

The Regular-Workshop Meeting of the Board of Trustees of the Village of Albion was held Wednesday, July 12, 2023, at 6:00 PM, Village Hall, 35 East Bank Street, Albion New York.

Present were Mayor Angel Javier Jr, Deputy Mayor Joyce Riley, Trustee Christopher Barry, and Trustee Zachary Burgess

Absent: Trustee Timothy McMurray

Also in attendance was Superintendent of Public Works James Pahura, Police Chief David Mogle, Fire Chief Jeremy Graham, Animal Control Officer Harry Papponetti, Water Treatment Plant Chief Operator Adam Rush, Pollution Control Plant Chief Operator Aric Albright, and Code Enforcement Officers Anne Podolak and Chris Kinter

Also, in attendance approximately 10 residents

Meeting audio was recorded and kept on file.

Mayor Javier opened the meeting with a pledge of allegiance at 6:00 PM.

**GRANT WRITER**

Jay Grasso from G&G Grant Writing gave the Board a yearly update on all grants and work done for the Village thus far, along with possible grants available in the future to apply for. Mr. Grasso also advised the Board the Village was not selected for the Empire State Development Restore NY Program Round 7, but NY Forward Grant will be opening soon for applicants.

**CYBER SECURITY**

Steve Deeley from Deeley IT presented Board with recommendation regarding cyber security

**BRIDGE SIGNAGE**

Karen Sawicz, representative from Bridging Albion Committee expressed concern on poor signage provided by NY State on Main St bridge closure

**PRESENTATION OF CHECK**

Ron Albertson on behalf of GACRE presented the Village a check for \$2000 to use towards the pavilion currently being built at Bullard Park. Mr. Albertson advised Board they have their application in for the Rock the Park event at Bullard Park, he asked the Board to consider allowing the group to place three (3) 200’ slip and slides on the sledding hill on day of event and pony rides, as this was not on the original application

**WATER-SEWER BILL REQUEST**

Terry Clark addressed the Board on his water/sewer bill received April 2023. Mr. Clark stated had no leak, wanted to know why his bill was over \$400.00. Board did not offer any type of break on bill as there was no fault on Village

**APPROVE MEETING MINUTES**

Moved by Trustee Burgess and seconded by Trustee Riley to approving the June 14, 2023, and June 30, 2023, meeting minutes

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Aye
Trustee McMurray	Absent

**DEPARTMENT HEAD REPORTS**

The Board of Trustees received monthly reports for June from Superintendent of Public Works James Pahura, Police Chief David Mogle, Fire Chief Jeremy Graham, Animal Control Officer Harry Papponetti, Water Treatment Plant Chief Operator Adam Rush, Pollution Control Plant Chief Operator Aric Albright, Cemetery Superintendent Jason Zicari, Code Enforcement Officers Anne Podolak and Chris Kinter and Park & Recreation Director John Grillo.

**HIRE OF POLICE OFFICER**

Moved by Trustee Barry and seconded by Trustee Riley to hire Nicolas Pahura as a transfer Police Officer with a 52-week probationary period, start date July 13, 2023, salary per PBA contract

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Aye
Trustee McMurray	Absent

**ACCEPTING OF METAL FOR ACSC**

Moved by Trustee Riley and seconded by Trustee Burgess to allow Tim Archer to accept the hydraulic piece of metal from the bridge on behalf of the Albion Central School, to be used as a teaching aid and local historic artifact. DOT has declared it free of lead and containments.

