

The Regular Meeting of the Board of Trustees of the Village of Albion was held Wednesday, September 11, 2024, at 6:00 PM, Village Hall, 35 East Bank Street, Albion New York.

Present were, Deputy Mayor Joyce Riley, Trustee William Gabalski, and Trustee Greg Bennett
Absent Mayor Angel Javier Jr

4 residents

Meeting audio was recorded and kept on file.

Deputy Mayor Riley opened the meeting with a pledge of allegiance at 6:00 PM.

ENTER EXECUTIVE

Moved by Trustee Gabalski and seconded by Trustee Bennett to enter executive at 6:00pm for a legal matter

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Absent

Trustee McMurray enters meeting at 6:03pm

EXIT EXECUTIVE

Moved by Trustee Gabalski and seconded by Trustee McMurray to exit executive at 6:38pm

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

APPROVE MEETING MINUTES

Moved by Trustee McMurray and seconded by Trustee Bennett approving the minutes for the following with the correction to the wording on the August 28, 2024, minutes, refer to OFFICE HOURS to remove the word "not"

- August 28, 2024
- September 3, 2024

CARRIED

Mayor Javier	Absent
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Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

PAYMENT OF VILLAGE BILLS

Moved by Trustee McMurray and seconded by Trustee Bennett approving the monthly journal entries and the payment of the following Village bills: Vouchers #46741-46808

General	\$19,554.44
Water	\$14,489.83
Sewer	\$1,428.06

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

BUDGET ADJUSTMENTS/USE OF FUNDS/INVOICES

Moved by Trustee Bennett and seconded by Trustee McMurray to approve the following use of funds, budget adjustments and payment of invoices

WIIA Grant Invoices

○ Increase exp line H0.8320.0200.010	\$1552.50	Donegan	WIIA 1
○ Increase rev line H0.8320.3991.010	\$1552.50		
○ Increase exp line H0.8320.0200.013	\$1345.50	Donegan	WIIA 2
○ Increase rev line H0.8320.3991.013	\$1345.50		

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

NOMINATION

2nd quarter Community Hero Award recipient will be Rebekah Karls

CORRECTION TO COST OF HEALTHCARE PREMIUMS

Moved by Trustee McMurray and seconded by Gabalski to approve the corrected amount of Healthcare Premiums for employees of 18.72% increase for 9/1/24-8/31/25

PLAN	CORRECT	INCORRECT
Single	\$528.71	\$530.03

Subscriber & Spouse	\$1057.42	\$1060.06
Subscriber & Child(ren)	\$898.81	\$901.05
Family	\$1506.82	\$1510.59

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

EMPLOYMENT APPLICATIONS

Accept the following applications to be kept on file for one (1) year
 James Dunn MEO

CEMETERY DEEDS

Moved by Trustee Bennett and seconded by Trustee McMurray to approve the cemetery deed:

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

BUDGET ADJUSTMENTS/USE OF FUNDS/INVOICES

Moved by Trustee Bennett and seconded by Trustee McMurray to approve the following use of funds, budget adjustments and payment of invoices

Increase exp line A0.7310.0410 (Grants) \$3937.44 Lakeview storage sheds

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

WTP OPERATOR DESIGNATION

Discussion was had on for DOH-4204 and correspondence received from Orleans County Health Department, Clerk will complete and will return

APPOINTMENT

Moved by Trustee Bennett and seconded by Trustee Gabalski to appoint Levi Boyer as acting Chief Water Treatment Plant Operator effective 9/21/2024 with a \$5K increase in pay, on a prorated basis

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

APPROVE AFD MEMBER

Moved by Trustee McMurray and seconded by Trustee Bennett to approve the following new AFD member, Christopher W Marsan

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

ATTENDANCE

Trustees McMurray and Bennett will attend the dedication of the basketball sport benches being held at Bullard Park 9/28/24 at 9am on behalf of the Village of Albion

CROWN CASTLE

Moved by Trustee McMurray and seconded by Trustee Bennett to approve the lease agreement with crown castle cell tower pending Attorney Gavenda's review

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

CROSSING GUARD

Moved by Trustee McMurray and seconded by Trustee Bennett to pay in full a crossing guard for the 2024-2025 school year at Albion Central School District

