related to the event, no matter how caused. There is no requirement that municipalities have, or provide proof that they have insurance. However, the municipality agrees to take responsibility for its operations under this permit. Municipalities are encouraged to have a **"PERM 1 Undertaking"** on file with NYSDOT.
- 4. Termination of the Permission.** NYSDOT shall have the right, in its sole discretion, at any time to terminate this permission, or any portion thereof, should it be necessary due to operations or other reasonable need of NYSDOT, by giving written notice of termination of the permission. Any termination by NYSDOT shall in no way constitute or be deemed a breach of this Permission and no liability shall be incurred by or arise against NYSDOT, its agents and employees for loss of profits or any other damages.
- 5. Applicant's Use of the Highway/Property.** The Applicant shall exercise due care in its use of the site and shall upon the expiration, termination, or cancellation of the issued permission, surrender the site in as good a condition as on the effective date of this permission, ordinary wear and tear excepted. **The Applicant shall designate a representative to conduct both a pre-event and post-event field review of the event course with the NYSDOT Resident Engineer(s) to determine what damage may or may not have resulted from the event.** The Resident Engineer is given the authority to determine if any of the post-event damage is required to be repaired.
- 6. Agency's Representative.** The Commissioner of the NYS Department of Transportation, or his/her designee, shall be, and hereby is authorized to act for and on behalf of NYSDOT.
- 7. Reporting Requirements.** The Permittee agrees to notify the Agency's representative about any hazardous or unsafe conditions and about any accidents that occur during the event immediately upon the discovery of such condition or accident.
- 8. Legal.** The privilege granted by this permission does not authorize any infringement of federal, state or local laws or regulations, is limited to the extent of the authority of NYSDOT and is transferable and assignable only with the written consent of the Commissioner of Transportation. The Commissioner reserves the right to modify fees and to revoke or annul the permission at any time, at his/her discretion without a hearing or the necessity of showing cause.

Parade Time & Date

May 26, 2025 09:00 Line Up
 10:00 Start
 10:30 Estimated End

Parade Route

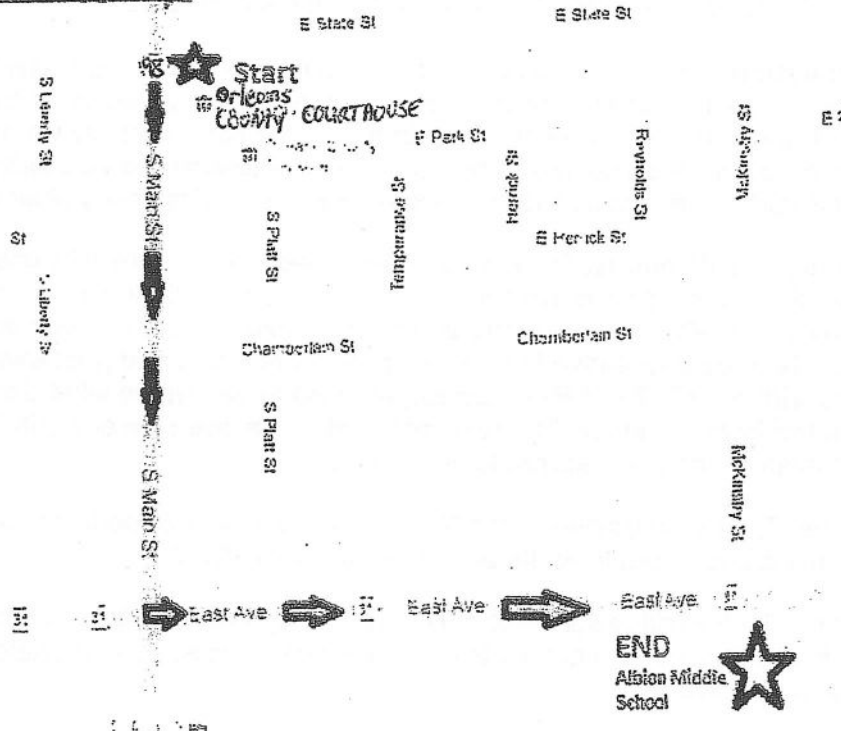
Start: South Main Street (Rt.98) @ East State Street

 South on South Main Street (RT.98) to East Ave. (RT. 31)

 East on East Ave. (RT.31) to Albion Middle School

End: Albion Middle School (East Ave. RT. 31 @ McKinstry St.)

