

The Regular Meeting of the Board of Trustees of the Village of Albion was held Wednesday, January 24, 2024, at 6:00 PM, Village Hall, 35 East Bank Street, Albion New York.

Present were, Trustees Chris Barry, Tim McMurray, and David Buczek

Absent: Mayor Angel Javier Jr and Deputy Mayor Joyce Riley

Also in attendance were Village Employees- Water Treatment Plant Chief Operator Adam Rush, Alana Piccirilli, Derek Reiner, Chris Kinter and Charlie Ricci.

6 residents

Meeting audio was recorded and kept on file.

Trustee McMurray opened the meeting with the pledge of allegiance at 6:00 PM.

APPROVE MEETING MINUTES

Moved by Trustee Barry and seconded by Trustee Buczek approving the January 10, 2024

CARRIED

Mayor Javier	Absent
Trustee Riley	Absent
Trustee Barry	Aye
Trustee Buczek	Aye
Trustee McMurray	Aye

PUBLIC FORUM

Mark Brown and Jacqueline Starkweather spoke of their displeasure with the decision of fluoride being added to the water

Jeff Holler asked who makes the determination on snow blowing of sidewalks throughout the Village, Trustee McMurray said he will speak with DPW Superintendent Jay Pahura to receive clarification on the matter.

Jeff Holler requested Department Heads monthly reports be available to the public, possibly website.

APPROVE INVOICE

Moved by Trustee Barry and seconded by Trustee Buczek to approve the invoice from Edmunds GovTech for \$13,100.00 for the payroll upgrade required, funds to be used from water, sewer, and general fund balance

CARRIED

Mayor Javier	Absent
Trustee Riley	Absent
Trustee Barry	Aye
Trustee Buczek	Aye
Trustee McMurray	Aye

OFFICE STAFF PAY INCREASES

Agreed to wait for executive on matter

APPROVE BUDGET ADJUSTMENT

Moved by Trustee Barry and seconded by Trustee Buczek to approve the following budget adjustment:

Increase revenue line A0.0000.2680.000 Insurance recoveries \$30,364.10

Mayor Javier	Absent
Trustee Riley	Absent
Trustee Barry	Aye
Trustee Buczek	Aye
Trustee McMurray	Aye

APPROVED PAYMENT OF VILLAGE BILLS

Moved by Trustee Barry and seconded by Trustee Buczek approving the monthly journal entries and the payment of the following Village bills: Vouchers 45115-45245

General	\$73,472.43
Water	\$17,225.54
Sewer	\$5,790.05

CARRIED

Mayor Javier	Absent
Trustee Riley	Absent
Trustee Barry	Aye
Trustee Buczek	Aye
Trustee McMurray	Aye

APPROVED TREASURES REPORT

Moved by Trustee Barry and seconded by Trustee Buczek approving the December 2023 treasurers report

CARRIED

Mayor Javier	Absent
Trustee Riley	Absent
Trustee Barry	Aye
Trustee Buczek	Aye
Trustee McMurray	Aye

EMPLOYMENT APPLICATIONS

Accept the following applications to be kept on file for one (1) year
Sewer treatment plant operator trainee

Thomas Burton Joseph M King

CONSTELLATION

Table until 2/14/2024

CHANGE MEETING TIMES

Moved by Trustee Barry and seconded by Trustee Buczek to change the following meeting dates:

- Regular Village Board meeting 3/27/24 to 3/26/24
- Regular Village Board meeting 4/24/24 to 4/23/24
- Reschedule Public Hearing for tentative budget from 3/27/2024 to 3/26/24

CARRIED

Mayor Javier	Absent
Trustee Riley	Absent
Trustee Barry	Aye
Trustee Buczek	Aye
Trustee McMurray	Aye

ORGANIZATIONAL MEETING

Moved by Trustee Barry and seconded by Trustee Buczek to schedule the organizational meeting April 1st, 2024, at 6PM.

CARRIED

Mayor Javier	Absent
Trustee Riley	Absent
Trustee Barry	Aye
Trustee Buczek	Aye
Trustee McMurray	Aye

CEMETERY DEEDS

Moved by Trustee Barry and seconded by Trustee Buczek to approve the cemetery deed:

Shawn R. & Cynthia D. Arnett Lot 1578 Meadow Avenue SE#4

CARRIED

Mayor Javier	Absent
Trustee Riley	Absent
Trustee Barry	Aye
Trustee Buczek	Aye
Trustee McMurray	Aye

AWARD SERVICES

Moved by Trustee Buczek and seconded by Trustee Barry to award the proposed grant administration services to G & G Municipal Consulting and Grant Writing to administer the CDBG Grant, as no other proposals were submitted by the required time frame

CARRIED

Mayor Javier	Absent
Trustee Riley	Absent
Trustee Barry	Aye
Trustee Buczek	Aye
Trustee McMurray	Aye

STREET CLOSING

Moved by Trustee Barry and seconded by Trustee Buczek to approve the following streets to be closed on 6/8/24 from 5am to 7am for the annual Strawberry Festival 5K/8K

- E State St from Platt St to Village line
- Moore St from Village line to Riley St
- Ingersoll St from bridge to E State St

CARRIED

Mayor Javier	Absent
Trustee Riley	Absent
Trustee Barry	Aye
Trustee Buczek	Aye
Trustee McMurray	Aye

CYBER SECURITY

Discussion was held on cyber security, Derek Reiner will be liaison between the Village employees and the Cyber Readiness Institute, he will be responsible for completion of the CRP, adopt policies CRI CORE FOUR, and training all employees

ENTER EXECUTIVE

Moved by Trustee Barry and seconded by Trustee Buczek to go into executive session for personnel matters at 6:50PM

CARRIED

Mayor Javier	Absent
Trustee Riley	Absent
Trustee Barry	Aye
Trustee Buczek	Aye
Trustee McMurray	Aye

EXIT EXECUTIVE

Moved by Trustee Barry and seconded by Trustee Buczek to exit executive session at 7:25PM

CARRIED

Mayor Javier	Absent
Trustee Riley	Absent
Trustee Barry	Aye
Trustee Buczek	Aye
Trustee McMurray	Aye

HIRE ATTORNEY

Moved by Trustee Buczek and seconded by Trustee Barry to hire Heather Dechert from Webster Szanyi to work on the employee handbook and various items related to the managerial handbook

CARRIED

Mayor Javier	Absent
Trustee Riley	Absent
Trustee Barry	Aye
Trustee Buczek	Aye
Trustee McMurray	Aye

PAY INCREASES

Moved by Trustee Barry and seconded by Trustee Buczek to increase the following office staff as a compression increase to the following:

Delores Hansel	\$15.75
Alana Piccirilli	\$17.00
Derek Reiner	\$20.00
Jessy Holz	\$22.00

Gary Van Wycke receiving 3 additional vacation days, rather than the proposed \$18.70 due to NY State threshold on NY State retirees, if the NY State threshold does increase the Board will revisit at that time

CARRIED

Mayor Javier	Absent
Trustee Riley	Absent
Trustee Barry	Aye
Trustee Buczek	Aye
Trustee McMurray	Aye

MEETING ADJOURNED

Moved by Trustee Barry and seconded by Trustee Buczek that there being no further business, meeting is hereby adjourned at 7:26PM

Respectfully submitted,

Tracy A. VanSkiver
Clerk-Treasurer