DENIED

Mayor Javier	Absent
Trustee Riley	Abstain
Trustee Bennett	Aye
Trustee Gabalski	Abstain
Trustee McMurray	Aye

CROSSING GUARD

Moved by Trustee Gabalski and seconded by Trustee McMurray to pay 100% of the 1st semester for the 2024-2025 school year, capped at 2hrs a day, \$17/hr. for the school crossing guard, revisit once Attorney gets clarification from ACS Attorney

CARRIED

Mayor Javier	Absent
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

ENTER EXECUTIVE

Moved by Trustee McMurray and seconded by Trustee Gabalski to go into executive session for personnel at 7:06pm

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

EXIT EXECUTIVE

Moved by Trustee Gabalski and seconded by Trustee McMurray to exit executive session at 7:10pm

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

EMPLOYEE

Moved by Trustee McMurray and seconded by Trustee Bennett upon acceptance for the terms of the grievance resolution of a particular employee that they be removed from unpaid suspension and placed back on paid suspension with benefits effective 9/12/2024 pending the outcome of their outside litigation, prior 2-weeks are considered time served for the unpaid suspension

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

ENTER EXECUTIVE

Moved by Trustee McMurray and seconded by Trustee Gabalski to go into executive session for contracts at 7:12pm

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

EXIT EXECUTIVE

Moved by Trustee McMurray and seconded by Trustee Gabalski to exit executive session at 7:28pm

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

ADVERTISE

Moved by Trustee McMurray and seconded by Trustee Bennett to advertise the vacant Chief Water Treatment Plant Operator position for 30 days on Indeed, HUB and Batavia Daily

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

MEETING ADJOURNED

Moved by Trustee McMurray and seconded by Trustee Gabalski that there being no further business, meeting is hereby adjourned at 7:29pm

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

Respectfully submitted,

DRAFT

Tracy A. Vanskiver
Clerk-Treasurer

The Special Meeting of the Board of Trustees of the Village of Albion was held Tuesday, September 19, 2024, at 5:00 PM, Village Hall, 35 East Bank Street, Albion New York.

Present were Mayor Angel Javier Jr, Trustee William Gabalski, Trustee Tim McMurray
Absent: Trustee Greg Bennett and Deputy Mayor Joyce Riley arrived late

Also in attendance: Fire Chief Jeremy Graham, Fire Commissioners: Chris Kinter, David Buczek and Joe Martillotta

Mayor Javier opened the meeting with a pledge of allegiance at 5:00 PM.

FIRE DISTRICT DISCUSSION

Discussion was had on various avenues for the fire district regarding the building and utilities

Trustee Greg Bennett enters meeting at 5:49pm
Trustee Tim McMurray exits meeting at 5:55pm

ENTER EXECUTIVE

Moved by Trustee Bennett and seconded by Trustee Gabalski to enter executive regarding discussion on the PBA collective bargaining unit at 6:07pm

CARRIED

Mayor Javier	Aye
Trustee Riley	Absent
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Absent

Deputy Mayor Riley enters executive meeting at 6:31pm

EXIT EXECUTIVE

Moved by Trustee Bennett and seconded by Trustee Riley to exit executive at 6:47pm

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Absent

MEETING ADJOURNED

Moved by Trustee Gabalski and seconded by Trustee Bennett having no further business, the meeting is hereby adjourned at 6:47pm

CARRIED

Mayor Javier	
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Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Absent

Respectfully submitted,
Tracy A. VanSkiver
Clerk-Treasurer

DRAFT

2025								Proposed	Proposed
TENANT	Start Date	End Date	SQ FT	RENT	Current Price per sqft	Approved	Rent		
Hawley	6/1/2023	5/31/2025	860	\$ 1,448.17	\$ 1.68				
EDA	3/1/2023	2/28/2026	1686	\$ 2,245.00	\$ 1.33				
Benton	5/1/2024	4/30/2025	289	\$ 425.00	\$ 1.47				
VACANT-3rd Fl			2386			\$ 2.50	\$ 5,965.00	1.68	4008.48
VACANT-3rd Fl			224			\$ 2.50	\$ 560.00	1.68	376.32
VACANT-1st Fl			281			\$ 2.50	\$ 702.50	1.68	472.08
VACANT-1st Fl			153			\$ 2.50	\$ 382.50	1.68	257.04

Village of Albion

PLANNING BOARD MEETING

Thursday, September 12, 2024, at 5:00PM

PRESENT:

Chair: Karen Conn; Michael Massaro; Jeff Holler; Janet Navarra; Samuel Robinson

ALSO IN ATTENDANCE:

CEO Chris Kinter & Trustee McMurray

CALLED TO ORDER:

Karen opened the meeting at 5:00pm. The Pledge of Allegiance followed.

