

The Regular-Workshop Meeting of the Board of Trustees of the Village of Albion was held Wednesday, September 13 2023, at 6:00 PM, Village Hall, 35 East Bank Street, Albion New York.

Present were Mayor Angel Javier Jr, Deputy Mayor Joyce Riley, Trustee Timothy McMurray, Trustee Christopher Barry, and Trustee Zachary Burgess

Also, in attendance was, Fire Chief Jeremy Graham, Water Treatment Plant Chief Operator Adam Rush, Pollution Control Plant Chief Operator Aric Albright, Code Enforcement Officers Anne Podolak, Chris Kinter, Parks and Recreational Director John Grillo, Animal Control Officer Harry Papponetti, and DPW Superintendent Jay Pahura

Also, in attendance approximately 15 residents

Meeting audio was recorded and kept on file.

Mayor Javier opened the meeting with a pledge of allegiance at 6:00 PM.

BID DISCUSSION

If the resolution is passed at the next meeting, the project will be completed by April 5th, 2024.

AWARD BID

Moved by Trustee Riley and seconded by Trustee Barry to award STC Construction the base bid in the amount of \$1,527,000.00 and reject the alternate bid # 1, 2 and 3 contingent on the CBDG Grant

CARRIED

| | |
|------------------|-----|
| Mayor Javier | |
| Trustee Riley | Aye |
| Trustee Barry | Aye |
| Trustee Burgess | Aye |
| Trustee McMurray | Aye |

PRESENTATION

Grange Gordon from Waterworth gave Board presentation on product to help calculate and predict future water and sewer rates. Trustee Riley requested Board to approve pilot model, cost of \$1500 for 2-months. Trustee Barry requested to tabled till 9/27/23 for Board to review presentation as audio was cutting out. Gordon will send a recorded presentation to Adam Rush along with proposal for Boards review.

CONCERNS-REQUEST

Annette Finch addressed the Board to ask why she hadn't seen any members of the Board at the Park Program; she did confirm Trustee McMurray was present a couple times. Spoke of the Royal Body Ministry's work and donations to the park program, requested a Village to send a thank you letter to the Ministry. Expressed concerns of run down village.

Jeff Holler advised Board that Pastor of Royal Body Ministry request Board members to be more present, Holler also asked if he could pursue looking into putting up a tower for a concession stand to include an announcement booth to go behind the score board. Tabled till 10/11/23, Holler to bring back set of plans.

UPDATE

Terry Wilbert gave the Board update on basketball courts at Bullard. Received donation from an indivial for 2 basketball courts, and Albion United Methodist Church will pay for remaining 2 basketball courts, topcoat of court, barricades, and fencing.

LEASE AGREEMENT

Jami Allport from GOMAC addressed the Board on 35% increase on rent, ask Board to reconsider. Trustee Riley informed her that all utilities are included in the rent. GOMAC is still below the average for all other tenants in the building.

PRO-HOUSING COMMUNITIES PROGRAM

Janet Navarra-Salvatore, planning board member advised the Board on various grants available. She provided the Board with documentation to help the Board to service the community.

CODE ENFORCEMENT ISSUES

Ronald Vendetti addressed the Board with various Code issues at Taco Bell. Questioned why the building was open to public when no Certificate of Occupancy was issued.

SIGNAGE

Kaylin McCarthy requested a children-at-play sign on E State St. Jay Pahura to look into electronic signs. Attorney Gavenda to look into liability. Jay Pahura to bring pricing for signs to the next meeting.

NEW DUMP TRUCK

Trustee Riley advised the Board of the need for 2 new trucks. Lead time of 2 years. She will provide the Board with pricing, table till 10/11/2023.

WATER METERS

Trustee Riley requested the cost if Village installs meters at mobile parks as compared to having 3rd party install meters, along with cost of meters. Jay had already left the meeting, have pricing at 10/11/23 meeting. Adam Rush gave update on pit meters, waiting on 3 meter heads, all others working fine.

RIDE ON FIRE TRUCK

Moved by Trustee Barry and seconded by Trustee McMurray to allow teacher, student, and Santa to ride on apparatus.