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Aye
Trustee McMurray	Absent

**TOWN OF ALBION CONNECT TO WATER**

Moved by Trustee Riley and seconded by Trustee Burgess to allow Town of Albion to connect to the Village water system on Moore St from Riley St to Butts Rd

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Aye
Trustee McMurray	Absent

**WATER METER PIT**

Moved by Trustee Riley and seconded by Trustee Burgess to require a meter pit to be installed to monitor water usage by Town of Albion

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Aye
Trustee McMurray	Absent

**HIRING OF ADDITIONAL PARK SUPERVISOR**

Discussion was had on John Grillo's request to hire one additional employee for remaining of park program. Board chose to not move forward on request

**SURPLUS ITEMS**

Moved by Trustee Barry and seconded by Trustee Riley to surplus the following items per request from DPW Superintendent, compressor given to Village from County and 1992 International Plow Truck

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Aye
Trustee McMurray	Absent

**PURCHASE COMPRESSOR OUT OF EQUIPMENT RESERVES**

Moved by Trustee Burgess and seconded by Trustee Barry to allow Jay Pahura, DPW Superintendent to purchase Portland compressor, Ingersoll Rand rotary screw air in the amount of \$12,659.00 out of equipment reserves

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Aye
Trustee McMurray	Absent

**FINANCE VEHICLE**

Moved by Trustee Burgess and seconded by Trustee Barry to finance 2023 Dodge Durango for \$61,472.56 from MLC Municipal Leasing Consultants for 3yrs. Proceeds from sale of codes car will be placed on principle

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Aye
Trustee McMurray	Absent

**HIRING OF DPW MEO**

Moved by Trustee Riley and seconded by Trustee Burgess to hire Steven Borowczyk as a Motor Equipment Operator with a 52-week probationary period, start date determined by DPW Superintendent, salary per DPW-Union contract

**APPOINTMENT TO HPC**

Moved by Trustee Burgess and seconded by Trustee Riley to approve the appointment of Maciel Gomez to the Historic Preservation Commission, term to expire April 2026

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Aye
Trustee McMurray	Absent

**APPROVE AGREEMENT**

Moved by Trustee Riley and seconded by Trustee Burgess to allow Mayor to sign agreement for legal services with Raymond S. DiRaddo for Fire Department District

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Aye
Trustee McMurray	Absent

**INCREASE MEDICAL PREMIUM**

Moved by Trustee Riley and seconded by Trustee Barry to approve the increase of 12.72% from Univera Healthcare premiums for September 1, 2023, to August 31, 2024.

Coverage	Current Rate	New Rate
Single	\$396.07	\$446.46
Subscriber + Spouse	\$792.14	\$892.92
Subscriber + Child(ren)	\$673.32	\$758.98
Family	\$1128.80	\$1272.41

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Aye
Trustee McMurray	Absent

#### **CHANGE IN DENTAL COVERAGE**

Moved by Trustee Burgess and seconded by Trustee Barry to allow change of dental coverage for employees from Emblem Health to MetLife for September 1, 2023, to August 31, 2024

#### **CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Aye
Trustee McMurray	Absent

#### **OFFER DISABILITY COVERAGE**

Moved by Trustee Burgess and seconded by Trustee Barry to allow Bene-Care to offer voluntary long-term and short-term disability from Mutual of Omaha to employees

#### **CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Aye
Trustee McMurray	Absent

#### **BUDGET ADJUSTMENT**

Moved by Trustee Burgess and seconded by Trustee Barry to increase expense line F0.8320.0403 to pay Neal Muscarella \$11,500.00 for brickwork repair needed at WTP

#### **CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Aye
Trustee McMurray	Absent

#### **INCREASE REVENUE LINE AND ADD TO EQUIPMENT RESERVES**

Moved by Trustee Barry and seconded by Trustee Riley to approve increase in sale of scrap line A0.2650 and add to DPW equipment reserve line by \$394.64

#### **CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Aye
Trustee McMurray	Absent

#### **APPROVE INVOICES**

Moved by Trustee Riley and seconded by Trustee Burgess to approve the following invoices to be paid  
Wendel Professional Services

- WIIA 1 \$8,617.20-waterline river crossing
- WIIA 1 \$3,370.04-waterline river crossing
- WIIA 1 \$484.39-Roof &loading dock replacement
- WIIA 1 \$193.76-Roof &loading dock replacement

LaBella Professional Services

- Fluoridation Building \$14,737.40

ATL  
     ○ Fluoridation Building                      Special Testing                      \$2,096.00

