

Village of Albion Recreation

John J. Grillo

Recreation Director

Report for the February 2025 Village Board Meeting

- Attend the Village Board meetings with Department Heads each month.
- Attended the MIXER at Dubby's representing the Village of Albion Recreation Department on mentioning all we do with hopes that all the organizations will blend rather than fight or compete.
- Monday through Friday, February 10-14, spent office time working on the Independence Day Celebration
- Reorganizing files and sending out notices for artisans and vendors.
- Working with Anne Mathes for the Heritage Wind grant.
- Wednesday, February 5, met with Anne Mathis from Heritage Wind to discuss the grant we received.
- On Tuesday, February 4, I was notified that we received \$4000.00 from Heritage Wind for the Recreation Program bringing the total of amount of grant money to 50K. This day I was working on many topics for the program.
- It is never too early to start working on the July 3rd, Independence Day Celebration. I am contacting vendors and others to make the day and evening a huge success.
- I am working on the advertisement for an assistant, creating the AD and sending the AD out through Facebooks, to colleges and local advertising agencies.
- Phone calls to Albion Central School for rental of facilities and to the AD for camps and use of the gyms with costs to the district office and to the current Athletic Director
- Working on the budget on and getting information.
- Attended the Orleans Youth Bureau in February where we were awarded a big chunk of money and with the plans for other events.
- I am awaiting to hear from Heritage to see if we were awarded grant money for a different grant that I submitted this fall. - GREAT news, we were awarded 4K.
- I will soon be applying for the USTA Tennis Grant for a one- or two-week camp and clinic in 2025 with hopes of receiving close to \$1000.00.
- Worked on the Summer Concert Series again this month making calls, emails and texts to bands and getting the budget ready. I am putting in more time this month before all the bands book their schedules. I am getting confirmations and setting dates. I have continuous talks to band leaders and getting information for 2025. Occasionally, I travel to see new bands for a variety of music and genres which will benefit the community, I do this on a regular basis and continue to plan moving forward. We need different types

of genres to make the grant more attractive. Bands call and cancel and I must shop around looking to replace them and to have a list of substitutes in case.

- Working on getting fireworks donations and reaching out to big businesses and continued working with people to see how we can get donations for Fireworks for July 3rd. I would like to advertise to seek a chairman to volunteer to assist me in asking for donations for fireworks. We will need at least \$10K for the first year.
- Writing the agenda for the GACRE meetings each month.
- Went in to the Village Office to meet with Tracy concerning the budget, funding, and grants.
- Busy at home in my office working on the Recreation Program, and continuous planning. I spent a lot of time throughout the day.
- Chairing the Albion Summer Festival Administrative Chair for good communication between the festival and village as a liaison as the Recreation Director.
- I am always working on ideas for the Summer of 2025.

Thank you for your continued support and consideration as I continue to serve the Village of Albion as the Recreation Director.