

The Special Meeting of the Board of Trustees of the Village of Albion was held Wednesday, July 24, 2024, at 6:00 PM, Village Hall, 35 East Bank Street, Albion New York.

Present were Mayor Angel Javier, Deputy Mayor Joyce Riley, Trustee William Gabalski and Trustee Timothy McMurray  
Absent: Trustee Greg Bennett

Mayor Javier opened the meeting with a pledge of allegiance at 6:00 PM.

**CAMERAS**

Two representatives from Upstate Alarm asked the Board if they had any questions regarding the quotes they provided for the DPW and Bullard Park, tabled till 8/28/2024

**BENECARE**

Robert Mertel and Danielle Dimichele presented the Board with various options on Healthcare for the Village employees

**OPEN PUBLIC HEARING**

Moved by Trustee Riley and seconded by Trustee McMurray to open the public hearing to hear from the public on creating Chapter 83 Cannabis retail dispensaries at 6:42pm

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Absent
Trustee Gabalski	Aye
Trustee McMurray	Aye

**CLOSE PUBLIC HEARING**

Moved by Trustee McMurray and seconded by Trustee Gabalski to close the public hearing at 6:51pm

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Absent
Trustee Gabalski	Aye
Trustee McMurray	Aye

**CODE FINAL REVIEW**

Moved by Trustee Gabalski and seconded by Trustee McMurray to send Cannabis retail dispensaries to codes enforcement officer, planning board and Attorney for review before final approval

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Absent

Trustee Gabalski	Aye
Trustee McMurray	Aye

**RESIDENT**

Gary Derwick, owner of 14355 Northwood Drive requested Board to review previous request for sewer break, which was previous denied. Board chose not to change decision

**DEPT HEAD REPORTS**

The Board of Trustees received monthly reports for June from Superintendent of Public Works James Pahura, Police Chief David Mogle, Animal Control Officer Harry Papponetti, Water Treatment Plant Chief Operator Adam Rush, Pollution Control Plant Chief Operator Aric Albright, Cemetery Superintendent Jason Zicari, Code Enforcement Officer Chris Kinter, and Park & Recreation Director John Grillo

Unexcused: Fire Chief Jeremy Graham

**LEAK DETECTION SURVEY**

Jay Pahura gave Board update on findings

**ADVERTISTISE MEO POSITION**

Moved by Trustee Riley and seconded by Trustee McMurray to approve Jay Pahura to post internally and if necessary, advertise to the public

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Absent
Trustee Gabalski	Aye
Trustee McMurray	Aye

**WARRANTY OPTIONS**

Don Jones, DPW Mechanic provided Board with 4 warranty's he wishes them to consider for the two (2) new plow/dump trucks.

Amounts are to cover both vehicles

Engine	\$5,140.00	6yrs/150,000 miles
Transmission	\$1,244.00	5yrs
Chassis	\$6,805.00	7yrs/100,000 miles
Towing & Roadside service	\$4,813.00	7yrs/unlimited miles

Board will revisit once vehicles are received

**FIRE COMMISSIONER**

Moved by Trustee Riley and seconded by Trustee McMurray to approve the appointment of David Buczek to represent the Village of Albion as Fire Commissioner for the Albion Fire District

**CARRIED**

Mayor Javier	
Trustee Riley	Aye

Trustee Bennett	Absent
Trustee Gabalski	Aye
Trustee McMurray	Aye

### **CEMETERY HEADSTONE**

Attorney to review transcript

### **N MAIN ST LOCTION**

Aric Albright advised the Board he reached out to DEC regarding property, we can build on property as long as no soil is removed or transported

### **ALBION BETTERMENT COMMITTEE**

Moved by Trustee Riley and seconded by Trustee McMurray to approve the AMA to move forward on the Santa house being placed on Village owned N Main Street location pending final approval that the plans be reviewed and approved by the Village Board and Code Enforcement Officer

### **CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Absent
Trustee Gabalski	Aye
Trustee McMurray	Aye

### **SUPPORT LETTER**

Moved by Trustee McMurray and seconded by Trustee Riley to approve Assemblyman Hawley's office to issue a letter of support on behalf of the Village for the CFA Comprehension Planning Grant

### **CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Absent
Trustee Gabalski	Aye
Trustee McMurray	Aye

### **THANK YOU LETTER**

Moved by Trustee McMurray and seconded by Trustee Riley to write a letter thanking Assemblyman Hawley and Eileen Banker for them issuing the letter of support and the Board to sign letter

### **CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Absent
Trustee Gabalski	Aye
Trustee McMurray	Aye

**BUDGET ADJUSTMENTS**

Moved by Trustee McMurray and seconded by Trustee Gabalski to approve the following budget adjustments/use of funds/payment of invoices:

Increase expense line A0.7310.0410.00		
Digital Ink Arts	\$562.50	YDP Grant
Summertime Bounce	\$1900.00	YDP Grant
Magic & Illusions of Patrick Holman	\$175.00	YDP Grant
Home Depot (Refrigerator)	\$728.00	YDP Grant
Digital Ink Arts (Supervisors T-Shirts)	<u>\$312.00</u>	YDP Grant
<b>Total</b>	<b>\$3,677.50</b>	

