

The Workshop Meeting of the Board of Trustees of the Village of Albion was held Wednesday, September 25, 2024, at 6:00 PM, Village Hall, 35 East Bank Street, Albion New York.

Present were Mayor Angel Javier, Deputy Mayor Joyce Riley, Trustee William Gabalski, and Trustee Greg Bennett

Absent: Trustee Timothy McMurray arrived late

Department Heads

Present: Superintendent of Public Works James Pahura, Police Chief David Mogle, Pollution Control Plant Chief Operator Aric Albright, Park & Recreation Director John Grillo, Animal Control Officer Harry Papponetti, Interim Water Treatment Plant Chief Operator Levi Boyer and Cemetery Superintendent Jason Zicari

Excused: Code Enforcement Officer Chris Kinter and Fire Chief Jeremy Graham

Mayor Javier opened the meeting with a pledge of allegiance at 6:00PM

BENEFIT REPRESENTATIVES

Tony Mangione & Jody Sherman from colonial voluntary benefits presented the Board with various options that can be made available to employees

HEADSTONE

Francis Pierce and Wende London each spoke on behalf of their families regarding the same headstone at Mt. Albion Cemetery

Trustee Tim McMurray arrives at 6:12pm

DEPT HEAD REPORTS

The Board of Trustees received monthly reports for August from Superintendent of Public Works James Pahura, Police Chief David Mogle, Animal Control Officer Harry Papponetti, Interim Water Treatment Plant Chief Operator Levi Boyer, Pollution Control Plant Chief Operator Aric Albright, Cemetery Superintendent Jason Zicari, Code Enforcement Officer Chris Kinter, Fire Chief Jeremy Graham and Park & Recreation Director John Grillo

CEMETERY HIRING

Moved by Trustee Riley and seconded by Trustee McMurray to allow Cemetery Supervisor Jason Zicari to hire 3 additional seasonal employees for 3 weeks at \$17.00/hr to help with leaf pick-up, allow the use of cemetery reserves if necessary

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

POLICE CELL PHONE

Moved by Trustee McMurray and seconded by Trustee Bennett to authorize Chief Mogle to purchase 2 phones at \$36.00 per months each for Officers to use during their shifts, Clerk and Chief to review budget to make determination of which line to use

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

PARK GATES

Discussion on complaint received from Resident. Chief confirmed, Officers spoke with resident to resolve matter. Confirmed a motion was passed in April 2024 to remove gates at Lafayette and St Joes park

2023 AUDIT REPORT

Clerk presented Board with 2023 Audit report, advised Board auditors will attend 11/13/24 board meeting to answer any questions

APPROVE MEETING MINUTES

Moved by Trustee Riley and seconded by Trustee Gabalski approving the minutes for September 11, 2024, with correction to cemetery deed portion and September 19, 2024

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

SCHEDULE PUBLIC HEARING

Mayor Javier request public hearing to be scheduled 10/6/2024 at 6pm to abolish the Albion Fire Department and create the Albion Joint Fire District

CONSOLIDATION OF VILLAGE

Attorney, per request from Mayor Javier, to review consolidation report done in 2008 or 2009 by Center for Governmental Research

SCHOOL ZONE

Tabled until 10/9/2024

CROSSING GUARD

Moved by Trustee Gabalski and seconded by Trustee Riley to allow Attorney to contact ACS Attorney to ask for 100% of cost for crossing guard

CARRIED

Mayor Javier	Aye
Trustee Riley	Aye
Trustee Bennett	Nay
Trustee Gabalski	Aye
Trustee McMurray	Nay

RENT

Moved by Trustee Riley and seconded by Trustee Gabalski to approve lowering the price pre square foot from \$2.50 to \$1.69/\$1.70, rounded to the nearest \$.50 increment for the property located at 121 N Main St

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

NAMING OF GAZEBO

Following names were presented at this time, Jonathan Doherty, Donna Rodden, Neil Johnson and Kathy Ludwick. Clerk will have office staff research individual to supply to Board for review then present to public for vote

COMPREHENSIVE PLAN COMMITTEE

Mayor Javier would like to be considered as a member of the committee once formed

EMPLOYEE HANDBOOK

Tabled until 10/9/24

SECURITY CAMERAS

Waiting on 2 remain quotes

RIDE ON FIRE TRUCK

Moved by Trustee McMurray and seconded by Trustee Gabalski to allow teacher and student to ride on apparatus.

