

The Regular Meeting of the Board of Trustees of the Village of Albion was held Wednesday, August 14, 2024, at 6:00 PM, Village Hall, 35 East Bank Street, Albion New York.

Present were, Mayor Angel Javier Jr, Deputy Mayor Joyce Riley, Trustee William Gabalski, and Trustee Greg Bennett

3 residents

Meeting audio was recorded and kept on file.

Mayor Javier opened the meeting with a pledge of allegiance at 6:00 PM.

ALBION BETTERMENT COMMITTEE

Albion Betterment Committee member Gary Kent informed the Board of various avenues the committee has in progress

Trustee McMurray enters meeting at 6:04pm

APPROVE MEETING MINUTES

Moved by Trustee Bennett and seconded by Trustee McMurray approving the minutes for the following:

- July 24, 2024
- August 6, 2024

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

PAYMENT OF VILLAGE BILLS

Moved by Trustee Bennett and seconded by Trustee McMurray approving the monthly journal entries and the payment of the following Village bills: Vouchers #46575-46693

General \$76,770.37
 Water \$14,862.76
 Sewer \$8,357.78

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

BUDGET ADJUSTMENTS/USE OF FUNDS/INVOICES

Moved by Trustee McMurray and seconded by Trustee Riley to approve the following use of funds, budget adjustments and payment of invoices

Increase expense line F0.8320.0410	\$1256.58	Rodan Energy
Increase revenue line F0.0000.2690	\$1256.58	Rodan Energy
Increase revenue line A0.0000.3389	\$669.78	Seat Belt grant funds
Increase expense line F0.8320.0411	\$704.57	Sludge truck fuel (water dept share)
Use of water sludge truck reserve funds	\$704.57	
Increase expense line A0.3620.0421 permit fee	\$25.00	Julie Varalli, refund of building
WIIA Grant Invoices		
o Invoice-Donegan	\$746.25	WIIA 1 services
o Invoice-Donegan	\$597.00	WIIA 2 services
Add to recreation reserve funds		
o donation from Renovation lodge No 97	\$1290.00	
o donation from Jake Stinson	\$50.00	
o bottle return	\$282.00	
Recreation Grant Invoices		
Increase expense line A0.7310.0410	\$5,474.06	
o Invoice-Dubby's wood fired	\$300.00	
o Invoice-Jeff Holler	\$319.59	
o Invoice-Oak Orchard Bowl	\$700.00	
o Invoice-Wal-Mart	\$370.47	
o Invoice-NVB Playgrounds	\$3,784.00	

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

RECOGNITION

Recognition of achievement to Jeremy Graham on obtaining his IIA-SW/GUI Filtration, C-Plant or Distribution System, D-Distribution System

FIRE DISTRICT

Discussion was had on separating electric service and generator at fire department and village offices Clerk to reach out to National Grid on process

EMPLOYEE HANDBOOK

Attorney to follow up with Legal firm handling employee handbook

MEO-CDL REQUIREMENTS

Moved by Trustee Riley and seconded by Trustee McMurray to approve new MEO's hired for DPW must have a CDL (B) or acquire one within the first year of employment, failure to acquire CDL(B) within the year will result in termination, extensions require Board approval. New hires for cemetery, sewer, and water plant do not need CDL (B). Employee who transfers from cemetery, sewer or water plant to the DPW, they must have a CDL (B) or acquire one with in a year or return to their previous position according to their union contract, any extensions require Board approval

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

CEMETERY HEADSTONE

Moved by Trustee Gabalski and seconded by Trustee Riley to approve paying \$270.00 fee to obtain transcript from Town of Gaines, use of line A0.1420.0401.000 for fee

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

CROSSING GUARD

Tabled until 8/28/24

OVERTIME

Moved by Trustee Riley and seconded by Trustee McMurray to allow DPW to work overtime for the next 3 weeks for upcoming projects that are time sensitive

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

WTP SIDEWALK & STAIRS

Discussion was had on DPW or Contractor repairing sidewalk and stairs, project can wait until spring

WATERWORTH

Waterworth present to Board 10/9 with updated numbers

NAMING PARK

Moved by Trustee Riley and seconded by Trustee Bennett to name park located on Village of Albion parcel #73.23-1-13 as ERIE CANAL PARK

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

NAMING GAZEBO

Moved by Trustee Bennett and seconded by Trustee McMurray to offer public the opportunity to name gazebo on Erie Canal Park, tabled until 9/25/24