CARRIED

| | |
|------------------|-----|
| Mayor Javier | |
| Trustee Riley | Aye |
| Trustee Barry | Aye |
| Trustee Burgess | Aye |
| Trustee McMurray | Aye |

USE OF ARPA FUNDS

Moved by Trustee McMurray and seconded by Trustee Riley to allow the Police Department use of ARPA funds in the amount of \$10,049.42 to purchase TUFF Books

CARRIED

| | |
|------------------|-----|
| Mayor Javier | |
| Trustee Riley | Aye |
| Trustee Barry | Aye |
| Trustee Burgess | Aye |
| Trustee McMurray | Aye |

PRESENTATION

Active Shooter presentation to be given on 11/8/2023, meeting to start early.

SURPLUS

Moved by Trustee McMurray and seconded by Trustee Barry to approve the following items as surplus.

- DPW-Jay Pahura
- Quincy model 350 air compressor. (this is the compressor we got from the county that we replaced with the new Ingersoll Rand compressor)
 - (13) sections of "I" beam that we pulled out of the weeds by our Southern fence line. They are various sizes and lengths and condition and have been here longer than me)
 - (10) short metal trash receptacles with liners that came from various parks
 - 1996 CR/CO equipment trailer 10,000 lb.
 - pallet of misc. items including
 - o (3) single halogen lights
 - o (2) Lincoln 12v battery grease guns
 - o Barrel battery powered lights
 - o 6v batteries for lights
 - o B&D ½ inch drill
 - o 14" dia. Demo blades (abrasive) plus misc. demo blades
 - o Old grade sticks

CARRIED

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|------------------|-----|
| Mayor Javier | |
| Trustee Riley | Aye |
| Trustee Barry | Aye |
| Trustee Burgess | Aye |
| Trustee McMurray | Aye |

USE OF RESERVES

Moved by Trustee McMurray and seconded by Trustee Barry to allow Jay Pahura the use of DPW equipment reserves for a base trailer for \$7,850.00.

CARRIED

| | |
|------------------|-----|
| Mayor Javier | |
| Trustee Riley | Aye |
| Trustee Barry | Aye |
| Trustee Burgess | Aye |
| Trustee McMurray | Aye |

APPROVE MEETING MINUTES

Moved by Trustee Burgess and seconded by Trustee Riley to approving the August 9, 2023, meeting minutes.

CARRIED

| | |
|------------------|-----|
| Mayor Javier | |
| Trustee Riley | Aye |
| Trustee Barry | Aye |
| Trustee Burgess | Aye |
| Trustee McMurray | Aye |

SURPLUS

Moved by Trustee McMurray and seconded by Trustee Burgess to approve the following items as surplus.

Police Chief, David Mogle

- Masterbuilt Smokehouse Gas Smoker
- Ryobi Table Saw
- Homelite Easy Reach Gas Weed Eater
- Epson WP-4530 Printer
- Grey Office Chair
- Two old Camera Tri-pods
- Two old Computer Monitors
- Two old Computer Keyboards
- Blue/Green Free Spirit (202301432)
- Gray/Purple Trouble (202002213)
- Multi-Colored Murray Mountain Bike (202101623)
- Kids Red Bicycle (Unknown Make/Model) (202100867)
- Kids Blue/Green Huffy (202003410)
- Purple Huffy (202300568)
- Silver/Yellow Mongoose (202002686)
- Purple/Blue Mogul (202102753)
- Red Next (202003550)
- Blue Kent (202003550)
- Kids Blue/White BCA (202203136)
- Green Huffy (202100289)
- Red/Gray BCA (202300199)

CARRIED

| | |
|------------------|-----|
| Mayor Javier | |
| Trustee Riley | Aye |
| Trustee Barry | Aye |
| Trustee Burgess | Aye |
| Trustee McMurray | Aye |

MICROPHONES FOR BOARD ROOM

Moved by Trustee McMurray and seconded by Trustee Riley to allow purchase of microphones for the total of \$244.10, Clerk to find a line to pay and pay out of fund balance.

