

The Regular Meeting of the Board of Trustees of the Village of Albion was held Wednesday, May 24, 2023, at 6:00 PM, Village Hall, 35 East Bank Street, Albion New York.

Present were Mayor Angel Javier Jr, Deputy Mayor Joyce Riley, Trustee Christopher Barry, and Trustee Timothy McMurray

Absent: Trustee Zachary Burgess

Also, in attendance approximately 5 residents

Meeting audio was recorded and kept on file.

Mayor Javier opened the meeting with a pledge of allegiance at 6:00 PM.

**APPROVE MEETING MINUTES**

Moved by Trustee McMurray and seconded by Trustee Riley to approving the May 10, 2023, meeting minutes with the correction to the Day of Caring is June 13, 2023

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

**DONATION**

Moved by Trustee Riley and seconded by Trustee McMurray to increase the donation to VFW from \$150.00 to \$300 for this fiscal year and the 2023-2024 fiscal year

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

**BOARDER**

Moved by Trustee Barry and seconded by Trustee Riley to allow Albion Betterment Committee to paint the boarder on the South wall of Waterman’ Park, and to allow to plant trees/bushes on North side of Waterman’s’ Park, with trees and bushes not to effect snow removal on South side of Park. Insurance must be provided along with letter from DPW Union confirming won’t interfere with Union contract

**CARRIED**

Mayor Javier	
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Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

### **VILLAGE OF ELBA CONTRACT**

Moved by Trustee McMurray and seconded by Trustee Riley to approve the intermunicipal agreement with Village of Elba on sewer contract

#### **CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

### **SURPLUS CODES CAR**

Moved by Trustee McMurray and seconded by Trustee Riley to surplus 2010 Impala-Codes car and placed in auction, proceeds to be used towards 2023 Chevy Tahoe-police vehicle. Proceeds from the 2 previous surplus Dodge Durango's will also be used towards 2023 Chevy Tahoe-police vehicle. The current Police car that is being replaced with new Tahoe will then be given to the Codes Department for use.

#### **CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

### **RENEW LEASE**

Moved by Trustee McMurray and seconded by Trustee Riley to approve Mayor to sign 2-yr renewal lease with a 2% increase yearly for the Assemblymen Hawley's office located on the first floor at 121 N Main St

#### **CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

### **EMPLOYEE REQUEST**

Tabled request from G VanWycke, vacation/raise for 6/14/23, Mr. VanWycke to attend meeting

### **EMPLOYEE HANDBOOKS**

Tabled for 6/14/23 meeting

**REFUND FOR PARK RENTAL**

Moved by Trustee Barry and seconded by Trustee McMurray approve the refund to Tiffany Stinson of \$60.00 for Bullard Park rental, due to bathrooms unavailable  
 Advise Jay Pahura, DPW Superintendent to have port-a-potty on site May 1<sup>st</sup> and bathrooms to be open by June 1<sup>st</sup> . Clerk to update application to reflect bathroom dates

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

**POST INTERNALLY**

Moved by Trustee Barry and seconded by Trustee McMurray to allow posting internally for Mechanic and vacant MEO positions

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

**ADVERTISE POSITIONS**

Moved by Trustee Riley and seconded by Trustee Barry to allow Jay Pahura to advertise to the public for the MEO and Mechanic positions if needed after advertised internally

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

**ADOPT RESOLUTION 22**

Moved by Trustee McMurray and seconded by Trustee Riley to adopt Resolution 22, for the Northern Borders Regional Commission (NBRC) Catalyst Program Grant

RESOLUTION 22-2022

NORTHERN BORDERS REGIONAL COMMISSION CATALYST PROGRAM GRANT

WHEREAS, the Village Board of the Village of Albion, Orleans County, New York, has

caused to be prepared a map, plan and report, including an estimate of cost, relating to the increase and improvement of the facilities of the Village of Albion, Orleans County, New York (the "Water Treatment Plant Updates"), consisting of reconstruction and replacement of elements of the existing water distribution system, including original furnishings, equipment, machinery, apparatus and appurtenances and incidental improvements and expenses in connection therewith, at a maximum estimated cost of \$7,855,089; and

WHEREAS, said project has been determined to be a "Type II Action" pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act ("SEQRA"), the implementation of which as proposed, as such it has been determined will not result in any significant adverse environmental impact; and

WHEREAS, the village has received \$1,250,000 in NYS HCR CDBG funding and \$3,000,000 in NYS WIIA funding for the project and the village is committed to matching funds through an existing bond.

WHEREAS it is now desired that the Village Board supports the Northern Borders Regional Commission (NBRC) Catalyst Program Application for the sum of \$500,000 for the aforementioned project.