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Aye
Trustee McMurray	Absent

**APPROVE ARPA INVOICES**

Moved by Trustee Burgess and seconded by Trustee Barry to approve invoices being paid from ARPA funds

## Pavilion

- Lake Shore Metal                      \$690.66
- Stockham Lumber                      \$252.55 & \$5,129.93
- Ace Hardware                      \$14.99 & \$157.92

## Fire Truck Box

- MES                      \$252.95 & \$18.70

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Aye
Trustee McMurray	Absent

**EMPLOYMENT APPLICATIONS**

Accept the following applications to be kept on file for one (1) year

- **MEO**                      Chelsea Culver, Karl Haist Jr, Shane Woolston, Theodore Grimes II, Jordyn Nuse and James Harris
- **Cemetery**                      Colby Klinkbeil
- **Deputy Treasurer**                      Chris Koneski, Sherri L Galles, Theresa Michel, Rodolfo Rodriguez Mensing, Brianna Dix, Derek Reiner, Ashley Casanova, Lily Strickland, Sherry Tacy, Nicole Nolan, Jami Allport, Lisa Manners, Jason Mathes, Mercy Sugar, Christy Dunn, Gabrielle Joyner, Katlyn Ritchey, Kelsey Busch, and Diana Condoluci

**APPROVE CEMETERY DEEDS**

Moved by Trustee Barry and seconded by Trustee Riley to allow Mayor to sign the cemetery deed for the following individuals

Irene E. Braley	S.G. 913 and 914 Mapleview Avenue
Leslie D. Mischel	#35 and #36 Evergreen Columbarium
Christina Mann	S.G. 835 Deerfield Avenue

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Aye
Trustee McMurray	Absent

**APPROVE PAYMENTS AND JOURNALS**

Moved by Trustee Barry and seconded by Trustee Burgess to approve monthly bills and journal as follows:

- Voucher #'s 43671-43766

- General           \$58,650.64
- Water            \$37,722.12
- Sewer            \$23,705.70

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Aye
Trustee McMurray	Absent

**APPROVE TREASURERS REPORT**

Moved by Trustee Riley and seconded by Trustee Barry to approve the June 2023 treasurers report

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Aye
Trustee McMurray	Absent

**E STATE ST AND MOORE ST**

Adam Rush informed the Board, WENDEL would be interested in heading up engineering and design replacement in area

**CREATE A RESERVE**

Clerk to create a reserve for new dump/plow truck in the amount of \$12,555.56 for 18 years in budget

**USE ARPA FUNDS**

Moved by Trustee Riley and seconded by Trustee Burgess to allow use \$10,000 of ARPA funds for new or repair of entry door at fire department

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Aye
Trustee McMurray	Absent

**121 N MAIN ST**

Trustee Riley discussed with Board to consider the possibility of moving Village offices to 121 N Main St, Chief Mogle expressed how having more space would allow for more training area. Trustee Riley confirmed we will continue with tenants as this is revenue for the Village

**APPROVE ORDERING OF AIRPACKS**

Moved by Trustee Riley and seconded by Trustee Burgess to allow Fire Chief to order air packs with intentions of grant to pay balance or use remaining ARPA funds, FD airpark reserves and fund balance

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Aye
Trustee McMurray	Absent

**ENTER EXECUTIVE**

Moved by Trustee Burgess and seconded by Trustee Barry to enter executive session at 7:59PM

**CARRIED**

Mayor Javier	Aye
Trustee Riley	Aye
Trustee Barry	Inaudible

Trustee Burgess	Aye
Trustee McMurray	Absent

**EXIT EXECUTIVE**

Moved by Trustee Burgess and seconded by Trustee Riley to exit executive at 8:29PM

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Aye
Trustee McMurray	Absent

**MEETING ADJOURNED**

Moved by Trustee Burgess and seconded by Trustee Riley having no further business, the meeting is hereby adjourned at 8:30PM.

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Aye
Trustee McMurray	Absent

Respectfully submitted,

Tracy A. VanSkiver  
Clerk-Treasurer