

The Regular Meeting of the Board of Trustees of the Village of Albion was held Monday, April 14, 2025, at 6:00 PM, Village Hall, 35 East Bank Street, Albion New York.

Present were Mayor Angel Javier Jr, Deputy Mayor Greg Bennett, Trustee Joyce Riley, Trustee Timothy McMurray, and Trustee William Gabalski

1 Resident

Meeting audio was recorded and kept on file.

Mayor Javier opened the meeting with a pledge of allegiance at 6:00 PM.

**OPEN PUBLIC HEARING**

Moved by Trustee McMurray and seconded by Trustee Bennett to open the public hearing at 6:00pm to hear from the public on the Local Law 2-2025, Override the tax levy limit established in General municipal Law §3-c

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

**CLOSE PUBLIC HEARING**

Moved by Trustee McMurray and seconded by Trustee Riley to close public hearing at 6:26pm

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

**APPROVE LOCAL LAW 2-2025**

Moved by Trustee McMurray and Trustee Bennett to approve the local law 2-2025, overriding the tax levy limit established in general Municipal Law §3-c

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

**APPROVE REQUEST**

Moved by Trustee McMurray and seconded by Trustee Bennett to approve the use of the E Bank St municipal parking lot June 13<sup>th</sup> & 14<sup>th</sup> for the Annual Strawberry Festival

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

**ANNUAL APPOINTMENTS**

Moved by Trustee Bennett and seconded by Trustee McMurray to allow the Mayor to appoint the following annual appointments

- Disaster Coordinator to expire April 2027
- Fair Housing Officer to expire April 2027
- Zoning Board to expire April 2030
- Library Board to expire April 2027
- Planning Board to expire April 2031
- Grievance Committee to expire April 2026
- Recreation Committee to expire April 2026

Police Chief, David Mogle  
 Clerk-Treasurer, Tracy VanSkiver  
 Jeanette Riley and Craig Tuohey  
 Sandra Walter  
 Janet Navarra  
 Jeff Holler, Annette Finch and \_\_\_\_  
 John Grillo, Bernie Baldwin, Geno  
 Allport, Annette Finch, Susan  
 Oschmann, Mike Beach, Terry  
 Wilbert, and Lisa DeCarlo

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

**PROCUREMENT POLICY**

Moved by Trustee Riley and seconded by Trustee McMurray to approve Chapter 66 of the Village Code-Procurement Policy

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

**ACCESS CONTROL POLICY**

Moved by Trustee McMurray and seconded by Trustee Bennett to approve the access control policy

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

**ADOPT RESOLUTION 2025-04**

RESOLUTION 2025-04

**DESIGNATION DEPOSITORIES**

At a meeting of the Village of Albion Board of Trustees held on the 14th day of April 2025 at 6:00PM at 35-37 East Bank Street, Albion, New York at which the following were:

PRESENT:   Angel Javier Jr, Mayor  
                   Joyce Riley, Trustee  
                   William Gabalski, Trustee  
                   Greg Bennett, Deputy Mayor  
                   Tim McMurray, Trustee

Trustee Riley moved the adoption of the following resolution, Trustee McMurray, seconded the motion.

Pursuant to Village Law 4-412 (3) (2)

WHEREAS, the Board of Trustees has determined that the Village Law Section 4-412 (3) (2) requires the designation of banks or trust companies for the deposit of all Village monies:

**NOW THEREFORE BE IT RESOLVED:**

Section 1. That the Board of Trustees designates the following institutions as depositories of all money received by the Village Treasurer, Clerk and Receiver of taxes: Key Bank, 5Star, JP Morgan Chase and NYCLASS

This resolution shall take effect immediately.

UPON being put to a vote, the following “AYE” in favor of the foregoing resolution:

Mayor, Angel Javier Jr  
 Trustee, Joyce Riley-Aye  
 Trustee, William Gabalski-Aye  
 Deputy Mayor, Greg Bennett-Aye  
 Trustee, Timothy McMurray-Aye

This resolution was deemed passed April 14, 2025

**ADOPT RESOLUTION 2025-05**

RESOLUTION 2025-05

INVESTMENT POLICY

At a meeting of the Village of Albion Board of Trustees held on the 14<sup>th</sup> day of April 2025 at 6:00PM at 35-37 East Bank Street, Albion, New York at which the following were:

PRESENT: Angel Javier Jr, Mayor  
Joyce Riley, Trustee  
William Gabalski, Trustee  
Greg Bennett, Deputy Mayor  
Tim McMurray, Trustee

Trustee Bennett moved the adoption of the following resolution, Trustee McMurray, seconded the motion.

