

The Workshop Meeting of the Board of Trustees of the Village of Albion was held Wednesday, November 13, 2024, at 6:00 PM, Village Hall, 35 East Bank Street, Albion New York.

Present were Deputy Mayor Joyce Riley, Trustee William Gabalski, Trustee Greg Bennett and Trustee Timothy McMurray
Absent: Mayor Angel Javier Jr

Department Heads

Present: Superintendent of Public Works James Pahura, Police Chief David Mogle, Park & Recreation Director John Grillo, Animal Control Officer Harry Papponetti, Interim Water Treatment Plant Chief Operator Levi Boyer, Code Enforcement Officer Chris Kinter and Pollution Control Plant Chief Operator Aric Albright and Cemetery Superintendent Jason Zicari

Absent: Fire Chief Jeremy Graham

Deputy Mayor Riley opened the meeting with a pledge of allegiance at 6:00PM

Tom Zuber from MMD+Co, audit firm gave an overview of the 2023 audit findings

OPEN PUBLIC HEARING

Moved by Trustee Bennett and seconded by Trustee McMurray at 6:12pm to hear from the public on Local Law 2-2024: 263-Vehicle and Traffic, reducing the speed limit on McKinstry St, from Route 31(East Ave) at South end of McKinstry St to State St at North end of McKinstry St

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

CLOSE PUBLIC HEARING

Moved by Trustee Gabalski and seconded by Trustee McMurray to close the public hearing at 6:22PM

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

APPROVE LOCAL LAW 2-2024

§ 263-38 Schedule II: Speed Limits

In accordance with the provisions of § 263-6, no person shall drive a vehicle in excess of the speeds indicated below, in the areas designated below, during school days between the hours of 7:00 a.m. and 6:00 p.m.

<u>Name of Street</u>	<u>Speed Limit(mph)</u>	<u>Location</u>
McKinstry St	25	From Route 31 (East Ave) at South end of McKinstry St to State St at North end of McKinstry St

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

RENTAL SPACE REQUEST

Darlene Benton requesting to rent space at 121 N Main St, tabled until 12/11/2024

COMPREHENSIVE PLAN

Mike Massaro asked Board if they have any intent to apply for a grant for guidance on the comprehensive plan. Board suggested plan should be stand alone rather than combined with Towns

DEPT HEAD REPORTS

The Board of Trustees received monthly reports for October from Superintendent of Public Works James Pahura, Police Chief David Mogle, Animal Control Officer Harry Papponetti, Interim Water Treatment Plant Chief Operator Levi Boyer, Pollution Control Plant Chief Operator Aric Albright Cemetery Superintendent Jason Zicari, Code Enforcement Officer Chris Kinter, Fire Chief Jeremy Graham and Park & Recreation Director John Grillo

APPROVE MEETING MINUTES

Moved by Trustee Bennett and seconded by Trustee Gabalski approving the minutes for October 23, 2024

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

PAYMENT OF VILLAGE BILLS

Moved by Trustee Gabalski and seconded by Trustee McMurray approving the monthly journal entries and the payment of the following Village bills: Vouchers #47077-47200

General	\$49,244.42
Water	\$13,468.43
Sewer	\$14,513.00
Capital	\$-0-

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

BUDGET ADJUSTMENTS

Moved by Trustee Gabalski and seconded by Trustee McMurray to approve the following budget adjustments/use of funds/payment of invoices

- WIIA Grant Invoice
 - o Increase exp line H0.8320.0200.010 \$79,548.10
 - o Increase rev line H0.8320.3991.010 \$79,548.10
 - \$310.50 Donegan
 - \$27,937.60 CIR Electrical Const
 - \$51,300.00 CIR Electrical Const
 - o Increase exp line H0.8320.0200.013 \$1707.75 Donegan WIIA 2
 - o Increase rev line H0.8320.3991.013 \$1,707.75
- Cemetery Land Purchase \$238,388.58 Klafehn, Heise, and as Attorney
 - o Increase rev line A0.0000.5031.000 \$241,374.58+\$2375.00=\$243,749.58
 - o Increase exp line CM.9901.0900.000 \$241,374.58+\$2375.00=\$243,749.58
 - o Increase exp line A0.8810.0200.000 \$241374.58
- Donation
 - o Increase rev line A0.0000.2705.000 \$500.00
 - o Add to recreation reserves \$500.00
 - Check from GACRE, for summer concerts