CARRIED

| | |
|------------------|-----|
| Mayor Javier | |
| Trustee Riley | Aye |
| Trustee Barry | Aye |
| Trustee Burgess | Aye |
| Trustee McMurray | Aye |

REFUND NON-METER REPLACEMENT

Moved by Trustee Barry and seconded by Trustee Burgess to remove the non-replacement fees charged on customers account since 2020 in the amount of \$1195.00.

CARRIED

| | |
|------------------|-----|
| Mayor Javier | |
| Trustee Riley | Aye |
| Trustee Barry | Aye |
| Trustee Burgess | Aye |
| Trustee McMurray | Aye |

REQUEST TO REMOVE PENALTIES

Resident requested penalties removed due to claiming she put payment in drop box prior to due date. No motion was made.

USE OF AMPHITHEATER

Moved by Trustee Burgess and seconded by Trustee Barry to allow CareNet the use of the amphitheater at Bullard Park on September 30, 2023, for their event, the \$35.00 check to be placed in donations revenue line.

CARRIED

| | |
|------------------|-----|
| Mayor Javier | |
| Trustee Riley | Aye |
| Trustee Barry | Aye |
| Trustee Burgess | Aye |
| Trustee McMurray | Aye |

ADVERTISE IN LOBBY

Moved by Trustee McMurray and seconded by Trustee Riley to allow Orleans County Foster Care to place tri-fold sign in the lobby for 30 days.

CARRIED

| | |
|------------------|-----|
| Mayor Javier | |
| Trustee Riley | Aye |
| Trustee Barry | Nay |
| Trustee Burgess | Aye |
| Trustee McMurray | Aye |

BUDGET ADJUSTMENTS

Moved by Trustee Riley and seconded by Trustee Burgess to approve the following budget adjustments.

- Move \$5500.00 from line A0.1420.0401(Attorneys) to A0.5410.0401(sidewalks)
 - Increase lines: 2023 Budget
 - Revenue A0.4089 \$271.65, \$24984.68-Arpa, FD-Truck Bed
 - Revenue A0.4089 \$115,940.40-Arpa, Sludge Truck & \$15,900 tires
 - Revenue A0.4089 \$6246.05-Arpa, Pavilion
 - Revenue A0.2705 \$10,320.60 grant received for Police Vest
 - Increase lines: 2024 Budget
 - Expense F0.8320.0203, Revenue F0.3991 \$23472.60 for Keeler, Fluoridation Bldg., grant

- Expense A0.3120.0103, Revenue A0.3389 \$846.05 grant received for Police traffic service

CARRIED

| | |
|------------------|-----|
| Mayor Javier | |
| Trustee Riley | Aye |
| Trustee Barry | Aye |
| Trustee Burgess | Aye |
| Trustee McMurray | Aye |

APPOINTMENT

Moved by Trustee McMurray and seconded by Trustee Barry to allow Mayor to appoint Samuel Robinson to the Planning Board, term to expire 4/1/2024.

CARRIED

| | |
|------------------|-----|
| Mayor Javier | |
| Trustee Riley | Aye |
| Trustee Barry | Aye |
| Trustee Burgess | Aye |
| Trustee McMurray | Aye |

RESIGNATION

Moved by Trustee McMurray and seconded by Trustee Barry to accept the resignation from Richard Nenni from the HPC Board effective immediately.

CARRIED

| | |
|------------------|-----|
| Mayor Javier | |
| Trustee Riley | Aye |
| Trustee Barry | Aye |
| Trustee Burgess | Aye |
| Trustee McMurray | Aye |

APPOINTMENT

Moved by Trustee McMurray and seconded by Trustee Barry to allow the Mayor to appoint Dan Conrad to the HPC, term to expire 2027

CARRIED

| | |
|------------------|-----|
| Mayor Javier | |
| Trustee Riley | Aye |
| Trustee Barry | Aye |
| Trustee Burgess | Aye |
| Trustee McMurray | Aye |

APPROVE CEMETERY DEEDS

Moved by Trustee Burgess and seconded by Trustee McMurray to allow Mayor to sign the cemetery deed for the following individuals.