ACCEPTANCE OF MINUTES:

- A motion was made by Michael and seconded by Samuel to accept the June 13, 2024 minutes. All in favor.
MOTION CARRIED

OLD BUSINESS:

- DISCUSSION: Comprehensive Plan Committee & Advertising
- A motion was made by Janet, and seconded by Samuel to accept Comprehensive Plan Committee members as follows:
 - 3 Total Village "Board Members" from any sitting board; HPC, Planning Board, Zoning Board, and Village Board of Trustees; including Planning Board appointed Co-Chairs Mike Massaro and Samuel Robinson consisting of One Member
 - Code Enforcement Officer
 - Assistance from Genesee Finger Lakes Regional Planning Council
 - 1 Village Resident
 - 1 Village Business Owner

Following the Village Code (§74 – Residency) to designate the appropriate choosing of members, and requesting applications be due by November 11, 2024. All in favor.

MOTION CARRIED

- A motion was made by Mike and seconded by Samuel to accept the advertisement for applications to Comprehensive Plan Committee to be sent via Water Newsletter in October, and upon the Village Website to accept applications. Jessy will also email all Village Boards to seek applications. All in favor.

MOTION CARRIED

ADJOURN

- Motion to adjourn by Jeff and seconded by Janet at 5:28PM. All in favor aye.
MOTION CARRIED

Respectfully Submitted,

Jessy Holz
Deputy Clerk

NEXT REGULAR MEETING:

Thursday, October 10, 2024 at 4:00pm

Utilization by Fund-EXPENSE								
FUND	Total Allocation	\$ Amount Utilized	\$ Amount Remaining		% Utilization Rate			
General	\$4,762,971.23	\$1,190,276.25	\$3,572,694.98		24.99%			
Water	\$2,070,111.15	\$407,232.74	\$1,662,878.41		19.67%			
Sewer	\$1,424,335.00	\$244,901.41	\$1,179,433.59		17.19%			
DEPARTMENT								
Police	\$1,404,692.85	\$478,322.39	\$1,079,160.46		34.05%			
Animal Control	\$16,440.00	\$3,732.18	\$12,707.82		22.70%			
Rec	\$47,759.47	\$22,678.70	\$25,080.77		47.49%			
Codes	\$77,965.00	\$22,635.87	\$55,329.13		29.03%			
Cemetery	\$268,459.00	\$98,649.54	\$169,809.46		36.75%			
Clerk-General	\$1,679,144.10	\$472,769.70	\$1,206,374.40		28.16%			
Clerk-Water	\$842,251.94	\$150,396.83	\$691,855.11		17.86%			
Clerk-Sewer	\$653,283.60	\$142,753.39	\$510,530.21		21.85%			
DPW-General	\$1,093,055.84	\$257,697.92	\$835,357.92		23.58%			
DPW-Water	\$340,651.66	\$58,857.41	\$281,794.25		17.28%			
DPW-Sewer	\$182,340.00	\$26,205.34	\$156,134.66		14.37%			
WTP	\$887,207.55	\$197,978.50	\$689,229.05		22.31%			
PCF	\$588,711.40	\$75,942.68	\$512,768.72		12.90%			
Board	\$21,004.97	\$4,807.69	\$16,197.28		22.89%			
Fire Dept	\$154,450.00	\$16,909.61	\$137,540.39		10.95%			
REVENUE Received								
FUND	\$ Total expected	\$ Amount received	\$ Amount Remaining to collect		% received to date			
General	(\$4,495,339.66)	(\$3,608,051.07)	(\$887,288.59)		80.26%			
Water	(\$2,069,406.58)	(\$489,552.32)	(\$1,579,854.26)		23.66%			
Sewer	(\$1,412,000.00)	(\$326,452.85)	(\$1,085,547.15)		23.12%			

