

VILLAGE OF ALBION
HISTORIC PRESERVATION COMMISSION
March 15, 2012
Meeting Minutes

PRESENT: Commission Members: Jordan Bonafede, Sanford Church, Richard Nenni & Linda Smith
Also in attendance: CEO Vendetti

CALL TO ORDER The meeting was called to order at 7:02 pm by Jordan

APPROVE AGENDA A motion was made by Linda, seconded by Sandy to approve the agenda with the following addition:

- Add : Review of the addresses in the Historic District to "district filing"
- Add: Kevin Parker to "public comment"

Motion passed unanimously

MINUTES APPROVED A motion was made by Sandy, seconded by Richard to approve the minutes of the January 19, 2012 and February 16, 2012 meetings as written.
Motion passed unanimously

PUBLIC COMMENT Kevin Parker addressed the commission on behalf of the VFW. The VFW is interested in purchasing the rear section of 16-24 East Bank Street and splitting the parcel. They would like to remove two rear structures (1 two story, 1 single story). The commission needs further information before any decision can be made. There are requirements within the Certificate of Appropriateness application that have not been met . These include historical value, economic feasibility, building elevations, materials to be used, colored renditions and an idea of what the finished project will be. Members would like to look at the buildings in question at the beginning of their next meeting to be held on April 19, 2012 at 7:00pm.

AMSA PRESENTATION Katelin Olson addressed the HPC concerning New York Main Street Grant which was awarded to downtown Albion. She stated that the HPC will need to review the grant applications that are submitted. To date, all of the applications have some exterior work being done. Katelin stated that none of the applicants have interior work only. The HPC can refer the applications to SHPO and review them once they return. The process will most likely take months to complete. The commission thanked Katelin for updating them on the grant process.

**SIGN
REGULATIONS**

CEO Vendetti asked for the HPC's opinion on signs within the historic district. Temporary signs were of concern. Members agreed that a standard should be in place which should include a time limit for these signs. CEO Vendetti will draft a proposed standard for the commission to review.

A motion was made by Linda, seconded by Sandy to table the discussion until the proposed standards are complete.
Motion passed unanimously

**CERTIFICATE
OF
APPROP.
APPLICATION**

Members discussed revising the Certificate of Appropriateness application for the Village of Albion. Several applications from other communities were reviewed. Members liked the Town of Amherst application. They would like to revise this to include a tax map number on the application. A section for historical value and review by the Village's historian should also be included.

**ALTERNATE
MEETING DATE**

The HPC discussed setting an alternate meeting date because the the current Village law requires at least one meeting a month. CEO Vendetti will discuss making changes to the current law (Section 173) to remove this requirement, any reference to HPC reviewing "interiors" and also responding to applicants through certified, return receipt mail.

DISTRICT FILING

HPC members reviewed the final list of properties to be included in the Village of Albion historic district. A final copy will be re-typed to include the corrections before it is signed by the district chair. The final signed copy will be filed with the Orleans County Clerk.

**ATTORNEY
REVIEW**

The downtown grant application process was reviewed by Village Attorney John Gavenda. CEO Vendetti relayed the attorney opinion.

**DESIGN
STANDARDS**

Updates were given on specific subtopics under design standards. Jordan and Richard discussed the progress they had made on windows. Members will give update again next month.

NEXT MEETING:

The next meeting is scheduled for Thursday April 19, 2012 at 7:00 pm

ADJOURN:

A motion was made Sandy, seconded by Linda to adjourn the meeting at 8:48 pm.
Motion passed unanimously