

The Workshop Meeting of the Board of Trustees of the Village of Albion was held Wednesday, September 25, 2024, at 6:00 PM, Village Hall, 35 East Bank Street, Albion New York.

Present were Mayor Angel Javier, Deputy Mayor Joyce Riley, Trustee William Gabalski, and Trustee Greg Bennett

Absent: Trustee Timothy McMurray arrived late

**Department Heads**

Present: Superintendent of Public Works James Pahura, Police Chief David Mogle, Pollution Control Plant Chief Operator Aric Albright, Park & Recreation Director John Grillo, Animal Control Officer Harry Papponetti, Interim Water Treatment Plant Chief Operator Levi Boyer and Cemetery Superintendent Jason Zicari

Excused: Code Enforcement Officer Chris Kinter and Fire Chief Jeremy Graham

Mayor Javier opened the meeting with a pledge of allegiance at 6:00PM

**BENEFIT REPRESENTATIVES**

Tony Mangione & Jody Sherman from colonial voluntary benefits presented the Board with various options that can be made available to employees

**HEADSTONE**

Francis Pierce and Wende London each spoke on behalf of their families regarding the same headstone at Mt. Albion Cemetery

Trustee Tim McMurray arrives at 6:12pm

**DEPT HEAD REPORTS**

The Board of Trustees received monthly reports for August from Superintendent of Public Works James Pahura, Police Chief David Mogle, Animal Control Officer Harry Papponetti, Interim Water Treatment Plant Chief Operator Levi Boyer, Pollution Control Plant Chief Operator Aric Albright, Cemetery Superintendent Jason Zicari, Code Enforcement Officer Chris Kinter, Fire Chief Jeremy Graham and Park & Recreation Director John Grillo

**CEMETERY HIRING**

Moved by Trustee Riley and seconded by Trustee McMurray to allow Cemetery Supervisor Jason Zicari to hire 3 additional seasonal employees for 3 weeks at \$17.00/hr to help with leaf pick-up, allow the use of cemetery reserves if necessary

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

**POLICE CELL PHONE**

Moved by Trustee McMurray and seconded by Trustee Bennett to authorize Chief Mogle to purchase 2 phones at \$36.00 per months each for Officers to use during their shifts, Clerk and Chief to review budget to make determination of which line to use

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

**PARK GATES**

Discussion on complaint received from Resident. Chief confirmed, Officers spoke with resident to resolve matter. Confirmed a motion was passed in April 2024 to remove gates at Lafayette and St Joes park

**2023 AUDIT REPORT**

Clerk presented Board with 2023 Audit report, advised Board auditors will attend 11/13/24 board meeting to answer any questions

**APPROVE MEETING MINUTES**

Moved by Trustee Riley and seconded by Trustee Gabalski approving the minutes for September 11, 2024, with correction to cemetery deed portion and September 19, 2024

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

**SCHEDULE PUBLIC HEARING**

Mayor Javier request public hearing to be scheduled 10/9/2024 at 6pm to abolish the Albion Fire Department and create the Albion Joint Fire District

**CONSOLIDATION OF VILLAGE**

Attorney, per request from Mayor Javier, to review consolidation report done in 2008 or 2009 by Center for Governmental Research

**SCHOOL ZONE**

Tabled until 10/9/2024

**CROSSING GUARD**

Moved by Trustee Gabalski and seconded by Trustee Riley to allow Attorney to contact ACS Attorney to ask for 100% of cost for crossing guard

**CARRIED**

Mayor Javier	Aye
Trustee Riley	Aye
Trustee Bennett	Nay
Trustee Gabalski	Aye
Trustee McMurray	Nay

**RENT**

Moved by Trustee Riley and seconded by Trustee Gabalski to approve lowering the price pre square foot from \$2.50 to \$1.69/\$1.70, rounded to the nearest \$5.00 increment for the property located at 121 N Main St

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

**NAMING OF GAZEBO**

Following names were presented at this time, Jonathan Doherty, Donna Rodden, Neil Johnson and Kathy Ludwick. Clerk will have office staff research individual to supply to Board for review then present to public for vote

**COMPREHENSIVE PLAN COMMITTEE**

Mayor Javier would like to be considered as a member of the committee once formed

**EMPLOYEE HANDBOOK**

Tabled until 10/9/24

**SECURITY CAMERAS**

Waiting on 2 remain quotes

**RIDE ON FIRE TRUCK**

Moved by Trustee McMurray and seconded by Trustee Gabalski to allow teacher and student to ride on apparatus.