EOM August 2024

Cash Collections Monthly Summary

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District Code	Payment Description	Distribution Description	Distributions	Total Payments
1	UTILITIES	Water Penalty	986.75	
		Sewer Penalty	693.31	
		Sewer Base Charge	495.32	
		Meter Tampering Fee	166.67	
		Assessment	108.00	
		Water Base Charge	30,735.36	
		Sewer Base Charge	37,519.94	
		Sewer	121,183.70	
		Water	328,962.32	
		Total UTILITIES		520,851.37
4	ACCOUNT SET UP FEE	Fees-Account Set Up	350.00	
		Fees-Turn On Fee	100.00	
		Total ACCOUNT SET UP FEE		450.00
10	TAXES	TAX RECEIVABLE, CURRENT	75,686.91	
		INTEREST & PENALTIES ON REAL P	4,074.40	
		Total TAXES		79,761.31
21	MISC 2770	OTHER MISCELLANEOUS	137.50	
		Total MISC 2770		137.50
22	BUILDING PERMITS A2590	PERMITS	2,434.00	
		Total BUILDING PERMITS A2590		2,434.00
23	RENT A2410	RENTAL OF REAL PROPERTY	7,216.48	
		Total RENT A2410		7,216.48
25	SLUDGE-STATE 2374	SEWER SERVICES FOR OTHER GOVER	7,055.57	
		Total SLUDGE-STATE 2374		7,055.57
26	UTILITY TAX A1130	UTILITIES GROSS RECEIPTS	37.27	
		Total UTILITY TAX A1130		37.27
28	BIRTH/DEATH TAX SEARCH	TREASURER FEES	470.00	
		Total BIRTH/DEATH TAX SEARCH		470.00
29	POLICE REPORTS A1520	POLICE FEES	11.00	
		Total POLICE REPORTS A1520		11.00
30	DOG FINES A1550	DOG POUND FEES	45.00	
		Total DOG FINES A1550		45.00
31	ALARM PERMITS A2545	LICENSES	100.00	
		Total ALARM PERMITS A2545		100.00
32	PARKING TICKETS A2610	FINES AND FOREFEITED BAIL	5.00	
		Total PARKING TICKETS A2610		5.00
33	CEMETERY A2192	CEMETERY SERVICES	5,200.00	
		Total CEMETERY A2192		5,200.00
34	SALE OF LOT A2190	SALE OF CEMETERY LOTS	16,206.00	
		Total SALE OF LOT A2190		16,206.00

