

The Regular Meeting of the Board of Trustees of the Village of Albion was held Wednesday, November 13, 2013 at 7:00 PM, at the Village Hall, 35 East Bank Street, Albion, New York.

Present were Mayor Dean A Theodorakos, Trustees Fred Miller, Kevin P Sheehan, Peter Sidari and Attorney John C Gavenda.

Trustee Eileen S Banker was absent.

Also in attendance was Department of Public Works Superintendent Dale Brooks, Code Enforcement Officer Ron Vendetti, Police Chief Roland Nenni, Superintendent of the Water Treatment Plant Kevin Miller and the Superintendent of the Pollution Control Plant Aric Albright. There were 49 residents and students present.

Mayor Theodorakos opened the meeting with the pledge of allegiance at 7:00 PM.

**ADOPTED RESOLUTION 2013-9 FOR LALONDE MEMORIAL**

The following resolution was proposed by Trustee Sheehan who moved its adoption and seconded by Trustee Sidari:

WHEREAS, Kathy LaLonde was a lifetime resident of the Village of Albion who passed away on October 6, 2013; and

WHEREAS, Kathy was deeply involved in many community programs and activities, particularly those that benefited youth, including the Village Recreation Committee.; and

WHEREAS, Bullard Park was very important to Kathy as was shown by her leadership in a recent project to develop a master plan for improvements to the park and her participation in a volunteer initiative to install new children's play apparatus in the Pee Wee park area at Bullard; and

WHEREAS, the community has lost a dedicated resident and servant and wishes to memorialize her for her contributions; and

NOW THEREFORE BE IT RESOLVED, on this day of November 13, 2013, that the Village of Albion Mayor and Board of Trustees intend to dedicate a swing set to be installed in the Pee Wee Park in memory of Kathy LaLonde.

CARRIED

4 Ayes

0 Nays

**LETTER SUPPORTING BANNING LANDFILLS**

Moved by Trustee Sheehan and seconded by Trustee Miller approving Mayor Theodorakos to send a letter in support of the Town of Albion's current ban on further landfills per recommendation of S.P.O.C.

CARRIED

4 Ayes

0 Nays

**ORLEANS COUNTY HEALTH DEPARTMENT**

Ms Nancy Kelly and Ms Shannon Sanger from the Orleans County Health Department informed the Board of Trustees that there is a growing concern regarding bed bugs in Orleans County. There was a suggestion that something be put in the next Village newsletter reminding residents not to pick up items along the roadside. Also talked about having another landlord meeting to remind them of the problem.

**REGARDING SIGN**

Kevin Allen Esquire addressed the Board or Trustees regarding a new sign Karl and Kyle Heuer DDS would like to install. The Zoning Board did give a variance for a 16 square foot sign, however they are requesting an approximate 22 square foot sign. The Board of Trustees discussed looking at changing the Village code to include a sign ordinance for RC districts. Mayor Theodorakos asked them to be patience while the Village looks into it.

**DEPOT STREET**

Moved by Trustee Sheehan and seconded by Trustee Miller approving to add Depot Street to the Village of Albion inventory of Streets, per the Superintendent of Public Works Dale Brooks request.

CARRIED

4 Ayes

0 Nays

**WELCOME SIGNS**

The Board of Trustees approved the Superintendent of Public Works Dale Brooks proposal for the Welcome to Albion Signs. He has checked the structure of the one on the South end of the Village and will replace the ones on the East end and North end with the same design.

**APPROVED HISTORIC SIGN FOR RESIDENCE**

Moved by Trustee Sheehan and seconded by Trustee Sidari approving the request from Mr Gar Truselle to place a Historic sign in front of his home at 223 South Clinton Street in the Village's right of way. This will be no cost to the Village.

CARRIED

4 Ayes

0 Nays

**CHRISTMAS DECORATIONS**

Attorney Gavenda is working on a new release form for the building owners to sign if their hooks need replacing before hanging the Christmas garland.

**ACCEPT TREASURERS REPORT**

Moved by Trustee Sheehan and seconded by Trustee Miller accepting the Treasurer's Report for October 2013.

