

Village of Albion Recreation

John J. Grillo

Recreation Director

Report for the June 2024 Village Board Meeting

- Attend the last Village Board meetings with Department Heads each month but will miss when I must conduct the Summer Concerts. I missed the last one due to being in Italy.
- Spent 4 hours with the Orleans County Health Department finishing off paper work, and meeting them at Bullard Park for the Pre Park-Program Inspection on Thursday, June 20.
- Spent 2 hours at Bullard Park setting up and getting prepared for the start of the Summer Program on Friday, June 21.
- Took a 2 ½ hour First aid, CPR and AED class at the Fire Hall with Adam Fisher along with two new Park Supervisors.
- Spent an hour at Sav A Lot ordering products for the chicken barbecue for the Festival on July 3.
- Conversation with the Mayor on an issue from a parent which got resolved.
- Spent a couple of hours printing at the Village Office.
- This is a very busy month due to the grants, starting the Recreation Program, and planning. I will be spending a lot of time during the day in my office at home.
- The Summer Program starts June 24. We interviewed supervisors June 10 and had an orientation on June 13. I meet with Job Development and the Orleans Health Department a few times this month. Planning with the Mason and Foodlink for food. Going places to get stall mats, refrigerator, and others for the program.
- Drove to Home Depot and Tractor Supply to purchase a refrigerator and stall mats for disc golf.
- I have been at the Village Office making copies for the supervisors, and putting them in packets.
- Kicked off the first summer concert series.
- Spent a lot of time setting up the first concert series
- Spent time collecting data and pictures and sharing on facebook and saving on computer for the GoArt Grant submission at the end of the season.
- Made contacts with the musicians
- Spent time at the Village Office
- Traveled to order supplies
- Contacted several concerning the disc golf t-pads and signs
- Attended Youth Bureau Annual Youth Awards Banquet where I did a lot of introductions

- Working with Bob Stillwell for advertising the GoArt Grant for the Village of Albion Summer Concert Series.
- Working with Susan Walder for events where she can bring her bike.
- Worked on Orleans Health Department paperwork with forms needed and Health Director's certifications
- Looking over applications for the summer supervisors who are applying. Then conducted interviews of over 10 applicants
- Spoke in depth with an organization for an event for the Childrens Carnival.
- Spending a lot of time with the Child's Safety Plan with the Orleans Health Department.
- Met with Petet Anderson for Job Development again, this month.
- I continued to work on the Summer Concert Series with continuous talks to band leaders and getting information for 2025. Occasionally, I travel to see new bands for a variety of music which will benefit the community, I do this on a regular basis
- Chairing the Albion Summer Festival Administrative Chair for good communication between the festival and village as a liaison as the Recreation Director and we meet once a month and twice in July
- I make frequent trips to the Village Office making copies, and other general things
- Still planning the chicken barbecue on July 3rd at Bullard Park. The money made will go back into the Parks.
- I am trying to create an annual July 3rd yearly celebration and working on several ideas
- The next few weeks will be busy doing paperwork, emails, phone calls, attending meeting, filling out forms, and setting up the Summer Parks Program.

Thank you for your continued support and consideration as I continue as the Village of Albion Recreation Director