

The Organizational Meeting of the Board of Trustees of the Village of Albion was held Monday April 3, 2023, at 6:00 PM, Village Hall, 35 East Bank Street, Albion New York.

Present were Mayor Angel Javier Jr., Deputy Mayor Joyce Riley, Trustee Christopher Barry, and Trustee Timothy McMurray
Absent: Trustee Zachary Burgess

Also, in attendance approximately 15 residents

Meeting audio was recorded and kept on file.

Mayor Javier opened the meeting with a pledge of allegiance at 6:00 PM.

PUBLIC FORUM

Diane Heminway, Diana Reed, Jason Dragon, Terry Wilbert, Quincey Washburn and Rachael Spearance spoke of their displeasure on the plan for the vacant property located at 355 S Main St, and the possibility of it becoming a Drug Rehab center.

RESIGNATION

Moved by Trustee McMurray and seconded by Trustee Riley to accept the resignation from Susan Oschmann from the HPC effective immediately

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

ANNUAL APPOINTMENTS

Moved by Trustee McMurray and seconded by Trustee Barry to allow the Mayor to appoint the following annual appointments

Fair Housing Officer to expire April 2024
Disaster Coordinator to expire April 2024
Village Attorney to expire April 2024
Historic Preservation Commission to expire April 2027
Planning Board to expire April 2028
Zoning Board to expire April 2028
Grievance Committee to expire April 2024

Recreational Committee to expire April 2024

Tracy VanSkiver
Police Chief, David Mogle
John C Gavenda
Richard Nenni and Ian Mowatt
Deb Zicari
Bruce Dugan
Anthony Wynn, Kim Remley, Jason Dragon
Annette Finch, Terry Wilbert,
Susan Oschmann, Lisa DeCarlo, Geno Allport, Bernie Baldwin, and Michael Beach

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

PROCUREMENT POLICY

Moved by Trustee Riley and seconded by Trustee Barry to approve Chapter 66 of the Village Code-Procurement Policy

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

INVESTMENT POLICY

Moved by Trustee Riley and seconded by Trustee Barry to approve the Investment Policy that was approved at the October 22, 2014 meeting

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

OFFICAL BANKS

Moved by Trustee Riley and seconded by Trustee McMurray to approve KeyBank, 5Star, JP Morgan Chase, and NYCLASS official banks for the Village

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

COMPLIANCE DISCLOSURE POLICIES

Moved by Trustee Riley and seconded by Trustee Barry to approve the Post-Issuance tax Compliance and Continuing Disclosure Policies and Procedures for Tax Exempt Notes/Bonds

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

EARLY PAYMENTS

Moved by Trustee Barry and seconded by Trustee Riley to approve early payments of the following: Public utility services, postage, freight, express charges, care rental fees, pager fees, schooling fees, credit cards, medical payments, contracts and planning and zoning members

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

MILEAGE

Moved by Trustee McMurray and seconded by Trustee Barry to approve the mileage rate of \$.655 for mileage reimbursement and for Department Heads to report the mileage on their monthly reports

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

SCHOOL ATTENDANCE

Moved by Trustee McMurray and seconded by Trustee Riley to allow for the following individuals to attend the respective schools and conferences:

Board of Trustees, Mayor, Clerk -Treasurer and Deputy Clerk-Treasurer, NYS Conference of Mayors Annual Meeting and training school, the NYS Conference of Mayors Fall training school, and NYS Conference of Mayors and Superintendent of DPW, NYS Conference of Mayors Public Works and Public Works school

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

DISASTER MANUAL

Moved by Trustee Riley and seconded by Trustee McMurray to approve the emergency disaster preparedness manual as written and updated

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

MEETING TIMES

Moved by Trustee Barry and seconded by Trustee McMurray to approve the official meeting dates as follows:

Workshop meetings the 2nd Wednesday of each month at 6PM

Regular meetings the 4th Wednesday of each month at 6PM

Planning Board meetings, the 2nd Thursday of each month at 5PM

Historic Preservation meetings the 3rd Thursday of each month at 4PM

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

RENTAL INCREASE

Moved by Trustee Barry and seconded by Trustee Riley to increase the rent amount from \$750.00 to \$900.00 for the apartment at Mt. Albion Cemetery being rented to Diane Rouse

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

APPROVE PAYMENTS

Moved by Trustee Barry and seconded by Trustee McMurray to approve the payment to Imperial Industries Inc in the amount of \$2200.00 for the delivery of the Sludge Truck

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye

Trustee Burgess	Absent
Trustee McMurray	Aye

APPOINTMENT COMMITTEES

<u>Trustee Riley</u>	<u>Trustee Barry</u>	<u>Trustee Burgess</u>	<u>Trustee McMurray</u>
Albion Police Dept	Dept of Public Works	Albion Police Dept	Dept of Public Works
Albion Fire Dept	Code Enforcement	Code Enforcement	Albion Fire Dept
Sewer Dept	HPC	HPC	Cemetery
Cemetery	Recreation Dept	Animal Control	Water Dept
Water Dept	Trailer Parks	Planning Board	Recreation Dept
Law		Village Office	Law
Public Relations		Insurance	

MEETING ADJOURNED

Moved by Trustee McMurray and seconded by Trustee Barry having no further business, the meeting is hereby adjourned at 6:34PM.

CARRIED

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Absent
Trustee McMurray	Aye

Respectfully submitted,

Tracy A. VanSkiver
Clerk-Treasurer