

# **Village of Albion Recreation**

## **John J. Grillo**

### **Recreation Director**

#### **Report for the September 2024 Village Board Meeting**

- Attend the last Village Board meetings with Department Heads each month
- Picked up materials and supplies that were ordered and transferred them to the Bullard Park storage.
- Did the Individual Program Application
- Met with the driver to unload a very heavy table tennis table and stored it at Bullard Park.
- Contacted Sam several times concerning the disc golf t pads and signs which is still in progress.
- Contacted Sam several times concerning the disc golf t pads and signs which is still in progress, then met with Sam and Dylan at Bullard Park on 9/11/2024 to go over materials, locations, and purchases for finalizing the Discs Golf Course.
- Met with Jay concerning the location as to where to store all the materials when they arrive.
- Picked up the materials bought for the Parks Program for 2025. Made sure the order was correct then stored them away.
- Went in to the Village Office to meet with Tracy concerning the budget, funding, and grant.
- Spent time each day at the Village Office for miscellaneous reasons and for whatever is needed
- Working on the three Grants doing the final report. This is a very busy month due to the grants, the Recreation Program, and continuous planning. I spent a lot of time in the early morning and in the evenings in my office at home.
- Spent time collecting data and pictures and sharing on facebook and saving on computer for the GoArt Grant submission at the end of the season.
- Sent in the USTA Final Grant Report.
- I continued to work on the Summer Concert Series with continuous talks to band leaders and getting information for 2025. Occasionally, I travel to see new bands for a variety of music which will benefit the community, I do this on a regular basis and continue to plan moving forward.
- Chairing the Albion Summer Festival Administrative Chair for good communication between the festival and village as a liaison as the Recreation Director
- Ordering the Amish shed and met with them for the placement and put in the final order.

- Met with Jay several times over this month with recreation related questions and issues.
- Working on ideas for the Summer of 2025.

Thank you for your continued support and consideration as I continue to serve the Village of Albion as the Recreation Director.