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

CEMETERY DEEDS

Moved by Trustee Bennett and seconded by Trustee Gabalski to approve the cemetery deed:

- Samuel Martillotta Jr Lot 918 Spicknel Path E#4
- Colleen M. Albright S.G. 902 and 903 Deerfield Avenue
- Walter E. & Darlene B. Sullivan S.G. 391 Deerfield Avenue

- Sandra C. Heise
- Charlene D. Hazzard

#65 and #66 Mahogany Columbarium
#61 Mahogany Columbarium

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

TREASURERS REPORT

Moved by Trustee McMurray and seconded by Trustee Gabalski to accept the October treasurers report

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

USE OF FIRE TRUCK

Moved by Trustee Gabalski and seconded by Trustee McMurray to allow Santa to ride fire truck for Fire Department Christmas party

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

RESIGNATION

Moved by Trustee Gabalski and seconded by Trustee Bennett to accept the resignation from Jeff Arnett from the DPW as automotive mechanic effective 11/13/2024

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

GAZEBO NAMING

Moved by Trustee Bennett and seconded by McMurray to approve the naming as “Donna Rodden Park” for the name of the gazebo at the Erie Canal Park

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

POST/ADVERTISE VACANT POSITIONS

Moved by Trustee McMurray and seconded by Trustee Bennett to approve to allow Clerk to advertise the Automotive Mechanic and Water Treatment Plant Operator-Trainee positions external after the required 7 days if necessary

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

REQUEST CIVIL SERVICE LIST

Moved by Trustee McMurray and seconded by Trustee Bennett to allow Clerk to obtain current Water Treatment Plant Operator Trainee from Orleans County Civil Service

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

MICROBUSINESS LICENSE

Moved by Trustee Bennett and seconded by Trustee Gabalski to approve the acknowledgement of Joseph Molisani Jr at 18 N Main St, his intent to apply for a microbusiness license for adult-use retail dispensary

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

EMPLOYMENT APPLICATIONS

Accept the following applications to be kept on file for one (1) year

Thomas Brick Cemetery seasonal

RESCIND MICROBUSINESS LICENSE

Moved by Trustee Gabalski and seconded by Trustee Bennett to rescind microbusiness license for adult-use retail dispensary from Joseph Molisani Jr

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

ACKNOWLEDGEMENT

Board acknowledged Joseph Molisani Jr request for a microbusiness license for adult-use retail dispensary at 18 N Main St

UNPAID TAX BILLS

Moved by Trustee Bennett and seconded by Trustee Gabalski to approve Clerk to forward the following June 1, 2024, through May 31, 2025, unpaid tax bills to Orleans County Treasurer to be added to the January 2025 Town/County tax bill

<u>NAME</u>	<u>ADDRESS</u>	<u>TAX MAP</u>	<u>TOTAL</u>
Russo Angelo	236 North Main St	62.18-2-3	\$1,127.11
Fuller Cornelius	217 North Main St	62.18-2-7	\$2,735.74
Ostrander Jon R	238 Ingersoll St	62.18-2-20	\$1,216.02
Scurry John	228 Ingersoll St	62.18-2-23	\$1,238.27
Vanderboys LLC	205 North Main St	62.18-2-30	\$960.40
Daigler Kelly	152 Ingersoll St	62.18-2-43	\$1,662.89
Andrews Larry	210 North Main St	62.18-2-69	\$1,767.36
Lawson Mark	246 Ingersoll St	62.18-3-14	\$1,645.09
Henderson Barbara J	201 Caroline St	62.18-3-34	\$1,216.02
Krohn John	219 Ingersoll St	62.18-3-50	\$889.25
Ognissanti Ann Marie	149 Caroline St	62.18-3-55	\$758.07
Avino Eugene	145 Caroline St	62.18-3-57	\$1,327.18
Allen Alvin	229 Caroline St	62.19-2-5	\$933.69
Turner Robert L	237 Caroline St	62.19-2-7	\$822.53
Lucas Delores A	Caroline St	62.19-2-8	\$55.58
Lucas Delores A	Caroline St	62.19-2-9.2	\$293.47
Henderson Barbara J	333 Caroline St	62.19-2-17	\$904.81
Glena John	341 Caroline St	62.19-2-19	\$1,779.52
Howard Johnnie	501 Moore St	62.19-3-7.1	\$1,298.30
Monnier James R	Moore St	62.19-3-21.11	\$271.22
Ebbs Andrew G	575 Moore St	62.19-3-24.2	\$1,976.34
Perez Jose	574 Moore St	62.19-3-33	\$1,284.96
Oberer Dee M	520 Moore St	62.19-3-44	\$3,061.33

