

Village of Albion Recreation

John J. Grillo

Recreation Director

Report for the July 2024 Village Board Meeting

- Attend the last Village Board meetings with Department Heads each month
- Conducted a successful County Wide Childrens Park Fun Day. I was there at 7:00am to 3:00pm and all went well.
- Had a pop-up unexpected visit for from the Orleans Health Department and we passed everything and received a great report.
- Spent time at Sav A Lot ordering products for the chicken barbecue for the Festival on July 3 and picking items up.
- Worked for weeks on The Independence Day Celebration
- Met with Tracy concerning the funding
- Purchased t shirts for the children who attend the park.
- Taco Tuesday every Tuesday and Pizza on Fridays.
- At the Park from 9:30am to 2:30pm, Monday through Friday.
- Had to reschedule bands and gather another due to cancellations and one stepping out.
- Working with the park supervisors, guiding them, and teaching them how to lead and be good supervisors.
- Ordering more advertisement and driving around putting up road signs.
- Spending several hours organizing and creating a Childrens County Wide Park Fun Day. That event was on Wednesday, July 17 from 10am to 2pm, but I was there from 8am to 4pm.
- Spent time each day at the Village Office for miscellaneous reasons
- Constantly working with Bob Stillwell at the Pennysaver with AD's for each week
- This is a very busy month due to the grants, the Recreation Program, and continuous planning. I will be spending a lot of time in the early morning and in the evenings in my office at home.
- Planning with the Mason and Foodlink for food.
- Kicked off each summer concert series and stay there from 5:30pm to 8:30pm
- Spent time collecting data and pictures and sharing on facebook and saving on computer for the GoArt Grant submission at the end of the season.
- Traveled to Wal Mart with Arts and Crafts Director to get supplies
- Contacted Sam concerning the disc golf t pads and signs which is still in progress.
- Worked and communicated with Jay each day.

- Continued to work with Bob Stillwell for advertising the GoArt Grant for the Village of Albion Summer Concert Series.
- Worked with Susan Walder for events where she can bring her bike.
- Worked on Orleans Health Department paperwork with forms needed and Health Director's certifications which is never ending.
- Met with Petet Anderson for Job Development each day.
- I continued to work on the Summer Concert Series with continuous talks to band leaders and getting information for 2025. Occasionally, I travel to see new bands for a variety of music which will benefit the community, I do this on a regular basis and continue to plan moving forward.
- Chairing the Albion Summer Festival Administrative Chair for good communication between the festival and village as a liaison as the Recreation Director and we meet once a month and twice in July.
- Busy doing paperwork, emails, phone calls, attending meeting, filling out forms, and setting up the Summer Parks Program.
- Conducted events all month for the children.
- Conducted activities to the Bowling Alley, Dubby's Tailgate, LuGia's Ice Cream Truck, Cone Zone and several at the park
- I am not so sure I have everything listed for this month.

Thank you for your continued support and consideration as I continue as the Village of Albion Recreation Director