

Village of Albion Recreation

John J. Grillo

Recreation Director

Report for the October 2024 Village Board Meeting

- Attend the last Village Board meetings with Department Heads each month
- Met with Sam from Disc Golf at Bullard Park on Friday, November 1. to unload materials for the course and store them away until they can be installed.
- Met with Jay at Bullard Park on 10/30/2024 to look over the new shed and work to be completed on and in it.
- There was a problem with one of the grants being lost so I spent time with GoArt trying to relocate the submission. GoArt finally found it and sent it to me so I can complete the final report.
- Two hours working on the fourth Grant, the second GoArt Grant, in my office at home on Friday, October 18.
- I cannot record the hours I spend on writing the grants for 2025 and writing the Final Reports of the grants for 2024 this month. It is very time consuming and I must do a lot of research. The time I spend varies per day. I do them in the morning, afternoon, and evenings. I also work on them over the weekend. There are deadlines and this month was the busiest.
- Joyce asked for me to send her photos and things that I conducted in my program, I jumped on it right away for her.
- Picked up more materials and supplies that were ordered and transferred them to the Bullard Park storage.
- Working on the GoArt Grant's Final Report for several hours over this whole month and into November.
- Attended the Orleans County Youth Bureau representing the Village of Albion.
- Attended and worked the Orleans Country Family Night from 3:00pm to 9:00pm at Dubby's Tailgate.
- Submitted the USTA Tennis Final Grant submission Report
- Met with the Amish Shed builder and making sure everything is correct and setting dates for installation.
- Met at Bullard Park when the Amish shed ground work began on October 8.
- Contacted Sam several times this month concerning the disc golf t pads and signs which is still in progress and still waiting for the materials to be delivered.
- Went in to the Village Office to meet with Tracy concerning the budget, funding, and grants.

- Working with area business people to see how we can get donations for Fireworks for July 3rd.
- Spoke to Jay several times this month.
- Spent time at the Village Office for miscellaneous reasons and for whatever is needed
- This is a very busy month due to the grants, the Recreation Program, and continuous planning. I spent a lot of time in the early morning and in the evenings in my office at home.
- Spent time collecting data and pictures and sharing on facebook and saving on computer for the GoArt Grant submission at the end of the season.
- I continued to work on the Summer Concert Series each month with continuous talks to band leaders and getting information for 2025. Occasionally, I travel to see new bands for a variety of music which will benefit the community, I do this on a regular basis and continue to plan moving forward. We need different types of genres to make the grant more attractive.
- Chairing the Albion Summer Festival Administrative Chair for good communication between the festival and village as a liaison as the Recreation Director
- Serving food as a volunteer on October 17th at the church across from Bullard Park.
- I would like permission from the Board to advertise for vendors, artisans, and others to set up a booth and make the village events stronger.
- I would like to advertise to seek a chairman to volunteer to ask for donations for fireworks. We will need \$10K for the first year.
- I am always working on ideas for the Summer of 2025.

Thank you for your continued support and consideration as I continue to serve the Village of Albion as the Recreation Director.