Hackenburg Eric	109	Knapp St	62.20-2-10	\$1,207.13
Delaura Gary M	617	Moore St	62.20-2-11.2	\$1,416.11
Hinton Timothy		Joseph St	62.20-2-30	\$15.56
Kingdollar Jon		Joseph St	62.20-2-35	\$11.11
Elich Taylor	590	Moore St	62.20-2-40	\$1,729.56
Reigle Michael J	136	Knapp St	62.20-2-49.1	\$1,292.25
Tibbits Richard H	17	Elmwood Ave	62.14-1-4	\$1,747.38
Lipscomb Rodney D	3	Lydun Dr	62.15-1-7	\$1,589.52
Fredenborg Timothy	10	Lydun Dr	62.15-1-37	\$1,358.31
DANIELS JONATHAN		Linwood Ave	62.18-1-38.12	\$31.13
MCMURRAY TIMOTHY	14	Linwood Ave	62.18-1-46	\$165.73
MCAC PROPERTY LLC	125	Brown St	62.19-1-24	\$1,820.48
Perez Loeis	324	Linwood Ave	62.19-1-33	\$160.07
Time Warner Cable		Special Fanchise	500.-4-4./V	\$71.92
TOWN OF GAINES				\$41,841.41

Stritzinger Peter J	339	West Bank St	73.5-1-18	\$804.76
Burroughs Sara Cole	218	West Bank St	73.5-2-20	\$1,749.58
Hilson Percy	219	West State St	73.5-2-32	\$311.25
Hilson Percy	221	West State St	73.5-2-33	\$93.38
Eusebio Restoration Corp.	5	East Academy St	73.5-2-34	\$624.05
Pescara Bradlee	324	West Park St	73.5-3-15	\$555.78
Golisano Vickie	312	West Park St	73.5-3-19	\$1,837.47
Furmanski Mildred	111	Day St	73.5-3-39	\$1,167.11
Smithey Johnny	259	Washington St	73.5-3-58	\$1,109.33
Vercruysse Baylee N		West State St	73.5-4-5	\$88.93
DIXON JUSTIN	336	West State St	73.5-4-18	\$1,271.60
DeCarlo Dominic		West State St	73.5-4-24.2	\$2.22
Muniz Vargas Daniel David	317	West Park St	73.5-4-38	\$1,427.25
Klein Nancy	10	King St	73.5-4-56	\$1,149.34
Geisler Jeremy S	14	King St	73.5-4-57	\$1,404.12
Frasier Donald Norman Jr.	225	West Bank St	73.6-1-4	\$1,069.31
Shay William	56	North Main St	73.6-2-11	\$924.80
Furness Properties, LLC	21	West Park St	73.6-2-32	\$1,507.27
Stewart Lloyd J	20	Liberty St	73.6-2-41	\$1,436.14
Pulley Henri M	12	North Liberty St	73.6-2-53	\$655.83
Verhagen Donna	109	West State St	73.6-2-54.1	\$791.45
Pulley Henri Mae	18	North Liberty St	73.6-2-70	\$1,227.16
Zaffrann Martin D	109	East Bank St	73.6-3-4	\$2,977.30
Drew Rachel	249	East State St	73.6-3-30	\$1,369.45
Hess Jean	219	East State St	73.6-3-40	\$920.38
COFFEE KEITH	215	East State St	73.6-3-41	\$424.62
GTS Property Management	35	North Main St	73.6-3-60	\$1,613.98
Black Corey	59	North Main St	73.6-3-63	\$1,556.18
JF HOLDINGS, LLC	238	East Bank St	73.6-3-88	\$1,300.66
Borrero Patricia	244	East Bank St	73.6-3-90	\$1,140.45
Graham Jeremy D	222	East State St	73.6-4-15	\$1,556.18
SCHMITT SUSAN L	260	East State St	73.6-4-27	\$1,954.09
Junot Allan R	257	East Park St	73.6-4-34	\$1,238.27
Junot Allan R		East Park St	73.6-4-35	\$82.24