CARRIED

4 Ayes

0 Nays

**APPROVED MINUTES**

Moved by Trustee Sheehan and seconded by Trustee Miller that in as much as each member received copies of the minutes of October 23, 2013 and November 1, 2013 meetings and there being one error on the October 24, 2013 minutes, minutes are hereby approved with the following correction:

October 24, 2013, Page 1 After vote on approving payment to RS Automation, Trustee Fred Miller entered meeting at 7:15 PM.

CARRIED

4 Ayes

0 Nays

**APPROVED PAYMENT OF VILLAGE BILLS**

Moved by Trustee Sheehan and seconded by Trustee Sidari approving payment of the following Village bills:

General	Voucher #17088	\$68,623.57
Water	to #17366	\$23,107.35
Sewer		\$29,844.27

CARRIED

4 Ayes

0 Nays

**APPROVED PAYMENT CHATFIELD BILLS**

Moved by Trustee Sheehan and seconded by Trustee Sidari approving the following bill submitted by Chatfield Engineers to be paid:

JMPCF Capital Improvement Plan	09-924-38	\$5,186.40
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CARRIED

4 Ayes

0 Nays

**APPROVED USE OF BOARD ROOM**

Moved by Trustee Sheehan and seconded by Trustee Sidari approving the Albion Merchants Association request to use the Board Room on December 14, 2013, 9:30 AM to 5:30 PM. They will be using the room as their hospitality area for the volunteers during their 2<sup>nd</sup> Annual Hometown Holiday event.

CARRIED

4 Ayes

0 Nays

**PROJECT COORDINATOR UPDATE**

Ms Sidney Beaty gave the Board of Trustees an update on what she has been working on:

Small Business Saturday, November 30, 2013

2<sup>nd</sup> Annual Hometown Holiday Saturday, December 14, 2013

The Go Art grant was approved

Erie Canal Tour

A Wine Tour

**APPROVED USE OF APPROPRIATION**

Moved by Trustee Sheehan and seconded by Trustee Miller approving to set aside \$500 in appropriation A6989.0401 for the remainder of the fiscal year to be used for things like advertisement and postage for events. The Albion Merchant Association is working on becoming self-sufficient.

CARRIED

4 Ayes

0 Nays

**APPROVED PAYMENT TO HODGSON RUSS**

Moved by Trustee Sheehan and seconded by Trustee Sidari approving payment to Hodgson Russ Attorneys in the amount of \$806.40 for services rendered September 9, 2013 to September 23, 2013.

CARRIED

4 Ayes

0 Nays

**APPROVED MEMBER OF AFD**

Moved by Trustee Sidari and seconded by Trustee Sheehan accepting the following as a new member into the Albion Fire Department:

Antonio Tranello

CARRIED

4 Ayes

0 Nays

**APPROVED MAYORS NOMINATION TO COUNTY PLANNING BOARD**

Moved by Trustee Sheehan and seconded by Trustee Miller approving Mayor Theodorakos nomination of Daniel Gleason as a full representative and Clifford Thom as the alternate to serve on the Orleans County Planning Board for three year term's each.

CARRIED

4 Ayes

0 Nays

**ADOPTED RESOLUTION 2013-10 FOR DEFERRED COMPENSATION PLAN**

The following resolution was proposed by Trustee Sheehan who moved its adoption and seconded by Trustee Miller:

WHEREAS, the New York State Deferred Compensation Board (the "Board"), pursuant to Section 5 of the New York State Finance Law ("Section 5") and the Regulations of the New York State Deferred Compensation Board (the "Regulations"), has promulgated the Plan Document of the Deferred Compensation Plan for Employees of Village of Albion (the "Model Plan") and offers the Model Plan for adoption by local employers;

WHEREAS, Village of Albion, pursuant to Section 5 and the Regulations, has adopted and currently administers the Model Plan known as the Deferred Compensation Plan for Employees of Village of Albion;