§20-1 Scope.

This investment policy applies to all moneys and other financial resources available for investment on behalf of the Village of Albion.

§20-2 Objectives.

The primary objectives of the local government's investment activities are, in priority order, to:

- A. To conform with all applicable federal, state and other requirements (legal).
- B. Adequately safeguard principal (safety).
- C. Provide sufficient liquidity to meet all operating requirements (liquidity).
- D. Obtain a reasonable rate of return (yield).

§20-3 Delegation of authority.

The governing board's responsibility for administration of the investment program is delegated to the Treasurer, who shall maintain an adequate internal control structure to provide a satisfactory level of accountability based on a database or records incorporating description and amounts of investments, transaction dates and other relevant information and regulate the activities of subordinate employees.

§20-4 Responsibilities of participants.

A. All participants in the investment process shall seek to act responsibly as custodians of the public trust and shall avoid any transaction that might impair public confidence in the ability of the Village of Albion to govern effectively.

B. Investments shall be made with judgement and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of the principal as well as the probable income to be derived.

C. All participants involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

§20-5 Diversification.

It is the policy of the Village of Albion to diversify its deposits and investments by financial institution, by investment instrument and by maturity scheduling.

§20-6 Internal controls.

A. It is the policy of the Village of Albion for all monies collected by any officer or employee of the government to be transferred to the Treasurer within five (5) days of the deposit or within the time period specified by law, whichever is shorter.

B. The Treasurer is responsible for establishing and maintaining an internal control structure to provide reasonable, but not absolute, assurance that deposits and investments are safeguarded against loss from unauthorized use or disposition and that transactions are executed in accordance with management authorization and recorded properly and are managed in compliance with applicable laws and regulations.

§20-7 Designation of depositories.

The banks and trust companies authorized for the deposit of money up to the following maximum amounts are:

<b>Depository Name</b>	<b>Maximum Amount</b>	<b>Officer</b>
Key Bank	\$5,000,000.00	Clerk-Treasurer, Deputy Clerk and Deputy Treasurer
5 Star	\$5,000,000.00	Clerk-Treasurer, Deputy Clerk and Deputy Treasurer
JP Morgan Chase	\$5,000,000.00	Clerk-Treasurer, Deputy Clerk and Deputy Treasurer
NYCLASS	\$5,000,000.00	Clerk-Treasurer, Deputy Clerk and Deputy Treasurer

§20-8 Collateralizing of deposits.

In accordance with the provisions of General Municipal Law § 10, all deposits of the Village of Albion, including certificates of deposit and special time deposits, in excess of the amount insured under the provisions of the Federal Deposit Insurance Act, shall be secured by:

A. A pledge of eligible securities with an aggregate market value, or provided by General Municipal Law § 10, equal to the aggregate amount of deposits from the categories designated in Appendix A to this policy.<sup>[1]</sup>

[1]: Editor’s Note: Said Appendix A, Schedule of Eligible Securities, is attached to and made a part of this chapter.

§20-9 Safekeeping and collateralization.

A. Eligible securities used for collateralizing deposits shall be held by the depository and/or a third-party bank or trust company subject to security and custodial agreements.

B. The security agreement shall provide that eligible securities are being pledged to secure local government deposits together with agreed upon interest, if any, and any costs or expenses arising out of the collection of such deposits upon default. It shall also provide the conditions under which the securities may

be sold, presented for payment, substituted or released securities. In the event that the securities are not registered or inscribed in the name of the local government, such securities shall be delivered in a form suitable for transfer or with an assignment in blank to the village of Albion or its custodial bank.

C. The custodial agreement shall provide that securities held by the bank or trust company or agent of and custodian for the local government will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement should also describe that the custodian shall confirm the receipt, substitution, or release of securities. The agreement shall provide for the frequency of revaluation of eligible securities and for the substitution of securities when a change in the rating of a security may cause ineligibility. Such agreement shall include all provisions necessary to provide the local government a perfected interest in the securities.