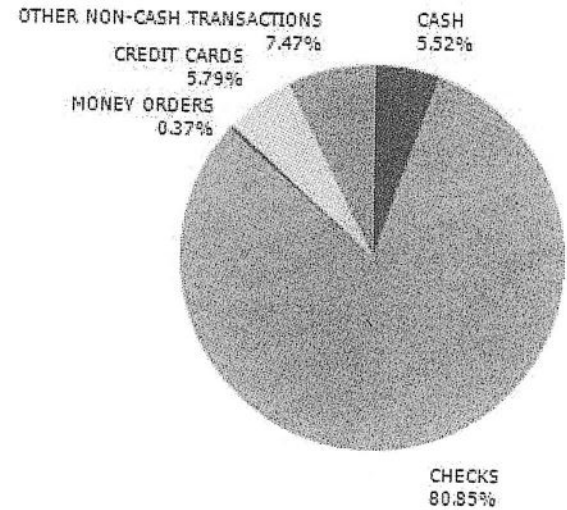
Cash Collections Monthly Summary

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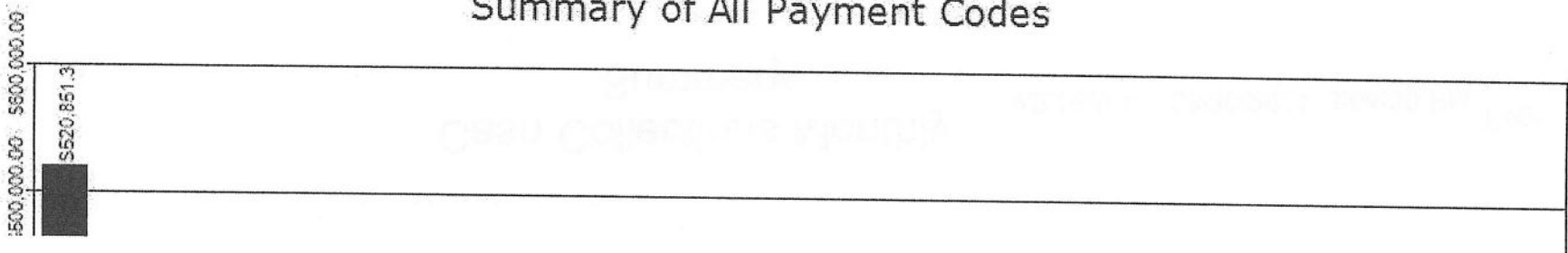
36 WATER REVENUE F2374	WATER SERVICES FOR OTHER GOVER Total WATER REVENUE F2374	36.33	36.33
40 PILOT A1081	OTHER PAYMENTS IN LIEU OF TAXE Total PILOT A1081	5,872.34	5,872.34
65 A2705-GIFTS/DONATIONS	GIFTS AND DONATIONS Total A2705-GIFTS/DONATIONS	1,290.00	1,290.00
69 LAWN MOW Receivable	Invalid Code Total LAWN MOW Receivable	175.00	175.00
71 YOUTH PROGRAMS A2350	YOUTH RECREATION SERVICES, OT Total YOUTH PROGRAMS A2350	540.00	540.00
72 A0.0730 Liability Line	GUARANTY AND BID DEPOSITS Total A0.0730 Liability Line	142.87	142.87
73 DUE FROM OTHER GOVT A440	DUE FROM OTHER GOVERNMENTS Total DUE FROM OTHER GOVT A440	11,162.43	11,162.43
74 SEWER RECEIVABLE G380	ACCOUNTS RECEIVABLE Total SEWER RECEIVABLE G380	7,910.16	7,910.16
75 A380 RECEIVABLE	ACCOUNTS RECEIVABLE Total A380 RECEIVABLE	20,862.45	20,862.45
91 A2189-COMMUNITY INCOME	Invalid Code Total A2189-COMMUNITY INCOME	6,268.50	6,268.50
	Total for all Payment Codes		694,240.58