WHEREAS, effective February 15, 2013 the Board amended the Model Plan to adopt provisions

- Reorganizing and updating sections to improve the overall readability and eliminate unnecessary numerical references (annual limits) from the Model Plan document.
- Including employer elections within the plan document including: suspension of deferrals following an unforeseeable emergency withdrawal, automatic distributions from small and inactive accounts, loan design parameters and Roth deferrals and in-plan conversions are permissive. The Model Plan document includes a Schedule A where the employer may indicate the election of one or more of these provisions.
- Clarifying the first date a participant may make deferrals in compliance with Code Section 457(b) and timing requirements for any subsequent changes to deferral rates or allocations between pre-tax and after-tax deferrals.
- Clarifying compensation available for deferral for purposes of calculating contributions and recognizes that employers use various methods in determining the order of deductions taken before a deferral percentage is applied.
- Including provisions related to HEART Act of 2008 regarding treatment of differential pay and qualifying distributions for active military service in compliance with the HEART Act, including suspension of deferrals for six months following distribution.
- Making technical recognition of the waiver of RMDs for 2009.
- Clarifying that a beneficiary form must be received in good order to be considered valid.
- Clarifying that the Model Plan will only accept rollovers from Eligible Retirement Plans comprised of pre-tax amounts and amounts may be rolled in by participants, beneficiaries (other than inherited accounts) and alternate payees. Model Plans may roll account balances out to Eligible Retirement Plans that include post-tax amounts if the receiving plan separately accounts for them.
- Clarifying that a beneficiary of a deceased participant may roll a distribution directly to a Roth IRA, in addition to plan participants.
- Including language allowing for future delivery of participant communications through electronic means, where appropriate.
- Codifying that periodic and lump sum payments must be a minimum of \$100 per payment, unless the Committee selects a different minimum, and sets a maximum annual number of partial distributions.
- Clarifying that the \$50,000 loan limit includes the highest loan value in the last twelve months from the Model Plan and other employer plans. Regarding participants who have defaulted on a Plan loan, subsequent loans would not be allowed until defaulted loan is repaid. Removes requirement that a participant must wait until the term of the original loan expires before applying for a new loan, assuming the defaulted loan is repaid.
- Providing guidance on the handling of the receipt of special proceeds such as SEC settlements payable to former participants.
- Allowing a surviving spouse beneficiary to name a beneficiary on their account.
- Including the 5 year option for non-spousal beneficiaries to receive distributions and makes distribution rules consistent for pre- and post-age 70½ deaths.
- Allowing earlier distributions due to severance of employment as long as a balance of \$500 remains in the account for 45 days after a severance from employment.
- Providing that outstanding loans from another New York state 457(b) plan may be

allowed to be transferred or rolled in with a full account transfer.

- Removing the Power of Attorney Language since the acceptance of a power of attorney is governed by State law and not required in the Model Plan document.
- Clarifying the requirement that Committee actions must be taken at a public meeting in accordance with Article 7 of the Public Officers Law.
- Limiting indemnification to Committee Members only.

WHEREAS, the Board has offered for adoption the amended and restated Model Plan to each Model Plan sponsored by a local employer in accordance with the Regulations; and

WHEREAS, upon due deliberation, Village of Albion has concluded that it is prudent and appropriate to amend the Deferred Compensation Plan for Employees of Village of Albion by adopting the amended Model Plan.

NOW, THEREFORE, BE IT RESOLVED, that the Village of Albion hereby amends the Deferred Compensation Plan for Employees of the Village of Albion by adopting the amended Model Plan effective February 15, 2013, including the optional provisions in Schedule A, in the form attached hereto as Exhibit A.

CARRIED

4 Ayes

0 Nays

**APPROVED TO ADVERTISE FOR BIDS - JMIPCF**

Moved by Trustee Sheehan and seconded by Trustee Sidari approving to advertise for bids for the next phase, Contract 4-Clarifier and Sludge Handling Improvements and Contract-Electrical and SCADA Improvements, at the Joint Municipal Industrial Pollution Control Facility per Chatfield Engineers recommendation. The bid opening will be held on December 3, 2013 at 11:00 AM at the Village Hall.