#### §20-10 Permitted investments.

A. As authorized by General Municipal Law § 11, the Village of Albion authorizes the Treasurer to invest moneys not required for immediate expenditure for terms not to exceed its projected cash flow needs in the following types of investments:

- (1) Special time deposit accounts.
- (2) Certificates of deposit.
- (3) Obligations of the United States of America
- (4) Obligations guaranteed by agencies of the United States of America where the payment of principal and interest are guaranteed by the United States of America.
- (5) Obligations of the State of New York.
- (6) Obligations issued pursuant to Local Finance Law § 24.00 or 25.00 (with approval of the State Comptroller) by any municipality, school district or district corporation other than the Village of Albion.
- (7) Obligations of public authorities, public housing authorities, urban renewal agencies and industrial development agencies where the general state statutes governing such entities or whose specific enabling legislation authorizes such investments.
- (8) Certificates of participation (COP'S) issued pursuant to General Municipal Law § 109-b.
- (9) Obligations of this local government, but only with any moneys in a reserve fund established pursuant to General Municipal Law § 6-c, 6-d, 6-e, 6-g, 6-h, 6-j, 6-k, 6-l, 6-m, or 6-n.

B. All investment obligations shall be payable or redeemable at the option of the Village of Albion within such times as the proceeds will be needed to meet expenditures for purposes for which the moneys were provided and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable at the option of the Village of Albion within two (2) years of the date of purchase.

#### §20-11 Authorized financial institutions and dealers.

The Village of Albion shall maintain a list of financial institutions and dealers approved for investment purposes and establish appropriate limits to the amount of investments which can be made with each financial institution or dealer. All financial institutions with which the local government conducts business must be credit worthy. Banks shall provide their most recent consolidated report of condition (call report) at the request of the Village of Albion. Security dealers not affiliated with a bank shall be required to be classified as reporting dealers affiliated with the New York Federal Reserve Bank as primary dealers. The Treasurer is responsible for evaluating the financial position and maintaining a listing of proposed depositories, trading partners and custodians. Such listing shall be evaluated at least annually.

#### §20-12 Purchase of investments.

A. The Treasurer is authorized to contract for the purchase of investments:

- (1) Directly, including through a repurchase agreement, from an authorized trading partner.

- (2) By participation in a cooperative investment program with another authorized governmental entity pursuant to Article 5-G of the General Municipal Law where such program meets all requirements set forth in the Office of the State Comptroller Opinion No. 88-46, and the specific program has been authorized by the governing board.
- (3) By utilizing an ongoing investment program with an authorized tracking partner pursuant to a contract authorized by the governing board.
- B. All purchased obligations, unless registered or inscribed in the name of the local government, shall be purchased through, delivered to, and held in the custody of a bank or trust company. Such obligations shall be purchased, sold, or presented for the redemption or payment by such bank or trust company only in accordance with prior written authorization from the officer authorized to make the investment. All such transactions shall be confirmed, in writing, to the Village of Albion by the bank or trust company. Any obligation held in the custody of a bank or trust company shall be held pursuant to a written custodial agreement as described in General Municipal Law § 10.
- C. The custodial agreement shall provide that securities held by the bank or trust company, as agent of and custodian for the local government, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement shall describe how the custodian shall confirm the receipt and release of the securities. Such agreement shall include all provisions necessary to provide the local government a perfect interest in securities.

This resolution shall take effect immediately.

UPON being put to a vote, the following “AYE” in favor of the foregoing resolution:

Mayor, Angel Javier Jr  
 Trustee, Joyce Riley-Aye  
 Trustee, William Gabalski-Aye  
 Deputy Mayor, Greg Bennett-Aye  
 Trustee, Timothy McMurray-Aye

This resolution was deemed passed April 14, 2025

**COMPLIANCE DISCLOSURE POLICIES**

Moved by Trustee McMurray and seconded by Trustee Riley to approve the Post-Issuance tax Compliance and Continuing Disclosure Policies and Procedures for Tax Exempt Notes/Bonds

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

**ADOPT RESOLUTION 2025-06**

**RESOLUTION 2025-06**

**ADVANCED APPROVAL OF CLAIMS**

At a meeting of the Village of Albion Board of Trustees held on the 14<sup>th</sup> day of April 2025 at 6:00PM at 35-37 East Bank Street, Albion, New York at which the following were:

PRESENT: Angel Javier Jr, Mayor  
Joyce Riley, Trustee  
William Gabalski, Trustee  
Greg Bennett, Deputy Mayor  
Tim McMurray, Trustee

Trustee McMurray moved the adoption of the following resolution, Trustee Gabalski seconded the motion.

Pursuant to Village Law § 5-524 (6)

WHEREAS, the Board of Trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight, express charges, car rental fees, schooling fees, credit cards, charge cards (ex. Home Depot) and medical reimbursements, and

WHEREAS, all such claims shall be presented at the next regular meeting for audit, and

WHEREAS, the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount the Board of Trustees disallows.

