

VILLAGE OF ALBION
HISTORIC PRESERVATION COMMISSION
December 1, 2011
Meeting Minutes

PRESENT: Commission Members: Jordan Bonafede, Sanford Church, Richard Nenni & Linda Smith
Also in attendance: CEO Vendetti

CALL TO ORDER The meeting was called to order at 7:07 pm by Jordan

APPROVE AGENDA A motion was made by Linda, seconded by Sandy to approve the agenda with the following addition:
• Add : approval of minutes for 10/6/11 & 11/3/11
Motion passed unanimously

MINUTES APPROVED A motion was made by Sandy, seconded by Linda to approve the minutes of the October 6, 2011 public hearing and meeting as written.
Motion passed unanimously

A motion was made by Sandy, seconded by Linda to approve the minutes of the November 3, 2011 meeting as written
Motion passed unanimously

MEETING DATE CHANGE A motion was made by Richard, seconded by Linda to change the date of the meeting from the first Thursday of the month to the third Thursday of the month – time will stay at 7:00pm.
Motion passed unanimously

COA 63 N MAIN ST A Certificate of Appropriateness application was submitted by Sherri LaBarron for a sign for the "Sunshine Salon & Boutique" to be located at 63 North Main Street.
A motion was made by Linda, seconded by Sandy to approve the Certificate of Appropriateness application for the sign at 63 North Main Street.
Motion passed unanimously

COA 107 N. MAIN ST A Certificate of Appropriateness application was submitted by David Snell for a replacement front door at 107 North Main St. The commission is requiring the glass within the door be "plain glass".
A motion was made by Sandy, seconded by Richard to approve the Certificate of Appropriateness application for a replacement front door at 107 North Main Street with the condition that if future restorations are done on the front of the building the door be replaced with a more historically appropriate door.
Motion passed unanimously

**COA
16-24 EAST
BANK STREET**

A certificate of Appropriateness application was submitted by Frank Corso for demolition of the single story attachments located on the south side of the buildings. Commission members discussed possible historic significance – will check with local historians. A motion was made by Sandy, seconded by Linda to table the COA for this property until the end of the meeting.
Motion passed unanimously

E-MAIL/ VOTING

Members will not vote via e-mail but may indicate their opinion prior to a COA vote which would occur during a meeting. CEO Vendetti is still looking into establishing official village e-mail addresses for HPC members.

**LETTERS OF
SUPPORT**

Letters of support were recently written for Preserve America, First United Methodist Church and the Pullman Church.

**COA
30 W PARK ST**

A motion was made by Sandy, seconded by Linda to approve the additional work added to the previously approved COA application for the Baptist Church located at 30 West Park Street.
Motion passed unanimously

COA INFO

All COA applications will be assigned a number beginning in January 2012. A log will be kept to make it easier to track COAs that were submitted throughout the year. It was also noted that any applicant with a COA denial would be sent a notification letter. Ron informed the members that the letter could be e-mailed to his office and printed on Village letterhead.

**HISTORIC
DISTRICT
EXCLUSIONS**

Jerold Hamza submitted a letter to the HPC requesting that the property he owns at 139 East Bank Street be excluded from the historic district. Sandy would need to exclude himself from the vote which would not leave a quorum. No decision will be made on 139 East Bank Street today.

Consideration was given to excluding 104 East Park Street from the district. The property is located on the southeast corner of East Park Street and Platt Street. It is a single family home and is of no historic value to the district.

A motion was made by Sandy, seconded by Linda to exclude 104 East Park Street from the proposed historic district.
Motion passed unanimously

Consideration was given to the exclusion of residences located at 21 West Park Street, 31 West Park Street and 36 Liberty Street. These properties are located on the north side of West Park Street.

A motion was made by Linda, seconded by Richard to exclude these residences from the district.
Motion passed unanimously

Consideration was given to excluding the residences located at 118, 124 and 134 East State Street. These properties are located on the south side of East State Street between Platt Street and Ingersoll Street. A motion was made by Linda, seconded by Sandy to exclude 118, 124 and 134 East State Street from the proposed historic district.
Motion passed unanimously

**DESIGN
STANDARDS**

A motion was made by Linda, seconded by Sandy to un-table the previous discussion on design standards.
Motion passed unanimously

Members have reviewed the Secretary of Interior's Design Standards. There was discussion about revising these standards and adopting the revised version as the HPC's standards. Sandy will make revisions and have them ready for review at next month's meeting.

A motion was made by Sandy, seconded by Linda to re-table The discussion of design standards until the next meeting.
Motion passed unanimously

**COA
16-24 EAST
BANK STREET**

A motion was made by Sandy, seconded by Richard to un-table the discussion on the COA application for 16 – 24 East Bank Street.
Motion passed unanimously

Members have the following concerns:

- The possible historical value of these buildings
- Maintenance of the remaining structure
- Right of ways
- Future plans if demolition is granted

A motion was made by Sandy, seconded by Richard to table the COA application for 16 – 24 East Bank Street until more information is obtained.
Motion passed unanimously

ADJOURN:

A motion was made Sandy, seconded by Linda to adjourn the meeting at 8:39 pm.
Motion passed unanimously