Moore Gregory	226	East Park St	73.6-5-4	\$2,500.95
Becker Howard	252	East Park St	73.6-5-11	\$993.74
Becker Howard	260	East Park St	73.6-5-13	\$987.07
MARTIN MYRNA M	118	Mckinstry St	73.6-5-21	\$1,382.76
Kinsey Aaron	132	McKinstry St	73.6-5-25	\$1,113.78
Whittier Rene	214	Chamberlain St	73.6-5-34	\$755.85
Sokol Jeanette	115	Temperance St	73.6-5-44	\$804.76
Greer Andrea	105	Reynolds St	73.6-5-55	\$1,051.54
Dames Charles		Reynolds St	73.6-5-56	\$68.94
Jasons Home Service LLC	117	Reynolds St	73.6-5-59	\$900.36
Ostrander Jon Robert	116	Temperance St	73.6-6-12	\$751.43
Williams Robert Jr	121	Chamberlain St	73.6-6-16	\$889.25
Amaro Brittany D	113	Platt St	73.6-6-37.1	\$1,089.34
Thom Clifford	125	Platt St	73.6-6-41	\$1,333.87
Ham Kyle	122	Platt St	73.6-6-50	\$1,521.52
Trapiss Donald	126	South Main St	73.6-7-25	\$1,260.49
Rodgers James	127	Washington St	73.6-7-45	\$444.62
Summers June	105	West Academy St	73.6-7-55	\$913.69
Ostrander Jon R	217	West Park St	73.6-7-66	\$1,418.36
Schmidt Angel	109	Beaver St	73.6-7-74	\$1,490.51
Pulley Henri	110	Beaver St	73.6-7-85	\$798.09
McAdoo Michael J	326	East State St	73.7-1-8.1	\$1,567.29
Morici Nicola	131	McKinstry St	73.7-1-26	\$1,569.49
Walker Michael	330	East Park St	73.7-1-36	\$1,015.95
Roach Carl H II	443	East State St	73.7-2-11	\$809.23
Croft Ronald L	523	East State St	73.7-2-26	\$849.23
Klauck Brandi L	546	East State St	73.7-2-34.1	\$1,111.53
Mammarello Richard	115	Clarendon St	73.7-2-56	\$424.62
VanRaalte Kristine		East State St	73.7-2-62.2	\$82.24
Seibert Timothy J	613	East State St	73.8-1-2	\$1,073.76
Seibert Timothy J		East State St	73.8-1-3.2	\$51.13
Bell Tina A	645	East State St	73.8-1-12	\$164.52
Snell John	669	East State St	73.8-1-17	\$1,118.22
Zaragoza Family Trust Lorenzo	158	Hamilton St	73.9-1-17.111	\$1,943.00
306 East Center	449	West Ave	73.9-1-50.1	\$4,668.52
Savage David A		West Academy St	73.9-2-12	\$293.47
Moore Pamela	112	Washington St	73.9-2-14	\$1,227.16
Rivera Virginia	201	West Ave	73.9-2-38	\$1,066.08
Cullen James A	227	South Clinton St	73.10-1-44	\$1,631.76
Bouter Valerie L	26	West Ave	73.10-1-53	\$1,482.83
Parker Lyle	426	East Ave	73.11-1-41	\$1,489.50
Feor Duane	357	East Ave	73.11-1-45	\$1,668.30
Ellison John W	333	East Ave	73.11-1-49.1	\$1,922.98
Dash Cassandra L	163	Mckinstry St	73.11-1-56.1	\$1,796.27
Christopher Rev. Trust Eugene		East Ave	73.12-1-1.12	\$457.96
Sanchez George	344	Hamilton St	73.13-1-7	\$168.96
McMurray Scott A	302	West Academy St	73.13-2-2.1	\$1,533.94
Heard Rochelle	326	West Academy St	73.13-2-38	\$1,107.11
Pulley Henri Mae	128	North Main St	73.23-1-6	\$778.09
Pulley Henri Mae	126	North Main St	73.23-1-7	\$889.25

