

The Workshop Meeting of the Board of Trustees of the Village of Albion was held Wednesday, May 23, 2012 at 7:00 PM, at 35 East Bank Street, Albion, New York.

Present were Mayor Dean A Theodorakos, Trustees Eileen S Banker, Fred Miller, Kevin P Sheehan, Peter Sidari and Attorney John C Gavenda.

Mayor Theodorakos opened the meeting with the pledge of allegiance at 7:00 PM.

RESIDENT

The Girl Scouts Western New York Troop #82191 were present to provide the Board of Trustees details about their project they want to do for their Silver Award.

Moved by Trustee Banker and seconded by Trustee Sidari approving the request from the Girl Scouts Western New York Troop #82191 to form a "Book Bridge" to move a section of books from Swan Library to the new Library. The estimated ratio is one adult to three children. Police Chief Nenni will coordinate getting help from the Auxiliary Police. The Superintendent of Public Works Dale Brooks will provide the barricades to block off West State Street, West Park Street and Beaver Street from Main Street to Liberty Street. The event will be on June 16th from 9:00am to Noon.

CARRIED

5 Ayes

0 Nays

CODE OF ETHICS

Mr Jeffrey Schwartz and Mr Joe Gehl were present from the County of Orleans Board of Ethics. The Village will be receiving a letter with the necessary forms and information on how the process works. The Village Law and County Law will be provided to every Village Department for posting.

BULLARD PARK

Moved by Trustee Banker and seconded by Trustee Sidari approving Ms Susan Starkweather and Ms Joyce Lalonde's proposed "Service Learning Project". They will be getting a booth at the Strawberry Festival and provide brochures to help get the word out for rebuilding Bullard Park. The Village will need to provide an account for the Rebuild Bullard Park funds.

CARRIED

5 Ayes

0 Nays

RESIDENT

Residents Ms Mary Mannara/Mr Steve Watkins addressed the Board of Trustees and requested more time to paint their house on West State Street. They have been issued an appearance ticket. The Board of Trustees suggested they show progress with the painting before their court date.

CARRIED

5 Ayes

0 Nays

RECORDING POLICY

Moved by Trustee Miller and seconded by Trustee Sheehan to adopt the following policy regarding use of electronic recording devices:

The Village of Albion hereby adopts the following policy regarding use of electronic recording devices in Village buildings. This policy does not apply to use of such devices at public meetings. This policy will insure the privacy of Village employees and others and the ability to conduct normal business without having to focus on what is being recorded. Be it resolved that a sign will be posted at the public entrance to each building which says: "To ensure confidentiality and privacy, any type of electronic recording is strictly prohibited at any location within these offices. Thank you for your understanding and compliance." Nothing in this policy should be construed to limit the right of anyone to record public meetings as long as the recording is not obtrusive.

CARRIED

5 Ayes

0 Nays

If anyone refuses to follow the policy, they will be asked to leave the premises and/or services will be denied.

DEPARTMENT HEAD REPORTS

The Board of Trustees received monthly reports from the Department of Public Works Dale Brooks, Police Chief Roland Nenni, Animal Control Officer Harry Papponetti, Code Enforcement Officer Ron Vendetti, Cemetery Supervisor Jason Zicari, Water Treatment Plant Superintendent Kevin Miller, Superintendent of the Pollution Control Facility Aric Albright and Village Clerk Linda Babcock.

APPROVED SWAT AGREEMENT

Moved by Trustee Miller and seconded by Trustee Sheehan approving Mayor Theodorakos to sign the Orleans County Intermunicipal Police SWAT Team Cooperation Agreement, as provided by Police Chief Roland Nenni.

CARRIED

5 Ayes

0 Nays

APPROVED CEMETERY LEASE

Moved by Trustee Sheehan and seconded by Trustee Banker approving Mayor Theodorakos to sign the lease agreement, as presented by the Cemetery Supervisor, for the Mt Albion Cemetery apartment. The rent will be \$625.00 per month and will be month to month.

CARRIED

5 Ayes

0 Nays

CLARENDON ST BRIDGE

Update on the Clarendon Street Bridge Project. Bergmann Associates has or will be meeting with the effected property owners. They will also be holding a Public Meeting to address any concerns the residents may have.

DISASTER MANUAL

Trustee Banker will be meeting with Mr Eric Bradshaw to review the Village of Albion's current Disaster Manual.

APPROVED MINUTES

Moved by Trustee Sheehan and seconded by Trustee Sidari that in as much as each member received copies of the minutes of May 9, 2012 and May 15, 2012 and there being no errors or omissions, minutes are hereby approved as written.

CARRIED

5 Ayes

0 Nays

APPROVED PAYMENT JESSMER

Moved by Trustee Sheehan and seconded by Trustee Miller approving payment to Michael Jessmer Masonry in the amount of \$5,585.00 for work performed on the roof at 121 North Main Street.

CARRIED

5 Ayes

0 Nays

APPROVED CHAUTAUQUA ENERGY CONFIRMATION

Moved by Trustee Sheehan and seconded by Trustee Sidari approving Mayor Theodorakos to sign the confirmation with Chautauqua Energy to lock into an electric rate, as provided by Trustee Sheehan.

CARRIED

4 Ayes

1 Nay

Trustee Sheehan

Trustee Miller

Trustee Sidari

Trustee Banker

Mayor Theodorakos

Trustee Miller requested to see the numbers.

APPROVED MODIFIED ENGINEER BUDGET JMPCF

Moved by Trustee Sheehan and seconded by Trustee Miller approving Mayor Theodorakos to sign the modied Project Budget for the JMPCF to include \$7,500 for miscellaneous printing of documents, as provided by Chatfield Engineers.

