

AGENDA
ORGANIZATIONAL-REGULAR MEETING
April 9, 2024
Village Board Room, 6:00 PM

Call to Order

Pledge to the Flag

Motion to open the public hearing as defined:

- Local Law 2-2025, Override the tax levy limit established in general Municipal Law §3-c

Motion to close public hearing

Motion to approve the Local Law as defined:

- Local Law 2-2025, Override the tax levy limit established in general Municipal Law §3-c

Motion to schedule public hearing as defined:

- April 23, 2025, at 6PM 2025-2026 Village budget

Motion to approve the request to use the municipal parking lot located on E Bank St, June 13th and 14th for the Annual Strawberry Festival

Motion to appoint the following individuals as defined:

- | | |
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| • Disaster Coordinator to expire April 2027 | Police Chief, David Mogle |
| • Fair Housing Officer to expire April 2027 | Clerk-Treasurer, Tracy VanSkiver |
| • Historic Preservation Commission to expire April 2031 | Derek Reiner |
| • Zoning Board to expire April 2030 | Jeanette Riley and Craig Tuohey |
| • Library Board to expire April 2027 | Sandra Walter |
| • Planning Board to expire April 2031 | Janet Navarra |
| • Grievance Committee to expire April 2026 | Jeff Holler, Annette Finch and _____ |
| • Recreation Committee to expire April 2026 | John Grillo, Bernie Baldwin, Geno Allport,
Annette Finch, Susan Oschmann, Mike
Beach, Terry Wilbert, and Lisa DeCarlo |

The Board would like to thank Mary Anne Braunbach for her many years of being on the HPC Commission and fulfilling the role of Chairperson, your hard work and dedication didn't go unnoticed, you will be truly missed

Motion to approve the Procurement Policy

- Chapter 66 of the Village Code

Motion to approve the Access Control Policy

- Approved at the June 9, 2021, meeting

Motion to adopt RESOLUTION 2025-04 Designation Depositories

- Refer to document

Motion to adopt RESOLUTION 2025-05 Investment Policy

- Refer to document

Motion to approve the Post-Issuance tax Compliance and Continuing Disclosure Policies and Procedures for Tax Exempt Notes/Bonds

- Refer to document

Motion to adopt RESOLUTION 2025-06 Advance approval of claims

- Refer to document

Motion to adopt RESOLUTION 2025-07 for mileage rate

- Refer to document

Motion to adopt RESOLUTION 2025-08 for school attendance

- Refer to document

Motion to approve fund balance policy

- Refer to document

Motion to approve official newspaper

- Batavia Daily News

Motion to approve disaster manual

- Refer to document

Motion to approve conflict of interest policy

- Refer to document

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Motion to approve official meeting dates as defined:

- Regular meetings the 2nd Wednesday of each month at 6PM with no public forums
- Workshop meetings the 4th Wednesday of each month at 6PM with public forums, and required attendance from the Department Heads
- Planning Board meetings, the 2nd Thursday of each month at 5PM
- Historic Preservation Commission meetings the 3rd Thursday of each month at 5:30PM

Motion to approve Access to Financial Accounts and Check Signing Authorization

- Village Clerk- Treasurer, Tracy VanSkiver
- Deputy Clerk, Jessy Holz

Trustee appointment committees as follows:

Trustee Riley Trustee Bennett Trustee Gabalski Trustee McMurray

*Mayor Javier to serve as ex-officio member of each committee as prescribed

Motion to approve Meeting Minutes as defined:

- March 26, 2025
- March 31, 2025

Motion to approve employee request as defined:

- Vacation roll over
- Personal to sick
- Vacation sell back
- Medical opt out

Motion to approve payment of Village bills and monthly journals as defined:

- Voucher #'s
 - o General
 - o Water
 - o Sewer

Motion to allow following budget adjustments/use of funds/pay invoices

WIIA 1

- Increase exp line H0.8320.0200.010 \$2,443.33 Donegan
- Increase rev line H0.8320.3991.010 \$2,443.33 Donegan
- Increase exp line H0.8320.0200.010 \$51,607.50 CIR Electrical
- Increase rev line H0.8320.3991.010 \$51,607.50 CIR Electrical

WIIA 2

- Increase exp line H0.8320.0200.013 \$1,770.59 Donegan
- Increase rev line H0.8320.3991.013 \$1,770.59 Donegan
- Increase exp line H0.8320.0200.013 \$27,176.22 STC Construction
- Increase rev line H0.8320.3991.013 \$27,176.22 STC Construction
- Increase exp line H0.8320.0200.013 \$60,006.75 Statewide Aquastore
- Increase rev line H0.8320.3991.013 \$60,006.75 Statewide Aquastore

Donation towards July 3rd Celebration

- Increase rev line A0.0000.2705 \$500.00 Albion Lions Club
- Increase rev line A0.0000.2705 \$150.00 Albion Agencies
 - Place in July 3rd reserves

Motion to approve closing of Village Clerks office 5/20/25, from 9am-11am to allow for Harassment & Workplace Violence Training to take place

Motion to adjourn