Cash Collections Monthly Summary

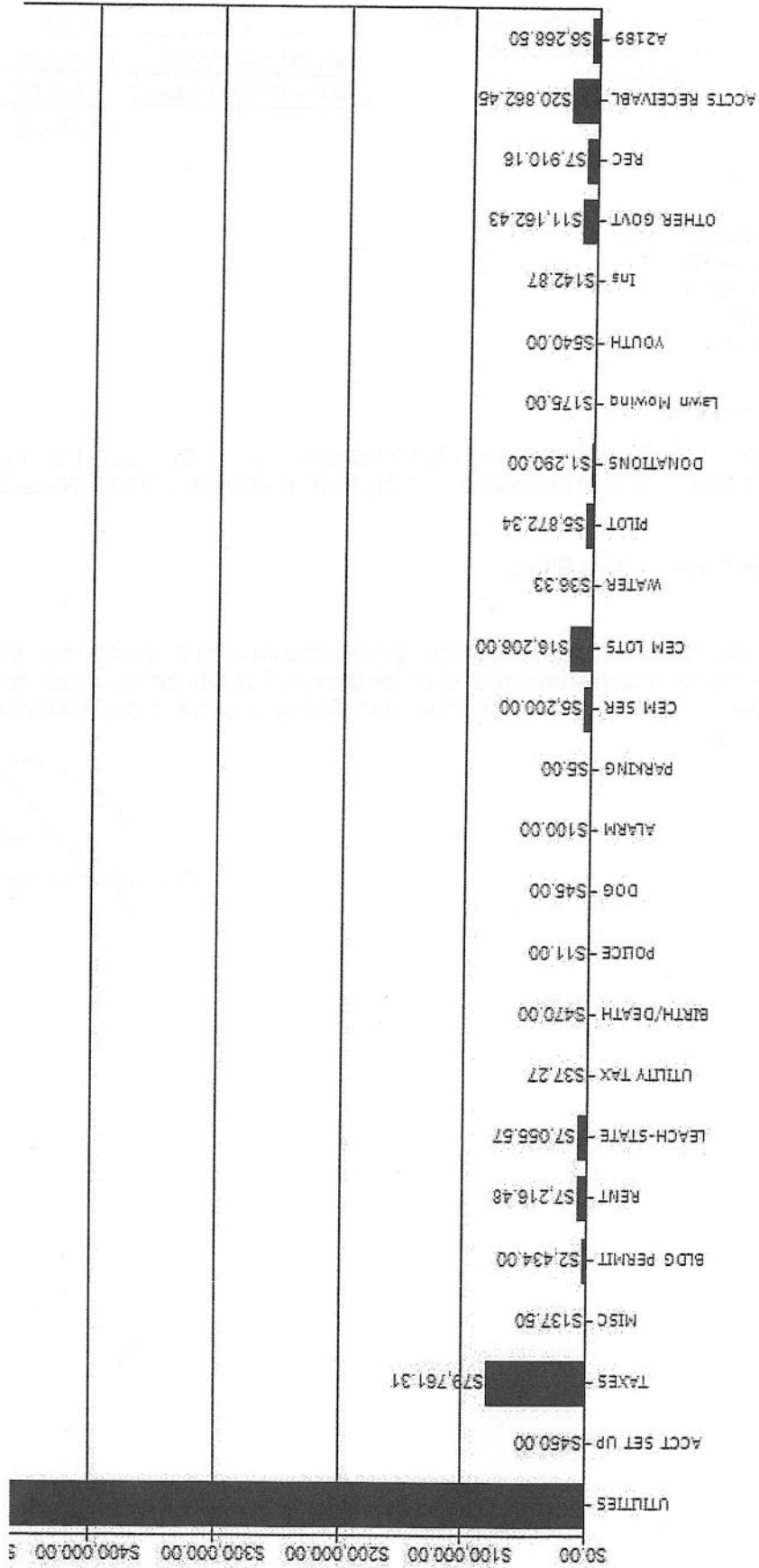
Payment Type	Payment Method	Amount Tended	Total Tended	Number
CASH	CASH AT COUNTER	39,711.58		273
	CASH IN DROPBOX	136.75		2
	Change Due	-1,506.33		188
	Total CASH		38,342.00	463
CHECKS	CHECK AT COUNTER	63,873.84		258
	CHECK IN MAIL	477,040.79		315
	CHECK IN DROPBOX	20,386.04		142
	Total CHECKS		561,300.67	715
MONEY ORDERS	MONEY ORDER AT COUNTER	605.50		4
	MONEY ORDER IN MAIL	365.84		5
	MONEY ORDER IN DROPBOX	1,594.21		12
	Total MONEY ORDERS		2,565.55	21
CREDIT CARDS	OLBP - VISA	15,763.18		139
	OLBP - MASTER CARD	16,858.28		141
	OLBP - DISCOVER	289.81		2
	OLBP - AMERICAN EXPRESS	141.50		1
	OTC VISA	4,066.28		37
	OTC - MASTER CARD	2,964.09		26
	OTC - DISCOVER	88.14		1
	OTC - AMERICAN EXPRESS	35.00		1
	Total CREDIT CARDS		40,206.28	348
	OTHER NON-CASH TRANSACTIONS	BANK DRAFT	51,826.08	
Total OTHER NON-CASH TRANSACTIONS		51,826.08	3	
Grand Total of all Tenders			694,240.58	1550



Summary of All Payment Codes



Cash Collections Monthly Summary





Bernard P. Donegan, Inc.
 345 Woodcliff Drive
 2nd Floor
 Fairport, NY 14450

Fund	Fees	OOP	Totals
\$5,241,440 Phase 1	\$ 746.25	+ \$ -	= \$ 746.25
\$11,418,500 Phase 2	597.00	+ -	= 597.00
	\$1,343.25	\$ -	\$1,343.25

Invoice submitted to:

MS TRACY A VANSKIVER
 CLERK/TREASURER
 VILLAGE OF ALBION
 35-37 E BANK ST
 ALBION, NY 14411

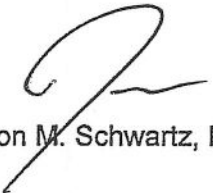
Account: 1862 - FMS

July 31, 2024

Professional services rendered per contract letters dated January 31, 2020, Part III - FINANCIAL MANAGEMENT SERVICES and October 27, 2021, Part III - FINANCIAL MANAGEMENT SERVICES.

