

## CONFLICT OF INTEREST POLICY

No Village of Albion public officials or employee will have an interest in any contract with the Village of Albion when such employee has the authority or the responsibility to negotiate, prepare, authorize or approve a contract or authorize or approve its payment, audit bills or claims, or appoint an officer or employee who has any of these responsibilities. Any public official or employee who has or acquires an interest in any actual or proposed contract with the Village of Albion shall publicly disclose the nature and extent of such interest in writing. This written disclosure will be kept on file.

### **Federally Funded Purchasing Conflict of Interest Statement:**

No employee, public official, or agent may participate in the selection, award, or administration of a contract supported by a Federal award if there is a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, public official, or agent, or any member of his or her immediate family, partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. The public official, employees or agents can neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. Disciplinary actions will be applied for violations of such standards.

The Workshop Meeting of the Board of Trustees of the Village of Albion was held Wednesday, March 26, 2025, at 6:00 PM, Village Hall, 35 East Bank Street, Albion New York.

Present were Mayor Angel Javier Jr, Trustee William Gabalski, and Trustee Timothy McMurray

Trustee Joyce Riley entered at 6:02PM

Deputy Mayor Greg Bennett entered at 7:27PM

Department Heads

Present: Superintendent of Public Works James Pahura, Police Chief David Mogle, Park & Recreation Director John Grillo, Animal Control Officer Harry Papponetti, Water Treatment Plant Chief Operator Levi Boyer, Code Enforcement Officer Chris Kinter and Cemetery Superintendent Jason Zicari, Pollution Control Plant Chief Operator Aric Albright

Residents: 35

Mayor Javier opened the meeting with a pledge of allegiance at 6:01PM

**OPEN PUBLIC HEARING**

Moved by Trustee McMurray and seconded by Trustee Gabalski to open the public hearing to hear from the public on the consideration of eliminating fluoride into the drinking water supply at 6:01PM

**CARRIED**

Mayor Javier	Aye
Trustee Riley	
Trustee Bennett	
Trustee Gabalski	Aye
Trustee McMurray	Aye

18 individuals spoke

7 in favor of removing fluoride, various residents from the Village and surrounding Towns

8 against removing fluoride, various residents, Dentist, Doctors and Public Health Director

3 neutral and asked questions

**CLOSE PUBLIC HEARING**

Moved by Trustee Riley and seconded by Trustee Gabalski at 6:47PM

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

**SCHEDULE PUBLIC HEARING**

Moved by Trustee McMurray and seconded by Trustee Riley to schedule another public hearing on the consideration of eliminating fluoride into the drinking water supply for 5/28/25 at 6PM

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

**SANTA HOUSE**

Moved by Trustee McMurray and seconded by Trustee Gabalski to approve the plans presented to the Board from ABC regarding the Santa House that will be built on Village parcel 73.6-3-57.1, located on Main St

**CARRIED**

Mayor Javier	
Trustee Riley	Nay
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

**DEPARTMENT HEAD BOARD REPORT**

**BULLARD PARK**

Board requested DPW place a port-a-potty on west side of park pending weather  
Board requested DPW to place signage regarding cameras throughout park, Attorney would like them at both entrances, main bathroom and in the vicinity of remaining cameras

**MASTER METERS**

Moved by Trustee Riley and seconded by Trustee McMurray to allow the use of water fund balance for the remaining cost of \$3000 for two (2) master meters for OOE and West State mobile parks

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

**TOWER PLACEMENT**

Attorney to reach out regarding ground lease agreement and concerns on height of tower intended to be placed at WTP

**POLICE DEPT**

K9 tabled until 4/23/25

MRAP tabled until 4/23/25

**HIRE PART-TIMER**

Chief Mogle advise Board he will be hiring Josh Narburgh as a part-time Police Officer effective immediately, starting rate of \$31.00/hr, to alleviate OT and help during special events

**PRO-HOUSING**

Code officer gave update to Board

**APPOINTMENT**

Moved by Trustee McMurray and seconded by Trustee Bennett to appoint Levi Boyer to the Non-Competitive, under the HELP title at the Water Treatment Plant effective immediately