CARRIED

4 Ayes

0 Nays

**APPROVED TO REMOVE TAX BILL**

Moved by Trustee Miller and seconded by Trustee Sheehan approving the taxes for parcel 62.18-2-54 be removed from the Village unpaid tax list for the fiscal year June 1, 2013 to May 31, 2014 in the amount of \$165.23. The State of New York acquired this parcel on March 26, 2013 and a tax bill was generated in error.

CARRIED

4 Ayes

0 Nays

**APPROVED TO SEND LIST OF UNPAID TAXES TO COUNTY**

Moved by Trustee Sheehan and seconded by Trustee Sidari approving the following of unpaid taxes with penalties included for the fiscal year June 1, 2013 to May 31, 2014 be sent to Orleans County:

TAX MAP #	LOCATION	OWNER	AMOUNT
62.18-2-8	221 North Main St	Slick, Angle	\$1,302.95
62.18-2-23	228 Ingersoll St	Scurry, John	1,222.10
62.18-2-29	209 North Main St	Button, Jamie	1,555.35
62.18-2-42	88 Caroline St	Starkweather, Ricky Charles	959.30
62.18-2-47.1	68 Caroline St	Lake, Douglas M	1,075.08
62.18-2-58	178 North Main St	Mitchell, Karen	1,764.23
62.18-2-60.1	Orchard St	Mitchell, Karen	229.72
62.18-2-61.1	50 Orchard St	Lake, Kevin	284.85
62.18-3-24	111 McClelland St	McCarthy, James	459.44
62.18-3-32	McClelland St	Miller, Timothy	316.09
62.18-3-34	201 Caroline St	Henderson, Barbara J	972.16
62.18-3-51	223 Ingersoll St	Swain, Larry	957.47