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees authorizes payment in advance of audit of claims for public utility services, postage, freight, express charges, car rental fees, pager fees, schooling fees, credit cards, charge cards and medical reimbursements and all such claims shall be presented at the next regular meeting for audit and the claimant and officer incurring or approving the same be jointly and severally liable for any amount disallowed by the Board of Trustees.

That this resolution shall take effect immediately.

UPON being put to a vote, the following “AYE” in favor of the foregoing resolution:

Mayor, Angel Javier Jr  
Trustee, Joyce Riley-Aye  
Trustee, William Gabalski-Aye  
Deputy Mayor, Greg Bennett-Aye  
Trustee, Timothy McMurray-Aye

This resolution was deemed passed April 14, 2025

**ADOPT RESOLUTION 2025-07**

RESOLUTION 2025-07



MILEAGE ALLOWANCE

At a meeting of the Village of Albion Board of Trustees held on the 14<sup>th</sup> day of April 2025 at 6:00PM at 35-37 East Bank Street, Albion, New York at which the following were:

PRESENT: Angel Javier Jr, Mayor  
Joyce Riley, Trustee  
William Gabalski, Trustee  
Greg Bennett, Deputy Mayor  
Tim McMurray, Trustee

Trustee Gabalski moved the adoption of the following resolution, Trustee Riley, seconded the motion.

WHEREAS, THE Board of Trustees has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village;

Section 1. That the Board of Trustees shall approve reimbursement to such officers and employees at the rate of .655 cents per mile.

That this resolution is effective immediately.

UPON being put to a vote, the following "AYE" in favor of the foregoing resolution:

Mayor, Angel Javier Jr  
Trustee, Joyce Riley-Aye  
Trustee, William Gabalski-Aye  
Deputy Mayor, Greg Bennett-Aye  
Trustee, Timothy McMurray-Aye

This resolution was deemed passed April 14, 2025

**ADOPT RESOLUTION 2025-08**

RESOLUTION 2025-08

ATTEDANCE AT SCHOOLS AND CONFERENCES

At a meeting of the Village of Albion Board of Trustees held on the 14th day of April 2025 at 6:00PM at 35-37 East Bank Street, Albion, New York at which the following were:

PRESENT: Angel Javier Jr, Mayor  
Joyce Riley, Trustee  
William Gabalski, Trustee

Greg Bennett, Deputy Mayor  
Tim McMurray, Trustee

Trustee McMurray moved the adoption of the following resolution, Trustee Bennett, seconded the motion.

Pursuant of General Municipal Law § 77-b

WHEREAS there is to be held during the coming official year;

- A) the New York State Conference of Mayors Annual Meeting and Training School;
- B) the New York State Conference of Mayors Fall Training School for Fiscal Officers and Municipal Clerks;
- C) the New York State Conference of Mayors Public Works School;
- D) the New York State Government Finance Officer Association training and conferences and,

WHEREAS attendance by certain municipal officials and employees at one or more of these meetings, conferences or schools benefits the municipality;

NOW THEREFORE BE IT RESOLVED:

Section 1. That the following officers and employees are authorized to attend the following schools:

- a) Board of Trustees, Mayor, Clerk-Treasurer, Deputy Clerk, Deputy Treasurer, Secretary II are hereby authorized to attend the New York State Conference of Mayors Annual Meeting, the New York State Conference of Mayors Fall Training School for Fiscal Officers and Municipal Clerks, and NY State Government finance Officer Association training and conferences
- b) Superintendent of the DPW is hereby authorized to attend the New York State Conference of Mayors Public Works School.

That this resolution shall take effect immediately.

UPON being put to a vote, the following “AYE” in favor of the foregoing resolution:

Mayor, Angel Javier Jr  
Trustee, Joyce Riley-Aye  
Trustee, William Gabalski-Aye  
Deputy Mayor, Greg Bennett-Aye  
Trustee, Timothy McMurray-Aye

This resolution was deemed passed April 14, 2025

**FUND BALANCE POLICY**

Moved by Trustee McMurray and seconded by Trustee Bennett to approve the fund balance policy

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Abstained
Trustee McMurray	Aye

**OFFICIAL NEWSPAPER**

Moved by Trustee Riley and seconded by Trustee McMurray to approve the Batavia Daily News as the Village of Albion official newspaper

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Gabalski	Aye
Trustee Bennett	Aye
Trustee McMurray	Aye