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

TREASURERS REPORT

Moved by Trustee McMurray and seconded by Trustee Gabalski to accept the August treasurers report

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

BUDGET ADJUSTMENTS

Moved by Trustee Riley and seconded by Trustee McMurray to approve the following budget adjustments/use of funds/payment of invoices:

Increase expense line	H0.8320.0200.010	\$746.25	Donegan
Increase revenue line	H0.8320.3991.010	\$746.25	
Increase expense line	H0.8320.0200.013	\$597.00	Donegan
Increase revenue line	H0.8320.3991.013	\$597.00	
Increase expense line	H0.8320.0200.013	\$442,823.50	STC Construction
Increase revenue line	H0.8320.4910.013	\$95,580.00	
Increase revenue line	H0.8320.3991.013	\$347,243.50	

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

EMPLOYMENT APPLICATIONS

Accept the following applications to be kept on file for one (1) year

Aaron Batt	MEO
Challis Mathes	Chief Water Treatment Plant Operator
Jason Millis	Chief Water Treatment Plant Operator
Christian Dean	Chief Water Treatment Plant Operator
Jerry Brugger	Chief Water Treatment Plant Operator
Rohit Kumar Labana	Chief Water Treatment Plant Operator
Ioannis Serevetas	Chief Water Treatment Plant Operator
Donald T French	Chief Water Treatment Plant Operator
Lawrence Warren	Chief Water Treatment Plant Operator

NY FORWARD PROGRAM

Clerk reminded Board of NY Forward Program meeting scheduled for 9/26/24 at 6pm

CEMETERY DEEDS

Moved by Trustee McMurray and seconded by Trustee Bennett to approve the cemetery deed:
 Maryanne Lettis Lot 1019 Marigold Path SW#5

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

BUDGET ADJUSTMENTS

Moved by Trustee Riley and seconded by Trustee McMurray to approve the following budget adjustments/use of funds/payment of invoices:

Increase expense line	A0.3120.0103.000	Police OT	\$2072.80
Increase revenue line	A0.0000.3389.000	Other public safety	\$2072.80
PTS Grant (Police)			
Increase expense line	F0.8310.0412.000	legal notices	\$2000.00
Decrease expense line	F0.1990.0401.000	Contingency	\$2000.00
Increase expense line	G0.8110.0413.000	legal notices	\$2000.00
Decrease expense line	F0.1990.0400.000	Contingency	\$2000.00
Increase expense line	H0.8320.0200.013	WIIA 2	\$3809.61
Increase revenue line	H0.8320.3991.013	WIIA 2	\$3809.61
Wendel Invoice 176209.01-15			
Increase expense line	H0.8320.0200.013	WIIA 2	\$7812.51
Increase revenue line	H0.8320.3991.013	WIIA 2	\$7812.51
G&G Grant Admin for CDBG grant			

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

EMPLOYMENT APPLICATIONS

Accept the following applications to be kept on file for one (1) year

Max Coles-Busse Chief Water Treatment Plant Operator

FIRE DISTRICT

Moved by Trustee Riley and seconded by Trustee Gabalski to offer the Albion Joint Fire District a triple net lease for 2 years, with an option up to 10 years extension, with the following terms and conditions as listed, they are responsible for 50% of repairs to roof, 33% to generator, and 50% repairs to chimney, for the property located at 108 S Platt St, Albion. District is to have renter and liability insurance, and the Village of Albion is to be name on insurance

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

ENTER EXECUTIVE

Moved by Trustee McMurray and seconded by Trustee Gabalski to enter executive session at 7:37pm for Attorney/client discussion

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

EXIT EXECUTIVE

Moved by Trustee McMurray and seconded by Trustee Gabalski to exit executive session at 7:51pm

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

CEMETERY APARTMENT TENANT

Moved by Trustee McMurray and seconded by Trustee Gabalski to allow Mayor to sign the unit transfer request form for Ms. Diane Rouse, tenant at cemetery apartment

CARRIED

Mayor Javier	Aye
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

MEETING ADJOURNED

Moved by Trustee McMurray and seconded by Trustee Gabalski having no further business, the meeting is hereby adjourned at 7:53pm

CARRIED

Mayor Javier	Aye
--------------	-----

Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

Respectfully submitted,

Tracy A. VanSkiver
Clerk-Treasurer

DRAFT