Gary L. & Cathy R. Narburgh
Robert R. Jenks

S.G. 1819 & 1820 East Greenbank Avenue
#119 Ashwood Way

CARRIED

| | |
|------------------|-----|
| Mayor Javier | |
| Trustee Riley | Aye |
| Trustee Barry | Aye |
| Trustee Burgess | Aye |
| Trustee McMurray | Aye |

APPROVE INVOICES

Moved by Trustee Riley and seconded by Trustee Barry to approve the payment of the following invoices:

- Wendel Professional Services-WIIA Phase 1-Waterline River Crossing \$2,311.71

| | | | |
|-------------------------|--------------------|--------|----------|
| - Bernard P Donegan Inc | Financial Services | WIIA 1 | \$895.50 |
| | | WIIA 2 | \$149.25 |

CARRIED

| | |
|------------------|-----|
| Mayor Javier | |
| Trustee Riley | Aye |
| Trustee Barry | Aye |
| Trustee Burgess | Aye |
| Trustee McMurray | Aye |

APPROVE PAYMENTS AND JOURNALS

Moved by Trustee Burgess and seconded by Trustee McMurray to approve monthly bills and journal as follows:

- Voucher #'s 44095-44230
 - o General \$48,627.04
 - o Water \$87,804.51
 - o Sewer \$11,889.11

CARRIED

| | |
|------------------|-----|
| Mayor Javier | |
| Trustee Riley | Aye |
| Trustee Barry | Aye |
| Trustee Burgess | Aye |
| Trustee McMurray | Aye |

APPROVE TREASURERS REPORT

Moved by Trustee McMurray and seconded by Trustee Burgess to approve the August 2023 treasurers report.

CARRIED

| | |
|------------------|-----|
| Mayor Javier | |
| Trustee Riley | Aye |
| Trustee Barry | Aye |
| Trustee Burgess | Aye |
| Trustee McMurray | Aye |

CHARGING STATIONS

Discussion on the charging station's location, municipal parking lot on Main Street

CANCEL MEETING

Moved by Trustee Barry and seconded by Riley to cancel the regular meeting on 9/27/2023.

CARRIED

| | |
|------------------|-----|
| Mayor Javier | |
| Trustee Riley | Aye |
| Trustee Barry | Aye |
| Trustee Burgess | Aye |
| Trustee McMurray | Aye |

JUDGE PUMPKIN CONTEST

Reach out to Dan Conrad as the festival might be canceled.

ENTER EXECUTIVE

Moved by Trustee Burgess and seconded by Trustee Riley to enter executive session at 8:28PM for personal issues.

CARRIED

| | |
|------------------|-----|
| Mayor Javier | |
| Trustee Riley | Aye |
| Trustee Barry | |
| Trustee Burgess | Aye |
| Trustee McMurray | Aye |

Trustee Barry exits meeting at 8:28PM

Trustee Bary enters meeting at 8:31PM

EXIT EXECUTIVE

Moved by Trustee Burgess and seconded by Trustee McMurray to exit executive session at 9:23PM

CARRIED

| | |
|------------------|-----|
| Mayor Javier | |
| Trustee Riley | Aye |
| Trustee Barry | Aye |
| Trustee Burgess | Aye |
| Trustee McMurray | Aye |

PAY EMPLOYEES

Moved by Trustee McMurray and seconded by Trustee Burgess to allow for back pay to two former police officers.

CARRIED

| | |
|------------------|-----|
| Mayor Javier | |
| Trustee Riley | Aye |
| Trustee Barry | Aye |
| Trustee Burgess | Aye |
| Trustee McMurray | Aye |

MEETING ADJOURNED

Moved by Trustee McMurray and seconded by Trustee Burgess having no further business, the meeting is hereby adjourned at 9:24PM.

CARRIED

| | |
|------------------|-----|
| Mayor Javier | |
| Trustee Riley | Aye |
| Trustee Barry | Aye |
| Trustee Burgess | Aye |
| Trustee McMurray | Aye |

Respectfully submitted,

Tracy A. VanSkiver
Clerk-Treasurer