

HISTORIC PRESERVATION COMMISSION

April 18, 2013

Meeting Minutes

PRESENT:

Richard Nenni, Chris Haines, Aric Albright, Mary Anne Braunbach and Linda Smith

ALSO IN ATTENDANCE:

CEO Vendetti

CALL TO ORDER:

The meeting was called to order at 7:10 pm by Mary Anne. The Pledge of Allegiance followed

APPROVE MINUTES:

A motion was made by Aric, seconded by Linda to approve the minutes of the March 21, 2013 meeting and the special meeting held on March 25, 2013 as written.

Motion passed unanimously

ADJUSTMENTS TO AGENDA :

- Discussion on procedures for Certificate of Appropriateness applications will be postponed until later in the meeting

STRAW POLL VOTES:

Members of the HPC discussed "straw poll votes" for Certificates of Appropriateness applications - if an emergency situation arose.

Sandy Church arrived at 7:13 pm.

HPC continued their discussion. It was determined that a "straw poll vote" is not a legal. The HPC will not allow straw poll votes under any circumstance. If there is an emergency situation a special meeting can be called.

STREETSCAPE:

CEO Vendetti discussed a proposal from Tom Rivers for grant money to be used for downtown streetscape improvements. His suggestions included sandstone hitching posts and signage. The HPC would like further information on the hitching posts. Ron will let Tom know that he will need to complete a Certificate of Appropriateness application and include more detail for both the signage and the hitching posts before the HPC will make their decision.

OLD BUSINESS:

District Members discussed Linda Smith's property located at 21 Platt Street (73.6-3-71). This parcel was included in the filed district and should not have been. A motion was made by Sandy, seconded by Aric to file a correction with the Orleans County Clerk's office to remove 21 Platt Street from the district as it was included due to an "administrative error".

Motion carried

5 – Ayes 1 – Abstain (Linda Smith)

DESIGN STANDARDS :

SIGNS: Linda and Mary Anne reviewed the Village of Albion's sign ordinance and discussed other communities' historic district sign regulations. Topics discussed included types of signs, sign illumination, sign mounting, telephone number inclusion, neon and temporary signage.

Jordan arrived at 7:42pm

Linda and Mary Anne will organize their findings , along with the input they received from the rest of the members tonight. They will email a draft copy to members and vote on the adoption of the sign standards at next month's meeting.

NEXT MONTH'S DESIGN STANDARD TOPIC: Signs – adoption

GREEN IMPROVEMENTS :

Jordan discussed "green improvements" such as solar panels for district buildings. He stated that SHPO will be approving green improvements being done with grant money. The opinion of the HPC is that if the panels are visible from the street a Certificate of Appropriateness application is required.

ELECTIONS:

A motion was made by Sandy, seconded by Aric to hold an annual election for Chair and Vice Chair at the regular meeting held in April of each year.

Motion passed unanimously

A motion was made by Jordan, seconded by Mary Anne to nominate Sandy for HPC Chair for a term of one (1) year.

A motion was made by Aric, seconded by Linda to nominate Mary Anne for Vice Chair of the HPC for a term of one (1) year.

Both motions passed unanimously

ADJOURN:

A motion was made by Chris, seconded by Sandy to adjourn the meeting at 8:13 pm.

Motion passed unanimously