Henderson Courtney	101	North Main St	73.23-1-23	\$1,113.78
Cropsey Conrad F	109	North Main St	73.23-1-26	\$1,131.56
Fernandez Kathryn	135	West Bank St	73.23-1-43	\$1,436.14
Time Warner Cable			500.1-1-4.1	\$5,888.51

TOWN OF ALBION \$103,345.23

GRAND TOTAL \$145,186.64

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

AFLAC

Board agreed to allow AFLAC to offer services to employees, but to only allow information to be handed out as requested by employee

BUDGET ADJUSTMENTS

Moved by Trustee Bennett and seconded by Trustee McMurray to approve the following budget adjustments/use of funds/payment of invoices

- Cemetery Land Purchase
 - o Increase rev line A0.0000.5031.000 \$125.00
 - o Increase exp line CM.9901.0900.000 \$125.00
 - o Increase exp line A0.8810.0200.000 \$125.00
- Sale of scrap
 - o Increase rev line A0.0000.2705.000 \$821.43
 - o Request from DPW Superintendent to place funds in DPW equipment reserves

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

CEMETERY DEEDS

Moved by Trustee Bennett and seconded by Trustee McMurray to approve the cemetery deed:

- Gregg S. & Jane E. Stroyan Lot 758 Myrtle Path W#5
- Bonnie S. Peters #121 and #122 Ashwood Way

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

APPROVE LEASE AGREEMENT

Moved by Trustee Bennett and seconded by Trustee Gabalski to approve the lease agreement with the Albion Joint Fire District

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

SCHEDULE PUBLIC HEARING

Moved by Trustee McMurray and seconded by Trustee Gabalski to schedule a public hearing on the application to Empire State Development for financial assistance under the Restore NY Communities Initiative for December 11, 2024, at 6pm

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

POSITIVE PAY

Table until 1/8/25 to review KeyBank positive pay

CROSSING GUARD

Moved by Trustee Gabalski and seconded by Trustee Bennett for the Village to pay for one crossing guard, 100% of the cost for the crossing guard until 6/27/2025 and we begin discussions with the school district to provide an agreement to increase the number of crossing guards from zero to one for the 2025-2026 school year immediately

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye

Trustee McMurray	Aye
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USE OF FUNDS

Moved by Trustee McMurray and seconded by Trustee Gabalski to allow the Clerk to use \$1,000.00 from fund balance to use towards community events

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

CROSSING GUARD

Trustee Gabalski requested Attorney Gavenda to advise Albion School of Boards decisions

CAMERAS

Moved by Trustee McMurray and seconded by Trustee Gabalski to approve the quote from Upstate Alarm to install cameras at the DPW, 301 Washington St

UpState Alarm	\$24,661.03
Amherst Alarm, Inc	\$31,375.00
LinStar	\$31,498.08

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

ADVERTISE PART-TIME CLERK

Moved by Trustee McMurray and seconded by Trustee Gabalski to allow Clerk to advertise for a part-time Clerk at \$15.50/hr. for a maximum of 20 hours of week for the Clerk's office

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

ENTER EXECUTIVE

Moved by Trustee McMurray and seconded by Trustee Gabalski to enter executive session at 8:06pm for contractual

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

EXIT EXECUTIVE

Moved by Trustee McMurray and seconded by Trustee Gabalski to exit executive session at 8:36pm

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

POLICING OUTSIDE VILLAGE

Moved by Trustee McMurray and seconded by Trustee Bennett to accept a 6-month trial for the Police to police outside the Village limits, Attorney to work on the MOU regarding such with the Town of Albion

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

MEETING ADJOURNED

Moved by Trustee McMurray and seconded by Trustee Bennett having no further business, the meeting is hereby adjourned at 8:38pm

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

Respectfully submitted,

Tracy A. VanSkiver
Clerk-Treasurer

DRAFT