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

**APPROVE MEETING MINUTES**

Moved by Trustee McMurray and seconded by Trustee Bennett approving the minutes for March 13, 2025, and March 17, 2025

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

**TREASURERS REPORT**

Moved by Trustee McMurray and seconded by Trustee Bennett to accept the February treasurer's report

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

**RELEVY**

Moved by Trustee Riley and seconded by Trustee Gabalski to approve the following outstanding water, sewer and property maintenance to the 2025-2026 Village taxes

## WATER/SEWER

TAX MAP	WATER	SEWER	TOTAL	OWNER
62.18-2-15	\$80.95	\$91.93	\$172.88	Shaffer, Alton
62.18-2-43	\$140.80	\$103.90	\$244.70	Daigler, Kelly
62.18-2-71	\$61.37	\$73.29	\$134.66	Foster, Gregory & Jodi
62.19-1-40	\$83.42	\$71.36	\$154.78	Sultzbach, Laurie
62.19-3-45	\$96.67	\$55.82	\$152.49	Tlfc Senior Care
73.10-1-10	\$78.52	\$79.66	\$158.18	Ioannone, Christopher
73.10-2-17	\$23.10	\$28.60	\$51.70	Soto, Marisol
73.14-1-8	\$53.57	\$63.77	\$117.34	Tgl Properties, LLC
73.23-1-23	\$60.46	\$59.01	\$119.47	Henderson, Courtney
73.23-1-23	\$56.70	\$54.60	\$111.30	Henderson, Courtney
73.5-1-15	\$41.58	\$50.10	\$91.68	Panek, James & Kerry
73.5-1-29	\$0.47	\$0.51	\$0.98	Massaro, Michael
73.5-2-34	\$81.70	\$54.60	\$136.30	Eusebio Bernardino, Gonzalo
73.5-2-43	\$52.20	\$63.95	\$116.15	Moss, Wilfred Jr
73.5-3-18	\$102.38	\$122.70	\$225.08	Jiminez, Mauricio
73.5-3-39	\$41.28	\$34.37	\$75.65	Furmanski, Gary
73.5-4-32	\$60.32	\$72.05	\$132.37	Cardenas, Juan
73.6-2-56	\$89.88	\$106.67	\$196.55	Nottingham, Sharon
73.6-2-57	\$106.75	\$95.09	\$201.84	Jiminez, Mauricio
73.6-2-61	\$26.59	\$32.55	\$59.14	Jiminez, Mauricio
73.6-3-22	\$95.56	\$54.60	\$150.16	Gurney, John
73.6-3-3	\$146.95	\$137.86	\$284.81	Fitzwater, Mark
73.6-3-3	\$68.71	\$68.11	\$136.82	Fitzwater, Mark
73.6-3-3	\$127.30	\$152.04	\$279.34	Fitzwater, Mark
73.6-3-40	\$127.94	\$128.81	\$256.75	Hess Eric and Jean
73.6-3-88	\$96.35	\$115.79	\$212.14	JF Holdings, LLC
73.6-5-2	\$21.95	\$27.11	\$49.06	Powley, Mark
73.6-5-50	\$177.17	\$125.86	\$303.03	Mann, Christian M
73.6-7-60	\$33.68	\$26.09	\$59.77	Cox, William H
73.6-7-68	\$328.99	\$347.90	\$676.89	CK3 Rentals LLC
73.6-7-7	\$61.90	\$75.43	\$137.33	Wittman, William
73.6-7-73	\$23.10	\$28.60	\$51.70	Jiminez, Mauricio
73.6-7-74	\$492.00	\$491.30	\$983.30	Schmidt, Angel
73.7-1-16	\$65.56	\$79.72	\$145.28	Garvey, William
73.7-2-10	\$82.95	\$99.96	\$182.91	Seibert, Timothy
73.7-2-16	\$140.71	\$167.60	\$308.31	Jimenez, M
73.7-2-17	\$36.60	\$29.27	\$65.87	Lopez, Alvaro & Ruben
73.7-2-63	\$102.40	\$100.97	\$203.37	Walls, Allan
73.8-1-2	\$35.12	\$27.66	\$62.78	Seibert, Sililuck
73.9-1-34	\$40.50	\$33.52	\$74.02	A, D
<b>TOTAL</b>	<b>\$3,644.15</b>	<b>\$3,632.73</b>	<b>\$7,276.88</b>	

