

The Workshop Meeting of the Board of Trustees of the Village of Albion was held Wednesday, April 27, 2016 at 7:00 PM, at the Village Hall, 35 East Bank Street, Albion, New York.

Present were Mayor Dean A London, Trustees Eileen S Banker, Stanley Farone, Mattea Navarra, Pete Sidari and Attorney John C Gavenda.

Also in attendance was the Provisional Superintendent of the Department of Public Works Todd Sargent, Pollution Control Plant Chief Operator Aric Albright, Water Treatment Plant Chief Operator Kevin Miller, Cemetery Supervisor Jason Zicari, Fire Chief Harry Papponetti and Code Enforcement Officer Ron Vendetti. Police Chief Roland Nenni was excused.

There were 11 residents/students present.

Mayor London opened the meeting with the pledge of allegiance at 7:00 PM.

#### **RESIDENT**

A representative from the Energize Albion Group, Mr Matt Hand informed the Board of Trustees that their group is offering their support and their help in any way to move forward with the revitalized project.

#### **DEPARTMENT HEAD REPORTS**

The Board of Trustees received monthly reports from Provisional Superintendent of Public Works Todd Sargent, Police Chief Roland Nenni, Albion Fire Department, Animal Control Officer Harry Papponetti, Code Enforcement Officer Ron Vendetti, Cemetery Supervisor Jason Zicari, Village Clerk Linda Babcock, Water Treatment Plant Chief Operator Kevin Miller and the Pollution Control Plant Chief Operator Aric Albright.

#### **APPROVED TO INCREASE BUDGET LINES**

Moved by Trustee Banker and seconded by Trustee Farone approving Chief Nenni's request to increase A3120.422 (Reloading/Fire Arms) and A2770, \$4,101 for return of EO Tech sights.

CARRIED

5 Ayes

0 Nays

#### **APD SHIFTS**

The Police Benevolent Association Union is holding off on going to 12 hours shifts until around July. They were originally going to start the 12 hours shifts June 1, 2016.

#### **APPROVED PURCHASE USING SEWER RESERVES**

Moved by Trustee Sidari and seconded by Trustee Banker approving the Provisional Superintendent of Public Works Todd Sargent's request to purchase an articulating boom lift for \$22,000 from JM Equipment Wholesales out of sewer reserves. The Pollution Control Plant Chief Operator Aric Albright has approved using the sewer reserves for the purchase.

CARRIED

5 Ayes

0 Nays

#### **BULLARD PARK**

The Board of Trustees discussed the following with the Provisional Superintendent of Public Works Todd Sargent regarding the Bullard Park Project –

Looking at purchasing Option 2 for the playground equipment

A parent/child swing will be added

Basketball court-leave where it is or move up front using ½ of the skate park

Fence will need to be added to prevent balls from going into the street

The old basketball court will be removed

Todd will check to see if he has the fencing from a previous project the Village did

Todd will see what the Bullard Park Committee's recommendation is and report back to the Board

**RESIDENT**

Mr Bruce Sidari and Mr Mike Sidari addressed the Board of Trustees about the condition of 544 East State Street. They want something done immediately. The house needs to be secured. The Sidaris would like the house torn down, claiming it's in bad shape.

**LETTER FROM WTP**

The Water Treatment Plant Chief Operator Kevin Miller provided the Board of Trustees a copy of a letter he will be sending the Town of Shelby regarding being able to provide them water as a backup source.

**APPROVED BID FOR VALVES**

Moved by Trustee Farone and seconded by Trustee Banker approving the low rebid quote from Lock City Supply for 2 butterfly valves. The bids received were:

Lock City Supply	\$4,506.40
The Vellano Corporation	\$4,618.80
RM Headlee	\$5,976.64

When Mr Miller called the low bidder from last month, Vellano Corporation they would not honor their quote, so he had to get the second quotes.

CARRIED

5 Ayes

0 Nays

**MUNICIPAL AGREEMENT DISCUSSED**

The Water Treatment Plant Chief Operator Kevin Miller suggested doing a municipal agreement for the security at Booster Station 2. Attorney Gavenda will need input to draft an agreement for the Board of Trustees to review.

**APPROVED DOYLE SECURITIES AGREEMENT**

Moved by Trustee Farone and seconded by Trustee Sidari approving Mayor London to sign the agreements with Doyle Securities for Booster Station 1 and Booster Station 2.

CARRIED

5 Ayes

0 Nays

**HEALTH INSURANCE**

The Board of Trustees would like more information regarding Health Insurance for part-time and seasonal employees. The Clerk will get more information for the May 11, 2016 meeting.

**SOLAR CITY**

Attorney Gavenda will contact Brad at Larsen Engineers to see what the status of the Solar Project is.

**BIG TREE**

The Board of Trustees discussed providing Big Tree Glen in Batavia sampling services. It was decided that a contract will need to be done. The Board of Trustees asked Pollution Control Plant Chief Operator Aric Albright who else they had reached out to regarding providing these services. Attorney Gavenda will set a meeting up with them and Mr Albright.

**WATER TAP/LINE**

Attorney Gavenda has sent the easement to Mr Adam Johnson regarding the water tap and line to the building at 39-43 North Main Street. Code Enforcement Officer Ron Vendetti will check with Mr Johnson to see if he received it.