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

**TREASURERS REPORT**

Moved by Trustee McMurray and seconded by Trustee Gabalski to accept the August treasurers report

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

**BUDGET ADJUSTMENTS**

Moved by Trustee Riley and seconded by Trustee McMurray to approve the following budget adjustments/use of funds/payment of invoices:

Increase expense line	H0.8320.0200.010	\$746.25	Donegan
Increase revenue line	H0.8320.3991.010	\$746.25	
Increase expense line	H0.8320.0200.013	\$597.00	Donegan
Increase revenue line	H0.8320.3991.013	\$597.00	
Increase expense line	H0.8320.0200.013	\$442,823.50	STC Construction
Increase revenue line	H0.8320.4910.013	\$95,580.00	
Increase revenue line	H0.8320.3991.013	\$347,243.50	

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

**EMPLOYMENT APPLICATIONS**

Accept the following applications to be kept on file for one (1) year

Aaron Batt	MEO
Challis Mathes	Chief Water Treatment Plant Operator
Jason Millis	Chief Water Treatment Plant Operator
Christian Dean	Chief Water Treatment Plant Operator
Jerry Brugger	Chief Water Treatment Plant Operator
Rohit Kumar Labana	Chief Water Treatment Plant Operator
Ioannis Serevetas	Chief Water Treatment Plant Operator
Donald T French	Chief Water Treatment Plant Operator
Lawrence Warren	Chief Water Treatment Plant Operator

**NY FORWARD PROGRAM**

Clerk reminded Board of NY Forward Program meeting scheduled for 9/26/24 at 6pm

**CEMETERY DEEDS**

Moved by Trustee McMurray and seconded by Trustee Bennett to approve the cemetery deed:  
Maryanne Lettis Lot 1019 Marigold Path SW#5

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

**BUDGET ADJUSTMENTS**

Moved by Trustee Riley and seconded by Trustee McMurray to approve the following budget adjustments/use of funds/payment of invoices:

Increase expense line	A0.3120.0103.000	Police OT	\$2072.80
Increase revenue line	A0.0000.3389.000	Other public safety	\$2072.80
PTS Grant (Police)			
Increase expense line	F0.8310.0412.000	legal notices	\$2000.00
Decrease expense line	F0.1990.0401.000	Contingency	\$2000.00
Increase expense line	G0.8110.0413.000	legal notices	\$2000.00
Decrease expense line	G0.1990.0400.000	Contingency	\$2000.00
Increase expense line	H0.8320.0200.013	WIIA 2	\$3809.61
Increase revenue line	H0.8320.3991.013	WIIA 2	\$3809.61
Wendel Invoice 176209.01-15			
Increase expense line	H0.8320.0200.013	WIIA 2	\$7812.51
Increase revenue line	H0.8320.3991.013	WIIA 2	\$7812.51
G&G Grant Admin for CDBG grant			

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

**EMPLOYMENT APPLICATIONS**

Accept the following applications to be kept on file for one (1) year  
Max Coles-Busse Chief Water Treatment Plant Operator

**FIRE DISTRICT**

Moved by Trustee Riley and seconded by Trustee Gabalski to offer the Albion Joint Fire District a triple net lease for 2 years, with an option up to 10 years extension, with the following terms and conditions as listed, they are responsible for 50% of repairs to roof, 33% to generator, and 50% repairs to chimney, for the property located at 108 S Platt St, Albion. District is to have renter and liability insurance, and the Village of Albion is to be name on insurance

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

**ENTER EXECUTIVE**

Moved by Trustee McMurray and seconded by Trustee Gabalski to enter executive session at 7:37pm for Attorney/client discussion

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

**EXIT EXECUTIVE**

Moved by Trustee McMurray and seconded by Trustee Gabalski to exit executive session at 7:51pm

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

**CEMETERY APARTMENT TENANT**

Moved by Trustee McMurray and seconded by Trustee Gabalski to allow Mayor to sign the unit transfer request form for Ms. Diane Rouse, tenant at cemetery apartment

**CARRIED**

Mayor Javier	Aye
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

**MEETING ADJOURNED**

Moved by Trustee McMurray and seconded by Trustee Gabalski having no further business, the meeting is hereby adjourned at 7:53pm

**CARRIED**

Mayor Javier	Aye
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Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

Respectfully submitted,

Tracy A. VanSkiver  
Clerk-Treasurer

DRAFT