## PROPERTY MAINTENANCE

TAXMAP	ADDRESS	PROPERTY OWNER	AMOUNT
62.18-2-50	46 Caroline Street	Magma Properties, Inc	262.50
62.18-2-7	217 North Main St	Fuller Cornelius	262.50
62.18-3-50	219 Ingersoll St	Krohn John	262.50
62.18-3-62	131 Caroline St	Wilson Mary Anne	350.00
62.19-1-13	161 Brown Street	Cramer Brian R	787.50
62.19-1-24	125 Brown Street	MCAC Property LLC	262.50
62.19-1-6.2	507 Densmore St	Kwiatkowski Philmon T	437.50
62.19-2-13	315 Caroline St	Zaffrann Martin D	262.50
62.19-2-19	341 Caroline St	Glena John	1400.00
62.19-2-32	38 Brown St	Blake Dorothy	262.50
62.19-3-45.2	43 Brown Street	43 Brown Street LLC	962.50
73.14-1-29	350 South Main St	USBank Trust NA	568.75
73.5-1-5	431 w state st	Westside Mobile Home Park LLC	175.00
73.5-2-33	221 West State St	Hilson Percy	175.00
73.5-3-19	312 West Park St	Golisano Vickie	787.50
73.5-4-1.131	440 West State Street	Webster Mark	612.50
73.5-4-57	14 King St	Geisler Jeremy	175.00
73.6-3-22	263 E Park St	Abron Tori	612.50
73.6-3-27	257 East State St	Kleinhans Irr Trust Ruth Ann	87.50
73.6-3-48	34 Ingersoll Street	Spicer Maria	1706.25
73.6-3-84	222 East Bank St	Holder Diane M	437.50
73.6-3-85	226 East Bank St	Cecchini Jason	262.50
73.6-5-24	128 Mckinstry St	Weichbrodt Glen Jr	1137.50
73.6-5-25	132 McKinstry St	Kinsey Aaron	175.00
73.6-5-50	227 East Herrick St	Mann Christian W	962.50
73.6-5-59	117 Reynolds Street	Jasons Home Service LLC	875.00
73.6-6-50	122 Platt Street St	Ham Kyle	1400.00
73.6-7-35	135 S Clinton St	Thomas Mwangi	612.50
73.6-7-74	109 Beaver Street	Schmidt Angel	700.00
73.7-1-14	20 Clarendon St	Monacelli Richard	175.00
73.7-1-16	102 Clarendon Street	Kwiatkawaki Daniel	262.50
73.9-1-17.111	158 Hamilton St	Zaragoza Family Trust Lorenzo	175.00
73.9-2-38	201 West Avenue	Rivera Virgina	350.00

17675.00

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

**INVOICE**

Trustee McMurray agreed the use of his 2025-2026 pay to pay Upstate Alarm invoice in the amount of \$4,741.63 for balance due for cameras at Bullard Park

**BUDGET ADJUSTMENTS**

Moved by Trustee McMurray and seconded by Trustee Riley to approve the following budget adjustments/use of funds/payment of invoices

## WIIA 1

- Increase exp line H0.8320.0200.010 \$130,530.00 CIR Electrical  
Construction
- Increase rev line H0.8320.3991.010 \$130,530.00 CIR Electrical  
Construction
- Increase exp line H0.8320.0200.013 \$224,974.25 STC Construction
- Increase rev line H0.8320.3991.013 \$224,974.25 STC Construction