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Absent
Trustee Gabalski	Aye
Trustee McMurray	Aye

**APPRECIATION LUNCHEON**

Deputy Mayor Riley updated Board on employee appreciation luncheon not able to be paid by Village funds, offered different options

**APPROVE MEETING MINUTES**

Moved by Trustee McMurray and seconded by Trustee Riley to approving the July 10, 2024, meeting minutes

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Absent
Trustee Gabalski	Aye
Trustee McMurray	Aye

**SPRAY PARK**

Moved by Trustee McMurray and seconded by Trustee Riley to approve Jay Pahura to adjust the hours at the spray park in the event the temperature rises above 90 degrees

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Absent
Trustee Gabalski	Aye
Trustee McMurray	Aye

**SIGNAGE AT BULLARD**

Moved by Trustee McMurray and seconded by Trustee Riley to approve change in signage on pavilions at Bullard Park, to include labeling pavilions with numbers. Clerk, Lieutenant Annabel and DPW Superintendent, Jay Pahura to come up with verbiage

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Absent
Trustee Gabalski	Aye
Trustee McMurray	Aye

**BUDGET ADJUSTMENTS**

Moved by Trustee McMurray and seconded by Trustee Gabalski to approve the following budget adjustments/use of funds/payment of invoices:

Increase expense line H0.8320.0200.010		
Wendel	\$3,338.91	WIIA 1
Increase expense line H0.8320.0200.013		
Wendel	\$11,253.47	WIIA 2
Increase expense line A0.8810.0200.000		Cemetery Land Purchase
Increase revenue line A0.0000.5031.000		Interfund Transfer
Increase expense line CM.0000.0901.000		Transfer to General Fund
Peter Snell Realtors	\$7,000.00	Deposit
		Use funds from CM-Miscellaneous (Cemetery) Account

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Absent
Trustee Gabalski	Aye
Trustee McMurray	Aye

**CROSSING GUARD**

Moved by Trustee McMurray, motion died, tabled until 8/14/24

**CEMETERY DEEDS**

Moved by Trustee McMurray and seconded by Trustee Riley to approve the cemetery deed:

Patty L. & Alice K. Young	S.G. 1812 East Greenbank Avenue
Anthony J. Christopher	S.G. 806 & 807 Deerfield Avenue

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Absent
Trustee Gabalski	Aye

Trustee McMurray	Aye
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**121 N MAIN ST**

Moved by Trustee Gabalski and seconded by Trustee Riley to advertise vacant space at 121 N Main St at \$2.50 sq ft

**CARRIED**

Mayor Javier	Aye
Trustee Riley	Aye
Trustee Bennett	Absent
Trustee Gabalski	Aye
Trustee McMurray	Nay

**ENTER EXECUTIVE**

Moved by Trustee McMurray and seconded by Trustee Gabalski to enter executive session at 8:46pm to discuss personnel matters

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Absent
Trustee Gabalski	Aye
Trustee McMurray	Aye

**EXIT EXECUTIVE**

Moved by Trustee Gabalski and seconded by Trustee McMurray to exit executive session at 9:51pm

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Absent
Trustee Gabalski	Aye
Trustee McMurray	Aye

**DONATION OF TIME**

Moved by Trustee Gabalski and seconded by Trustee McMurray to allow a particular employee to donate 12 hours of their sick time to another employee for medical reason

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Absent
Trustee Gabalski	Aye
Trustee McMurray	Aye

**VACATION TIME**

Moved by Trustee McMurray and seconded by Trustee Gabalski to approve a particular employee to receive an additional 3 vacation days in leu of receiving annual raise increase, if State raises the limit, increase will be given at that time, any remaining related vacation time returned, this is a one-time occurrence

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Absent
Trustee Gabalski	Aye
Trustee McMurray	Aye

**CLERK LEFT MEETING, TRUSTEE MCMURRAY TO CONTINUE WITH MEETING MINUTES**

**ENTER EXECUTIVE**

Moved by Trustee XXXX and seconded by Trustee XXXX to enter executive session at 9:52pm to discuss personnel matters

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Absent
Trustee Gabalski	Aye
Trustee McMurray	Aye

**EXIT EXECUTIVE**

Moved by Trustee McMurray and seconded by Trustee Riley to exit executive session at 10:25pm

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Absent
Trustee Gabalski	Aye
Trustee McMurray	Aye

**SCHEDULE MEETING**

Moved by Trustee McMurray and seconded by Trustee Riley to schedule a special meeting August 2, 2024, at 9am for Benecare

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Absent
Trustee Gabalski	Aye

Trustee McMurray	Aye
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**MEETING ADJOURNED**

Moved by Trustee Gabalski and seconded by Trustee Riley having no further business, the meeting is hereby adjourned at 10:26PM.

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Bennett	Absent
Trustee Gabalski	Aye
Trustee McMurray	Aye

Respectfully submitted,

Tracy A. VanSkiver  
Clerk-Treasurer

*\*Italics indicate approved changes*