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

PARKING SPOT

Moved by Trustee Riley and seconded by Trustee McMurray to approve a sign stating “Village of Albion personnel parking only” to be placed in the back parking lot

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

EMPLOYEE APPRECIATION

Employee appreciation picnic being held at Bullard Park on 8/28/24 from 10:30am-2pm

CEMETERY DEEDS

Moved by Trustee Bennett and seconded by Trustee McMurray to approve the cemetery deed:

Jeffrey Baron	Lot 536 Magnolia path W#4
John P. Sample	S.G. 899 Deerfield Avenue
Carol A. & Linda S. Tomaschko	#67-#71 Mahogany Columbarium

CARRIED

Mayor Javier	
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Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

LIQUOR LICENSE

Moved by Trustee McMurray and seconded by Trustee Riley to approve the acknowledgement of Orleans Veterans Club Inc intent to apply for their liquor license

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

INCREASE MEDICAL PREMIUM

Moved by Trustee McMurray and seconded by Trustee Riley to approve the increase of 18.72% from Univera Healthcare premiums for September 1, 2024, to August 31, 2025.

<u>Coverage</u>	<u>Current Rate</u>	<u>New Rate</u>
Single	\$446.46	\$530.03
Subscriber + Spouse	\$892.92	\$1060.06
Subscriber + Child(ren)	\$758.98	\$901.05
Family	\$1272.41	\$1510.59

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

SCHEDULE PUBLIC HEARING

Moved Trustee Bennett and seconded by Trustee Riley to schedule a public hearing to change the zoning for parcels 73.6-3-21 & 73.6-3-23 from R2-one & two family residential to GC-general commercial, property located on East Bank St, Albion for August 28, 2024

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

UPCOMING VACANCY DPW

Moved by Trustee McMurray and seconded by Trustee Bennett to allow DPW to hire a MEO now to replace an employee retiring in December 2024

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

SPECIAL EVENT/STREET CLOSURE

Moved by Trustee McMurray and seconded by Trustee Bennett to approve the special events permit for September 7, 2024, from 10:00am-10:30pm, closure of E State Street from N Main Street to Platt St, First Presbyterian Church of Albion

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

SPECIAL EVENT/USE OF ELECTRIC

Moved by Trustee McMurray and seconded by Trustee Gabalski to approve the special events permit for September 21, 2024, from 8:00am-12:00pm, being held at Bullard Park, use of amphitheater and electric, Care Net Center of Greater Orleans

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

APPROVE AFD MEMBERS

Moved by Trustee Gabalski and seconded by Trustee Riley to approve the following new AFD member, Thomas Church

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

EMPLOYMENT APPLICATIONS

Accept the following applications to be kept on file for one (1) year

Shawn Deibel	MEO
Colin Trudeau	MEO
Jason Lons	MEO
Tyler Hill	MEO
Chad Hilchey	MEO
Thomas Snyder	MEO

TIMECARDS

Moved by Trustee McMurray and seconded by Trustee Gabalski to allow the Trustee who reviews and signs monthly journals to sign Department Heads timecards effective immediately

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

DPW CAMERAS

Tabled until 8/28/24

ENTER EXECUTIVE

Moved by Trustee McMurray and seconded by Trustee Gabalski to go into executive session for personnel at 7:44pm

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

EXIT EXECUTIVE

Moved by Trustee McMurray and seconded by Trustee Bennett to exit executive session at 8:23pm

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

ENTER EXECUTIVE

Moved by Trustee Gabalski and seconded by Trustee McMurray to go into executive session for contracts at 8:24pm

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

EXIT EXECUTIVE

Moved by Trustee Riley and seconded by Trustee Gabalski to exit executive session at 8:37pm

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

WTP REQUEST

Moved by Trustee Gabalski and seconded by Trustee Bennett to allow Trustee Gabalski email Adam Rush, Chief Water Treatment Plant Operator at request of Board to provide the number of hours Jeremy Graham worked as a WTP operator since receiving his IIA license and the number of hours he worked as maintenance mechanic to allow for compensation

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

MEETING ADJOURNED

Moved by Trustee McMurray and seconded by Trustee Bennett that there being no further business, meeting is hereby adjourned at 8:38pm

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Aye
Trustee Gabalski	Aye
Trustee McMurray	Aye

Respectfully submitted,

Tracy A. VanSkiver
Clerk-Treasurer