	<u>Amount</u>
Total Services This Billing:	\$1,343.25

I, JASON M. SCHWARTZ, certify that the above account is true and correct; that the items, services and disbursements charged were rendered to or for the municipality on the dates stated; that no part has been paid or satisfied; that taxes, from which the municipality is exempt, are not included; and that the amount is actually due.


 Jason M. Schwartz, President

\$337.00

VOUCHER

MS TRACY A VANSKIVER
 CLERK/TREASURER
 VILLAGE OF ALBION
 35-37 E BANK ST
 ALBION, NY 14411

(CLAIMANT-DO NOT WRITE IN THIS AREA)	VOUCHER NUMBER _____		
DATE VOUCHER RECEIVED _____			
FUND - APPROPRIATION			
Fund	Fees	OOP	AMOUNT
\$5,241,440 Phase 1	\$ 746.25	\$ -	\$ 746.25
\$11,418,500 Phase 2	597.00	-	597.00
	-	-	-
	-	-	-
TOTALS	\$ 1,343.25	\$ -	\$ 1,343.25
ENTERED ON ABSTRACT NO. _____			

DEPARTMENT _____

CLAIMANT'S NAME AND ADDRESS

BERNARD P. DONEGAN, INC.
 345 WOODCLIFF DRIVE
 2nd FLOOR
 FAIRPORT, NY 14450

DETAILED INVOICES MAY BE ATTACHED AND TOTAL ENTERED ON THIS VOUCHER CERTIFICATION BELOW MUST BE SIGNED

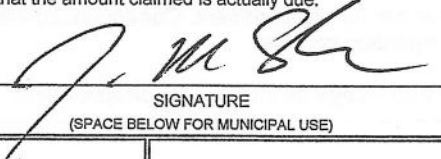
TERMS _____ PURCHASE ORDER NO. _____

DATE	VENDOR'S INVOICE NO.	QUANTITY	DESCRIPTION OF MATERIALS OR SERVICES	UNIT PRICE	AMOUNT
07/31/24	1862 FMS		Professional services rendered per contract letters dated January 31, 2020, Part III - FINANCIAL MANAGEMENT SERVICES and October 27, 2021, Part III - FINANCIAL MANAGEMENT SERVICES.		\$ 1,343.25
TOTAL					\$ 1,343.25

CLAIMANT'S CERTIFICATION

I, Jason M. Schwartz, certify that the above account in the amount of \$1,343.25 is true and correct; that the items, services and disbursements charged were rendered to or for the municipality on the dates stated; that no part has been paid or satisfied; that taxes, from which the municipality is exempt, are not included; and that the amount claimed is actually due.

 July 31, 2024
 DATE



 SIGNATURE
 (SPACE BELOW FOR MUNICIPAL USE)

 President
 TITLE

DEPARTMENT APPROVAL

The above services or materials were rendered or furnished to the municipality on the dates stated and the charges are correct.