NOW THEREFORE BE IT RESOLVED that the Village Board hereby supports and will sponsor an application for Northern Borders Regional Commission (NBRC) Catalyst Program funding for water upgrades to the Water Treatment Plan in the district of Albion, NY and G&G Grant Writing will administer the grant in accordance with all applicable rules and regulations established by NBRC, and

BE IT FURTHER RESOLVED that the Village Mayor is authorized to sign the applications and any agreements required by NBRC for grant funding that results from the application.

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

**FUNDS RECEIVED**

Clerk advised Board of funds received from judgement against Mr. Thomas Spencer for past due water/sewer bill for property located at 134 W Bank St

**APPROVE INSURANCE RENEWAL**

Moved by Trustee Barry and seconded by Trustee Riley to approve insurance for Albion Fire Department

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

### **APPROVE ARPA INVOICES**

Moved by Trustee Riley and seconded by Trustee McMurray to approve invoices being paid from ARPA funds

\$22,255.00 Thru-Way Springs, Inc, utility box for Fire Department

\$2050.00 Streamline Designs, LLC, utility box for Fire Department

### **CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

### **PAY INVOICES FROM VARIOUS LINES**

Moved by Trustee Barry and seconded by Trustee McMurray to allow payment of \$7500.00 to Mr. Septic to be paid from the following lines

F0.1950.0401 \$3700.00

F0.1440.0401 \$3300.00

F0.1910.0401 \$500.00

### **CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

### **BREAK REQUEST**

Moved by Trustee Barry and seconded by Riley to approve the sewer break request of \$315.23 from Rhonda Reisman at 431 W State St, Lot 24

### **CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

### **APPROVE CEMETERY DEEDS**

Moved by Trustee McMurray and seconded by Trustee Barry to allow Mayor to sign the cemetery deed for the following individuals

Richard G. Lois M. Preston

S.G. 596 Deerfield Avenue

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

**DOT LETTER**

Moved by Trustee McMurray and seconded by Trustee Barry to allow Mayor to sign letter to DOT acknowledging request from Albion High School to close East Ave from McKinstry St to Clarendon St

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

**APPROVE PAYMENTS AND JOURNALS**

Moved by Trustee McMurray and seconded by Trustee Riley to approve monthly bills and journal as follows:

- Voucher #'s 43237-43377
  - o General \$49,288.75
  - o Water \$14,201.85
  - o Sewer \$11,544.78

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

**APPROVE TREASURERS REPORT**

Moved by Trustee McMurray and seconded by Trustee Riley to approve the April 2023 treasurers report

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye

Trustee Burgess	Absent
Trustee McMurray	Aye

### **EMPLOYMENT APPLICATIONS**

Accept the following applications to be kept on file for one (1) year

BLANK

DPW-Parks/Seasonal

Summer Park Supervisor

Robert Dysard, Bert White

Stephen Kessler, Flynn Morrison

Denonte Jones, Hailey Crawford, Janessa Lindsey

### **JUNETEENTH**

Moved by Trustee McMurray and seconded by Trustee Riley to approve the Village to be closed and all eligible employees (permanent full-time) to be paid for the holiday going forward. Discussion with union contracts will be dealt with when contracts are negotiated.

### **CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

### **USE OF VILLAGE PARKING LOT**

Moved by Trustee Barry and seconded by Trustee McMurray to allow us of municipal lot on Platt St, June 3<sup>rd</sup>, 2023, from noon-7pm for fundraiser, Paul Family Benefit

### **CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

### **ONE MEETING SUMMER MONTHS**

Moved by Trustee Barry and seconded by Trustee McMurray to only have one meeting for the months of June, July and August. Cancel the second meeting of each month which is held on the 4<sup>th</sup> Wednesday of those months

### **CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

### **AMEND MOTION**

Moved by Trustee Barry and seconded by Trustee McMurray to amend the previous motion to add Sheret Post #35 to receive \$300.00 rather than the \$150.00 donated from the Village

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

**APPROVE EXPENSE LINE**

Moved by Trustee McMurray and seconded by Trustee Riley to allow additional \$300 donation to pay from line A0.1325.0401

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

**ARPA FUNDS**

Discussion was held on remaining ARPA funds, Jay Pahura, DPW Superintendent decide as to what trucks are needed for DPW and present at 6/14/23 meeting.

**COMP TIME**

Discussion on comp time and various options tabled to 6/14/23

**MEETING ADJOURNED**

Moved by Trustee Burgess and seconded by Trustee McMurray having no further business, the meeting is hereby adjourned at 7:35PM.

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

Respectfully submitted,

Tracy A. VanSkiver  
Clerk-Treasurer