**DISASTER MANUAL**

Moved by Trustee McMurray and seconded by Trustee Bennett to approve the emergency disaster preparedness manual as written and updated

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Gabalski	Aye
Trustee Bennett	Aye
Trustee McMurray	Aye

**CONFLICT OF INTEREST POLICY**

Moved by Trustee Riley and seconded by Trustee McMurray to approve the conflict-of-interest policy

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Gabalski	Aye
Trustee Bennett	Aye
Trustee McMurray	Aye

**OFFICAL MEETING DATES**

Moved by Trustee McMurray and seconded by Trustee Riley to approve meeting dates as the following:

Regular meetings the 2<sup>nd</sup> Wednesday of each month at 6PM with no public forums  
 Workshop meetings the 4<sup>th</sup> Wednesday of each month at 6PM with public forums, and  
 required attendance from the Department Heads  
 Planning Board meetings, the 2<sup>nd</sup> Thursday of each month at 5PM  
 Historic Preservation Commission meetings the 3<sup>rd</sup> Thursday of each month at 5:30PM

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Gabalski	Aye
Trustee Bennett	Aye
Trustee McMurray	Aye

**FINANCAL ACCESS/CHECK SIGNING**

Moved by Trustee McMurray and seconded by Trustee Gabalski to approve Access to Financial Accounts and Check Signing Authorization to the following:

Village Clerk- Treasurer, Tracy VanSkiver  
 Deputy Clerk, Jessy Holz

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Gabalski	Aye
Trustee Bennett	Aye
Trustee McMurray	Aye

**APPOINTMENT COMMITTEES**

<u>Trustee McMurray</u>	<u>Trustee Gabalski</u>	<u>Trustee Bennett</u>	<u>Trustee Riley</u>
Albion Police Dept	Dept of Public Works	Albion Police Dept	Dept of Public Works
	Code Enforcement	Code Enforcement	
Sewer Dept	HPC	HPC	Cemetery
Cemetery	Recreation Dept	Animal Control	Water Dept
Water Dept	Trailer Parks	Planning Board	Recreation Dept
Law		Village Office	Law

\*Mayor Javier to serve as ex-officio member of each committee as prescribed

**APPROVE MEETING MINUTES**

Moved by Trustee Riley and seconded by Trustee McMurray approving the minutes:

- March 26, 2025
- March 31, 2025

## CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

**APPROVED VAC SELL BACK/ROLL OVER/MEDICAL OPT OUT**

Moved by Trustee McMurray and seconded by Trustee Gabalski approving the following list of unused vacation/personal days to sell back in the 2024-2025 budget, rollover request into the 2025-2026 budget and medical opt-out request for the 2025-2026 budget per employees' contract/agreements

EMPLOYEE	HRS TO ROLL OVER	HRS TO SELL BAC	PL TO SICK K
ALBRIGHT, RICK	80	80	24
BAASE, DANIEL	48	72	
BLACK, DILLON		42	
BOYER, LEVI	40		
COTRISS, JAKE	48		
FRANCIS, WILLIAM	48	72	
GLOGOWSKI, CHRIS	48		
HOLZ, JESSY	40	80	
JONES, DON	40		
KINTER, CHRIS	80	8	
MALONE, WILLIAM	40		
MARTIN RICE, MICHELLE	8		
MARTINDALE, CORY	48	36	
MOGLE, DAVID		24	
PAHURA, JAMES	80	80	
PICCIRILLI, ALANA	40.50		
PICCIRILLI, KYLE		40	
RICCI, CHARLIE	80	3.25	
SMITH, MATT	18	40	
STAINES, NATHANIEL	48	36	
VAGG, BRYAN	40	40	
VANSKIVER, TRACY	80	80	
VANSKIVER, VANCE		32	
VANWYCKE, GARY	32		

WAGNER, ROBBIE	48	48	
ZICARI, JASON	80	80	14

Medical opt out:  
 Brandon Annable, Dan Baase, Pete Mathes, Alana Piccirilli, and Vance VanSkiver

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

**PAYMENT OF VILLAGE BILLS**

Moved by Trustee McMurray and seconded by Trustee Gabalski approving the monthly journal entries and the payment of the following Village bills: Vouchers #47999-48133

General	\$45,402.80
Water	\$30,508.93
Sewer	\$8,528.80
Capital	\$-0-

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

**BUDGET ADJUSTMENTS/USE OF FUNDS/INVOICES**

Moved by Trustee McMurray and seconded by Trustee Bennett to approve the following use of funds, budget adjustments and payment of invoices