CARRIED

5 Ayes

0 Nays

ROLL OVER/SELL BACK VACATION DAYS

Moved by Trustee Sheehan and seconded by Trustee Miller approving the roll over and sell back vacation days as submitted by the following employees:

<u>EMPLOYEE</u>	<u>ROLL OVER HOURS</u>	<u>SELL BACK HOURS</u>
Ballard, Robert F	280	0
Banker, Tim	216	0
Downey, William	228	0
Fadale, Paul R	232	0
Logan, Bill	0	16
Pahura, James	56	0
Sargent, Todd	104	0
Smith, Ray	0	65
Snyder, Dale	116	0
VanNostrand, Jeffrey P	41	0
Zwifka, Marty	85	0

CARRIED

5 Ayes

0 Nays

APPLICATIONS ACCEPTED

The following applications were accepted and will be placed on file for future reference:

Arts and Crafts Instructor

Kylie Armstrong Aryal Smith

Park Supervisors

Lucas Allamon	McKayla Allen	Lauren Ballard	Tiffany Curtiss
Tristian Curtiss	Dylan DeSmit	Melissa Dibley	Travis Downs
Alissa Francis	Caitlin Francis	Trevor Hadick	Katherine Henshaw
Spencer Hill	Tricia Holtfoth	Jessica James	Halle Jurs
Margaret King	Joyce Lalonde	Nate Lester	Andrew London
Shelby Mager	Jennifer Monacelli	Alexandra Ostrowski	Mark Ostrowski
Steven Prentice	Sam Remley	Rebecca Remus	Alessandra Rivera
Tes Salamaca	Josue' Serafin	Lindsey Sidari	Aryal Smith
Cade Staines	Robert Stillwell	Bradley Uderitz	

RESIDENT

Moved by Trustee Banker and seconded by Trustee Sheehan to approve Mr Brad Shelp's request to remove the penalties from his latest water/sewer bills. The amounts to be removed will be \$5.35 and \$5.67.

CARRIED

4 Ayes

1 Nay

Trustee Banker

Trustee Miller

Trustee Sheehan

Trustee Sidari

Mayor Theodorakos

APPROVED AMSA AGREEMENT

Moved by Trustee Miller and seconded by Trustee Banker approving Mayor Theodorakos to sign the AMSA Agreement as provided with one change – it will be a one year agreement instead of three.

CARRIED

5 Ayes

0 Nays

REQUEST FROM TIBC

Request received from the Tonawanda Indian Baptist Church to use a Village Park for the events they are planning on holding the weeks of July 16, 2012 to July 20, 2012 and July 23, 2012 to July 27, 2012. The hours would be 9:00 AM to Noon and 2:00 PM to 4:00 PM. They will be sent a Special Event Permit that will need to be filled out for review.

CORRESPONDENCE

Correspondence received from Stuart I Brown Associates regarding the NYS Funding Opportunities. The applications are due July 16, 2012.

PURCHASE OFFER

Moved by Trustee Miller and seconded by Trustee Banker approving the purchase offer from Mr Gary Derwick for 61 Brown Street contingent on a quit claim deed and he pays for the abstract/survey for the property.

CARRIED

5 Ayes

0 Nays

APPROVED PAYMENT JESSMER

Moved by Trustee Miller and seconded by Trustee Sheehan approving payment to Michael Jessmer Masonry in the amount of \$2,800.00 for work performed on the Village Office Complex Building.

CARRIED

5 Ayes

0 Nays

CORRESPONDENCE

The Board of Trustees received a correspondence from the Genesee Transportation Council regarding funding for the Safe Routes to School Program.

TREE ADVISORY BOARD

The Board of Trustees discussed forming a Tree Advisory Board. Code Enforcement Officer Ron Vendetti will draft the guidelines and present it to the Board of Trustees for review.

CHURCH REQUEST

Moved by Trustee Banker and seconded by Trustee Sidari approving the request from the First Presbyterian Church to lease green space on North Main Street with one change, the term will be for one (1) year instead of 25 years. The Clerk will draft a letter for the Mayor to sign.

CARRIED

5 Ayes

0 Nays

COVA REQUEST

Moved by Trustee Banker and seconded by Trustee Sidari approving COVA's request to use eight (8) picnic tables for their open house which will be held on June 1, 2012. The Superintendent of Public Works Dale Brooks will drop the tables off.

CARRIED

4 Ayes

0 Nays

Trustee Banker

Trustee Sidari

1 Abstained

Trustee Miller

Trustee Sheehan

Mayor Theodorakos

PUBLIC OFFICIALS COVERAGE

Moved by Trustee Sheehan and seconded by Trustee Banker approving to go through New York Municipal Insurance Reciprocal (NYMIR) for the Public Official coverage,

CARRIED

5 Ayes

0 Nays

EXECUTIVE SESSION

Moved by Trustee Sheehan and seconded by Trustee Banker to adjourn to executive session for negotiations at 9:11 PM.

CARRIED

5 Ayes

0 Nays

EXECUTIVE SESSION CLOSED

Moved by Trustee Sheehan and seconded by Trustee Sidari to come out of executive session at 9:57 PM.

CARRIED

5 Ayes

0 Nays

APPROVED INS BROKER

Moved by Trustee Sheehan and seconded by Trustee Sidari to keep the current insurance Broker, FlexCare, for one year.

CARRIED

3 Ayes

2 Nays

Trustee Sheehan

Trustee Miller

Trustee Sidari

Mayor Theodorakos

Trustee Banker

Trustee Banker left the meeting at 10:03 PM.

MEETING ADJOURNED

Moved by Trustee Miller and second by Trustee Sheehan that there being no further business, meeting is hereby adjourned at 10:06 PM.

CARRIED

4 Ayes

0 Nays

Respectfully submitted,



Linda K Babcock