**SANTA STATUE/HOUSE**

Moved by Trustee Sidari and seconded by Trustee Navarra to approve the Albion Betterment Committee to move forward with the funding for a Santa Statue which will be placed in Waterman Park.

CARRIED

5 Ayes

0 Nays

There was a discussion on changing the name of the park, fixing the walls that were sided years ago and using a fundraising thermometer showing the progress of the donations for the project.

**APPROVED MINUTES**

Moved by Trustee Farone and seconded by Trustee Banker that in as much as each member received copies of the minutes of the April 13, 2016, April 16, 2016 and April 20, 2016 meetings and there being no errors or omissions, minutes are hereby approved as written.

CARRIED

5 Ayes 0 Nays

**APPROVED PAYMENT TO SUBURBAN ELECTRIC**

Moved by Trustee Sidari and seconded by Trustee Farone approving payment to Suburban Electric-Contract 5, Pay Application 8 (final) for the JMPCF Project in the amount of \$29,001.61.

CARRIED

5 Ayes 0 Nays

**APPROVED ROYAL EMPLOYER SERVICES AGREEMENT**

Moved by Trustee Banker and seconded by Trustee Navarra approving Mayor London sign the Royal Employer Services agreement for \$1,080 for the year ending June 30, 2016.

CARRIED

5 Ayes 0 Nays

**ADOPTED BUDGET FOR FISCAL YEAR 2016-2017**

The following resolution 2016-8 was proposed by Trustee Banker who moved its adoption and seconded by Trustee Farone:

WHEREAS, the tentative budget for the fiscal year June 1, 2016 to May 31, 2017 has been duly presented to the Board of Trustees and a duly advertised Public Hearing was held on April 4, 2016:

NOW THEREFORE BE IT RESOLVED, pursuant to Section 5.508, Subdivision 4 of the Village Law, the said tentative budget as changed altered and revised by and hereby is adopted as the budget of the Village of Albion for the fiscal year June 1, 2016 to May 31, 2017:

Appropriations	Estimated Revenues	Fund Balance	Tax Levy
\$3,803,736.00	\$1,122,789.52	\$193,000.00	\$2,487,946.48

**WATER FUND**

Appropriations	Estimated Revenues	Fund Balance
\$1,617,345.00	\$1,617,345.00	\$ - 0 -

**SEWER FUND**

Appropriations	Estimated Revenues	Fund Balance
\$1,212,653.25	\$1,193,962.00	\$18,691.25

The tax rate will be \$17.66, down .09 from last year and is under the tax cap. Mayor London thanked the Department Heads for submitting realistic budgets and thinking outside the box, stating it was very much appreciated.

CARRIED

5 Ayes 0 Nays

**NO ACTION ON REMOVAL OF FROZEN METER CHARGE**

The Board of Trustee took no action on the request from resident's Amanda and Floyd Conner for removal of the frozen meter charge stating protecting the meter is the resident's responsibility.

**HISTORIC PRESERVATION MEMBER APPOINTED**

Moved by Trustee Sidari and seconded by Trustee Farone approving Mayor London's appointment of Ms Linda Smith as a member to the Historic Preservation Board for 4 years, effective April 4, 2016.

CARRIED

5 Ayes 0 Nays

**HISTORIC PRESERVATION MEMBER APPOINTED**

Moved by Trustee Farone and seconded by Trustee Navarra approving Mayor London's appointment of Mr Christopher Haines as a member to the Historic Preservation Board for 4 years, effective April 4, 2016.

CARRIED

5 Ayes

0 Nays

**APPLICATIONS ACCEPTED**

The following applications were accepted and will be placed on file for future reference:

Anything – Darwin J Brown Justin P Preston

**APPROVED JOINING ASSOC OF MUNICIPALITIES**

Moved by Trustee Banker and seconded by Trustee Sidari approving becoming a member of the Association of Municipalities, formally known as the Legislators and Town Board Association, for \$40 a year.

CARRIED

5 Ayes

0 Nays

**APPROVED PAYMENT TO M & T HEATING**

Moved by Trustee Farone and seconded by Trustee Banker approving payment from the Roof Project funds to M & T Heating and A/C Services for services rendered in the amount of \$200.00 pending the Village Clerk checking to make sure it wasn't on his previous bill.

CARRIED

5 Ayes

0 Nays

**EXECUTIVE SESSION**

Moved by Trustee Sidari and seconded by Trustee Farone to adjourn to executive session to discuss personnel matters at 8:33 PM.

CARRIED

5 Ayes

0 Nays

**EXECUTIVE SESSION CLOSED**

Moved by Trustee Sidari and seconded by Trustee Farone to come out of executive session at 8:59 PM.

CARRIED

5 Ayes

0 Nays

**NEW DUTIES STATEMENT**

Moved by Trustee Banker and seconded by Trustee Sidari approving Mayor London sign the "New Position Duties Statement" for a temporary MEO position at the Department of Public Works.

CARRIED

5 Ayes

0 Nays

**MEETING ADJOURNED**

Moved by Trustee Banker and seconded by Trustee Farone that there being no further business, meeting is hereby adjourned at 9:09 PM.

CARRIED

5 Ayes

0 Nays

Respectfully submitted,

*Linda K Babcock*

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Clerk-Treasurer