WIIA 1

- Increase exp line H0.8320.0200.010 \$2,443.33 Donegan
- Increase rev line H0.8320.3991.010 \$2,443.33 Donegan
- Increase exp line H0.8320.0200.010 \$51,607.50 CIR Electrical
- Increase rev line H0.8320.3991.010 \$51,607.50 CIR Electrical
- Increase exp line H0.8320.0200.010 \$7,791.01 Wendel
- Increase rev line H0.8320.3991.010 \$7,791.01 Wendel

WIIA 2

- Increase exp line H0.8320.0200.013 \$1,770.59 Donegan

- Increase rev line H0.8320.3991.013 \$1,770.59 Donegan
- Increase exp line H0.8320.0200.013 \$27,176.22 STC Construction
- Increase rev line H0.8320.3991.013 \$27,176.22 STC Construction
- Increase exp line H0.8320.0200.013 \$60,006.75 Statewide Aquastore
- Increase rev line H0.8320.3991.013 \$60,006.75 Statewide Aquastore
- Increase exp line H0.8320.0200.013 \$1,928.65 Wendel
- Increase rev line H0.8320.3991.013 \$1,928.65 Wendel

Donation towards July 3<sup>rd</sup> Celebration

- Increase rev line A0.0000.2705 \$500.00 Albion Lions Club
- Increase rev line A0.0000.2705 \$150.00 Albion Agencies
- Increase rev line A0.0000.2705 \$46.00 Cash buckets throughout Village
- Increase rev line A0.0000.2705 \$100.00 Susan Starkweather-Miller
  - Place in July 3<sup>rd</sup> reserves

Donation towards Reindeer Project

- Increase rev line A0.0000.2705 \$100.00 Susan Starkweather-Miller
  - Place in Reindeer project reserves
- Sale of scrap \$200.00 Johnson Welding Supply
  - Place in DPW equipment reserves

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

**CLOSE OFFICE**

Moved by Trustee McMurray and seconded by Trustee Bennett to approve closing of Village Clerks office 5/20/25, from 9am-11am to allow for Harassment & Workplace Violence Training

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

**CEMETERY DEEDS**

Moved by Trustee McMurray and seconded by Trustee Gabalski allow Mayor or Deputy Mayor to sign cemetery deeds as defined:

- Sandra V. Cona S.G. 892 Mapleview Avenue

- Rosalee Adkins S.G. 908 Mapleview Avenue
- Jeannette Riley #34 & #35 Mahogany Columbarium
- Dean R. Beach S.G. 216 Single Veterans
- John R. & Carin T. Hales S.G. 964 & 965 Deerfield Avenue
- Vicki Ord S.G. 987-989 Deerfield Avenue

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

**ELECTRIC METER**

Board chose not to move forward with separating the meter on the Fire Department building due in part because the generator provides service to Clerks, Police and Fire District and the Village cannot afford to purchase 2 new generators for Clerks office and Police Department

**ENTER EXECUTIVE**

Moved by Trustee Riley and seconded by Trustee Gabalski to enter executive at 7:07PM

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

**EXIT EXECUTIVE**

Moved by Trustee Gabalski and seconded by Trustee Riley to exit executive at 7:34PM

**THANK YOU**

The Board wished to thank Mary Anne Braunbach for her many years of service, being on the HPC Commission and fulfilling the role of Chairperson, her hard work and dedication didn't go unnoticed, her expertise will be truly missed

**MAYORS PAY**

Mayor Javier wished to allocate his remaining pay for the 2025-2026 budget as follows: \$4260.00 towards upgrades in the Village Office, the remaining balance to use towards upgrades necessary for internet connectivity in Village Office

**SCHEDULE PUBLIC HEARING**

Moved by Trustee Gabalski and seconded by Trustee Bennett to schedule a public hearing to hear from the public on the consideration of consolidation of the Village for June 11, 2025, at 6PM

**CARRIED**



Mayor Javier	Aye
Trustee Riley	Nay
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Nay

### **SCHEDULE PUBLIC HEARING**

Moved by Trustee Gabalski and seconded by Trustee Riley to schedule a public hearing to hear from the public on the proposed 2025-2026 Budget for April 23, 2025, at 6PM

#### **CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

### **MEETING ADJOURNED**

Moved by Trustee McMurray and seconded by Trustee Gabalski that there being no further business, meeting is hereby adjourned at 8:02PM

#### **CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

Respectfully submitted,

Tracy A. VanSkiver  
Clerk-Treasurer