Parade Route Map



Intersection List

South Main Street (RT.98) @ E/W State Street
South Main Street (RT.98) @ E/W Park Street
South Main Street (RT.98) @ Beaver Street
South Main Street (RT.98) @ Chamberlain Street
South Main Street (RT.98) @ Railroad Crossing
South Main Street (RT.98) @ E/W Avenue (RT.31)
East Avenue (RT.31) @ S. Platt Street
East Avenue (RT.31) @ McKinstry Street
East Avenue (RT.31) @ Clarendon Street

Traffic Control Points

Just prior to Parade Line-up and Start Channelizing Devices will be set up and intersections requiring sworn personnel will be in place as follows:

South Main Street (RT.98) @ E/W State Street

- Normally Controlled by Traffic Signal
- Police / Peace Officer to be placed at location to detour traffic onto E/W State Street and provide detour instructions
- Intersection released upon parade start
- Police / Peace Officer to be re-deployed and utilized at Rt. 31 and Clarendon Street

South Main Street (RT.98) @ E/W Park Street

- Normally Controlled by Stop Sign
- Police / Peace Officer to be placed at location to detour traffic for parade line up
- Intersection released upon parade start

South Main Street (RT.98) @ Beaver Street

- Normally Controlled by Stop Sign
- Channelizing Device to be placed at intersection closing intersection
- Channelizing Device to be placed at Beaver Street @ Liberty Street closing street West of Intersection

South Main Street (RT.98) @ Chamberlain Street

- Normally Controlled by Stop Sign
- Channelizing Device to be placed at intersection closing intersection
- Channelizing Device to be placed at Chamberlain Street @ South Platt Street closing street East of Intersection

South Main Street (RT.98) @ Railroad Crossing

- Normally Controlled by Rail Road Crossing Gates
- Volunteer to be placed at crossing to be observant for oncoming trains
- In event of approaching train parade will be stopped and parade participants to be placed 50' from crossing

South Main Street (RT.98) @ E/W Avenue (RT.31)

- Normally Controlled by Traffic Signal
- Police / Peace Officer to be placed at location to detour traffic depending on parade location and direction of travel desired by motorist

East Avenue (RT.31) @ S. Platt Street

- Normally Controlled by Stop Sign
- Channelizing Device to be placed at intersection closing intersection
- Adequate parking lot in area for motorist to turn around

East Avenue (RT.31) @ McKinstry Street

- Normally Controlled by Stop Sign
- Channelizing Device to be placed at intersection closing intersection
- Adequate parking lot in area for motorist to turn around

East Avenue (RT.31) @ Clarendon Street

- Police / Peace Officer to be placed at location to detour traffic once parade reaches RT.31 @ RT. 98
- Police / Peace Officer that was located at Main and State will relocate to this location on parade start.

Firepolice Usage:

FirePolice will be used for the egress of Emergency Fire Equipment that need to enter, exit or travel through the Parade in the event of a Fire Emergency. The locations of the egress points will be determined before the Parade start and the Fire Department will be advised of the locations.

Event Commander / Operations Commander:

Albion Police Officer assigned on the Morning of the Parade

SAFETY EQUIPMENT AND BRIEFING

Reflective Vests: All personnel controlling traffic under this order will wear an ANSI 207-2006 compliant Reflective Safety Vest at all times.

Radio Communications: All personnel controlling traffic under this order will have a 2-way radios that will allow for communication of information with each other as it pertains to the Parade Detail.
COMMON 7 will be the primary Channel

February 12, 2025

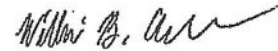
New York State Department of Transportation
Attn: Joshua Mullen
joshua.mullen@got.ny.gov

Re: Memorial Day Parade

To Whom It May Concern:

The Village of Albion Memorial Day Parade is taking place on Monday May 26, 2025. The Albion Police Department will be completing an event action plan for this event and will be aiding with traffic control during that day/time.

Sincerely,



William B. Annable
Lieutenant-Albion Police Department