Donation towards July 3<sup>rd</sup> Celebration

- Increase rev line A0.0000.2705 \$25.00 Marsha Gaddis
- Increase rev line A0.0000.2705 \$1,000.00 Sheret Post No. 35
- Increase rev line A0.0000.2705 \$250.00 Christopher Mitchell  
Funeral Homes
  - Place in July 3<sup>rd</sup> reserves
- Increase exp line F0.8340.0417 \$3,000.00 Master meters

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

**SIGNATURE**

Moved by Trustee Riley and seconded by Trustee McMurray to approve Mayor or Deputy Mayor to sign engagement letter with MMB+CO, auditing firm for the 2025-2026 Budget year

**CARRIED**





**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

**BREAK REQUEST**

Moved by Trustee McMurray and seconded by Trustee Riley to approve the sewer break request from Richard Nenni in the amount of \$246.50 at 302 W State St, Apt B

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

**ELECTRIC BILL**

Clerk advised Board on splitting electric bill in 3rds between Clerks office, Police Dept and Fire District going forward

**CROSSING GUARD**

Tabled until 4/23/25

**PENALTIES**

Attorney to investigate adding penalties to final bills

**OUTSTANDING WATER BILL**

Attorney to send letter to outstanding water bill to John/Tim Kirby

**ENTER EXECUTIVE**

Moved by Trustee Riley and seconded by Trustee Gabalski to enter executive at 8:43pm to discuss contracts

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

**EXIT EXECUTIVE**

Moved by Trustee McMurray and seconded by Trustee Gabalski to exit executive at 9:12pm

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

**MEETING ADJOURNED**

Moved by Trustee McMurray and seconded by Trustee Gabalski having no further business, the meeting is hereby adjourned at 9:24pm

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

Respectfully submitted,

Tracy A. VanSkiver  
Clerk-Treasurer

The Special Meeting the Board of Trustees of the Village of Albion was held Monday, March 31, 2025 at 6:00PM, Village Hall, 35-37 East Bank Street, Albion, New York.

**PRESENT:**

Deputy Mayor Greg Bennett, Trustee Joyce Riley, Trustee William Gabalski, Trustee Tim McMurray

**ALSO PRESENT:**

Village Clerk-Treasurer Tracy VanSkiver, Deputy Clerk Jessy Holz, Deputy Treasurer Michelle Martin Rice, Secretary II Alana Piccirilli, Lieutenant W. Brandon Annable, Police Clerk Gary Vanwycke, DPW Superintendent Jay Pahura, WTP Chief Operator Levi Boyer, PCF Chief Operator Rick Albright, Code Enforcement Officer Chris Kinter, Rec Director John Grillo, Animal Control Officer Harry Papponetti

**CALLED TO ORDER:**

Deputy Mayor Bennett called to order at 6:00PM. The Pledge of Allegiance followed.

**MOTION TO PURCHASE:**

Moved by Trustee Riley and seconded by Trustee McMurray to purchase an excavator for \$40,450.00 at the Cemetery, paying out of Cemetery CM Funds to increase line A0.8810.0202.000. All in favor.

MOTION CARRIED

**ENTER EXECUTIVE:**

Moved to enter executive session to discuss employee personnel at 6:02PM made by Trustee McMurray seconded by Trustee Riley. All in favor.

MOTION CARRIED

Mayor Angel Javier Jr., joined the meeting at 6:06PM.

Mayor Javier dismissed all Village employees at approximately 6:30PM.

Trustee McMurray finished taking Meeting Minutes at this point.

Trustee Bennett left the meeting at 6:45PM

**EXIT EXECUTIVE**

Moved to exit executive session was made by Trustee McMurray and seconded by Trustee Gabalski at 7:34pm. All in favor

MOTION CARRIED

**ADJOURN**

Moved by Trustee McMurray and seconded by Trustee Riley to adjourn the meeting at 7:20pm. All in favor

MOTION CARRIED

Respectfully submitted,

Jessy Holz  
Deputy Clerk

Tim McMurray  
Village of Albion Trustee

DRAFT