

The Special Meeting of the Board of Trustees of the Village of Albion was held Friday June 30, 2023, at 5:30 PM, Village Hall, 35 East Bank Street, Albion New York.

Present were Mayor Angel Javier Jr, Deputy Mayor Joyce Riley, and Trustee Zachary Burgess

Absent: Trustee Tim McMurray and Trustee Christopher Barry

Mayor Javier opened the meeting with the pledge of allegiance at 5:30 PM.

ACCEPT RESIGNATION

Moved by Trustee Burgess and seconded by Trustee Riley to accept the resignations with regret, Jodi Marion as Clerk, effective July 6, 2023 and Delores Hansel as Clerk, effective July 12, 2023

CARRIED

Mayor Javier	Aye
Trustee Riley	Aye
Trustee Barry	Absent
Trustee Burgess	Aye
Trustee McMurray	Absent

NEW JOB TITLES

Moved by Trustee Riley and seconded by Trustee Burgess to approve the following new job duty statements, Deputy Clerk and Deputy Treasurer

CARRIED

Mayor Javier	Aye
Trustee Riley	Aye
Trustee Barry	Absent
Trustee Burgess	Aye
Trustee McMurray	Absent

CHANGE TITLE

Moved by Trustee Riley and seconded by Trustee Burgess pending approval form Civil Service, Jessica Holz as Deputy Clerk

CARRIED

Mayor Javier	Aye
Trustee Riley	Aye
Trustee Barry	Absent
Trustee Burgess	Aye
Trustee McMurray	Absent

ADVERTISE POSITION

Moved by Trustee Burgess and seconded by Trustee Riley pending approval from Civil Service, Deputy Treasurer position at a starting salary of \$36,400 with a 52-week probationary period.

CARRIED

Mayor Javier	Aye
Trustee Riley	Aye
Trustee Barry	Absent
Trustee Burgess	Aye
Trustee McMurray	Absent

PAY INCREASE

Moved by Trustee Riley and seconded by Trustee Burgess to increase clerks pay to \$17.00 due to increase in job duties in office, effective immediately

CARRIED

Mayor Javier	Aye
Trustee Riley	Aye
Trustee Barry	Absent
Trustee Burgess	Aye

Trustee McMurray	Absent
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HIRE OF CONSULTANT

Moved by Trustee Riley and seconded by Trustee Burgess to approve Suzanne Zaso to consult for the Clerks office, not to exceed 100 hours

CARRIED

Mayor Javier	Aye
Trustee Riley	Aye
Trustee Barry	Absent
Trustee Burgess	Aye
Trustee McMurray	Absent

PARAMETERS OF MEO AND LABORER

Moved by Trustee Riley and seconded by Trustee Burgess to establish guidelines for any hired Laborer position filled as the following, any Laborer hired is required to obtain a Class B license in 1 year of date of hire, employee will be allowed to attend class during working hours and employee must pay for course with no reimbursement given from Village

CARRIED

Mayor Javier	Aye
Trustee Riley	Aye
Trustee Barry	Absent
Trustee Burgess	Aye
Trustee McMurray	Absent

MEETING ADJOURNED

Moved by Trustee Burgess and seconded by Trustee Riley that there being no further business, the meeting is hereby adjourned at 5:38PM

CARRIED

Mayor Javier	Aye
Trustee Riley	Aye
Trustee Barry	Absent
Trustee Burgess	Aye
Trustee McMurray	Absent

Respectfully submitted,

Tracy A. VanSkiver
Clerk-Treasurer