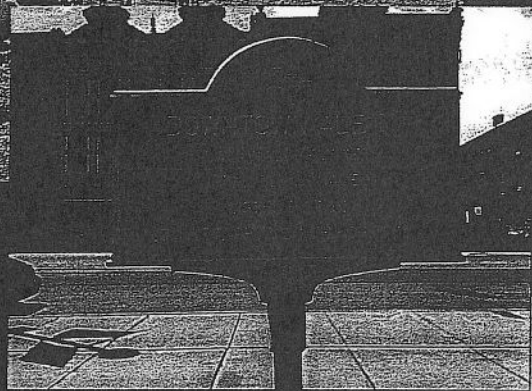
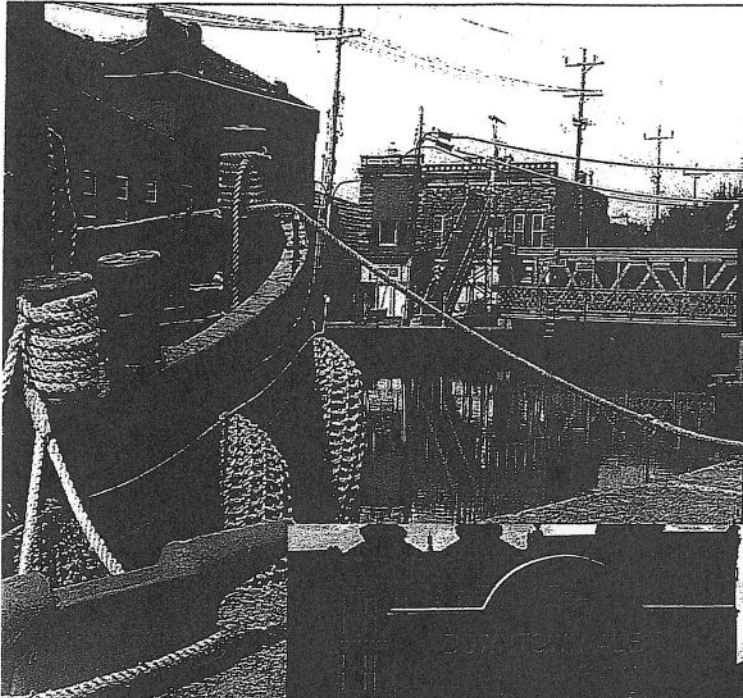
DATE AUTHORIZED OFFICIAL

APPROVAL FOR PAYMENT

This claim is approved and ordered paid from the appropriations indicated above.

DATE AUDITING BOARD

Client	Date	Description
<u>Account: Albion V1862</u>		
V1862 Albion	6/2/2024	Correspondence with Auditor regarding questions on disbursements and grants for Phase 2.
V1862 Albion	6/3/2024	Correspondence to Village regarding future disbursement and eligibility. Correspondence to Bond Counsel regarding contract letter of services.
V1862 Albion	6/4/2024	Conference call with Bond Counsel regarding agreement needed for EFC financing.
V1862 Albion	6/5/2024	Correspondence to EFC regarding administrative contracts.
V1862 Albion	6/10/2024	Correspondence to Village regarding permissive referendum publication.
V1862 Albion	6/19/2024	Reviewed status of project budget.
V1862 Albion	6/24/2024	Correspondence to EFC regarding EDU offsets.
V1862 Albion	6/25/2024	Reviewed files and pulled together older Sewer Exclusion Order. Forwarded same to EFC for their approval.
V1862 Albion	6/3/2024	Correspondence with EFC and Engineer regarding invoice discrepancy.
V1862 Albion	6/6/2024	Reviewed disbursement request confirmation. Correspondence to Engineer regarding recent disbursement release.
V1862 Albion	6/7/2024	Correspondence to Engineer and Village regarding recent disbursement and contractor payment application release.
V1862 Albion	6/10/2024	Conference call with Village regarding recent disbursement and payment of contractor payment application. Correspondence to Engineer regarding same. Updated project budget based on recent disbursement.
V1862 Albion	6/12/2024	Corresponded with Engineer regarding invoice follow up as requested by EFC. Reviewed invoices for next disbursement.
V1862 Albion	6/12/2024	Correspondence to Village regarding invoice.
V1862 Albion	6/19/2024	Reviewed status of project budget.
V1862 Albion	6/27/2024	Reviewed invoices for disbursement. Corresponded with Engineer and Village regarding contract.
V1862 Albion	6/28/2024	Followed up with Village on invoices for disbursement.
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Total: Albion V1862		



NY Forward Program

The Village of Albion is seeking a \$4,500,000 grant from New York State to enhance and improve the Village of Albion by advancing revitalization projects that transform downtown and support a vibrant and year-round economy.

Information & Open Call for Potential Projects

- September 26th at 6:00pm at the Village Hall 35-37 East Bank St. Albion, NY 14411

Who Can Submit a Project?

- Businesses
- Industry Groups
- Cultural Organizations
- Developers
- Non-Profit Organizations
- Property Owners

Potential Projects Include:

- New construction (residential, mixed use, hotel, etc.)
- Renovation of existing buildings
- Façade improvements
- Renovation for new retail, office, co-working, commercial, industrial, recreational or cultural use

For more information contact: contact@ggprocess.com