62.18-3-55	149 Caroline St	Judd, Bruce	1,240.47
62.18-3-57	145 Caroline St	Avino, Eugene	1,155.93
62.19-2-4	225 Caroline St	Basic Assets Corp	367.55
62.19-2-5	229 Caroline St	Allen, Alvin	735.10
62.19-2-6	233 Caroline St	Hadstead, David	1,073.24
62.19-2-17	333 Caroline St	Henderson, Barbara J	808.61
62.19-2-23	68 Brown St	Ballard, Robert	1,124.69
62.19-2-49.1	206 Caroline St	Sanborn, Davette M	1,584.13
62.19-3-3	101 Brown St	Capwell, Thomas	599.11
62.19-3-21.11	Moore St	Monnier, James R	264.63
62.20-2-5	Knapp St	Pawlaczyk, Lucy	519.01
62.20-2-8	119 Knapp St	Burnette, Ronald	1,196.37
62.20-2-11.2	617 Moore St	Knight, Cheryll M	1,231.29
62.20-2-26	Joseph St	VanSkiver, Vance L	22.05
62.20-2-27	Joseph St	VanSkiver, Vance L	22.05
62.20-2-28	Joseph St	VanSkiver, Vance L	22.05
62.20-2-29	Joseph St	VanSkiver, Vance L	22.05
62.20-2-35	Joseph St	Lamarre, Vladimir	22.05
62.20-2-47	127 North Joseph St	Dugan, Dewain S Jr	1,032.81
62.20-2-58	611 Moore St	Clark, Tommie	1,120.36
73.5-1-7	409 West State St	Family Halstead	1,503.27
73.5-2-9	328 West Bank St	Ostrowski, Paul D	996.05
73.5-2-10	324 West Bank St	Palacios, Jose	1,394.84
73.5-2-21	214 West Bank St	Smith, Mamie	1,608.02
73.5-2-42	15 West Academy St	Dixon, Ralph Jr	1,273.56
73.5-2-57	343 West State St	Colonna, Richard	1,030.98
73.5-2-58	347 West State St	Youngs, Rowena G	1,728.79
73.5-3-44	118 Day St	Stephens, William	183.77
73.5-4-20	330 West State St	Pike, David	1,277.23
73.5-4-24.1	318 West State St	Lape, Craig	2,083.59
73.5-4-24.2	West State St	McNeil, Latonya C	3.67
73.5-4-27	308 West State St	Kingdollar, David	1,302.95
73.6-1-4	225 West Bank St	Frasier, Donald Norman Jr	983.19
73.6-1-10	205 West Bank St	Appleman, Daniel	1,369.12
73.6-2-1	134 West Bank St	Shaw, Jack	1,147.46
73.6-2-3	120 West Bank St	Gritsay, Bogden	541.19
73.6-2-32	21 West Park St	Furness, Joseph	1,245.99
73.6-2-38	20 West State St	Martino, Nicholas	367.55
73.6-2-52	105 West State St	Bourke, Christopher M	1,216.58
73.6-2-54.1	109 West State St	Verhagen, Donna	760.82
73.6-2-54.2	111 West State St	Duncan, Lydia	551.32
73.6-2-55	117 West State St	Fisher, Donna L	1,372.79
73.6-3-9	139 East Bank St	Hamza, Jerold J	275.66
73.6-3-11	213 East Bank St	Tower, William	292.20
73.6-3-12	217 East Bank St	Tower, William	836.17
73.6-3-17	241 East Bank St	Mack, Michael	468.62
73.6-3-18	247 East Bank St	Mack, Frank	102.92
73.6-3-19	251 East Bank St	Mack, Frank	292.20
73.6-3-20	255 East Bank St	Fitzak, John M	698.34
73.6-3-25	311 East State St	Schleede, Dale	84.54
73.6-3-61	39 North Main St	Norma E Chambers	1,286.42
73.6-3-63	59 North Main St	Black, Corey	1,255.18
73.6-3-74	102 East Bank St	Turk, Dan	962.86
73.6-3-86	230 East Bank St	Breuilly, Brandon	679.96
73.6-4-7	124 East State St	Martillotta, Joe	1,233.13
73.6-4-26.1	258 East State St	Grandy, Richard	1,426.09
73.6-4-34	257 East Park St	Bowles, Marcia	1,008.91
73.6-4-40	239 East Park St	Kingsbury, Lisa	1,119.18
73.6-5-3	224 East Park St	Northrup, Charles	1,180.67
73.6-5-24	128 McKinstry St	Home Buyer Funding LLC	1,075.08
73.6-5-25	132 McKinstry St	Kinsey, Deborah S	777.37

73.6-5-28	252 Chamberlain St	Patronski, Brian	841.69
73.6-5-31	234 Chamberlain St	Love, Donald	911.52
73.6-5-32	226 Chamberlain St	Lusk, Tia	567.86
73.6-5-34	214 Chamberlain St	Whittier, Rene	593.59
73.6-5-36	204 Chamberlain St	Hamilton, Patricia	588.08
73.6-5-38	127 Temperance St	Rotoli, Jamie	479.65
73.6-5-55	105 Reynolds St	Greer, Andrea	845.36
73.6-5-56	Reynolds St	Babcock, Clara	106.59
73.6-5-59	117 Reynolds St	Dubois, Susan	1,028.19
73.6-5-61	261 Chamberlain St	Schafer, Joseph	1,065.89
73.6-5-68	235 Chamberlain St	Bennett, Pamela	667.10
73.6-5-75	116 Herrick St	Bradshaw, Scott	937.25
73.6-6-27./TXBL	131 South Main St	Sheret Post	898.65
73.6-6-29	123 South Main St	Martillotta, Joe	924.39
73.6-6-31	119 South Main St	Martillotta, Joe	768.18
73.6-6-35	112 Platt St	Martillotta, Joe	825.14
73.6-7-8	218 West State St	Knickerbocker, Darla	1,392.68
73.6-7-12	34 South Clinton St	Theodorakos, James	1,402.20
73.6-7-13	106 South Clinton St	McCarthy, James	220.53
73.6-7-20	118 Liberty St	Osborn, Sherry	1,176.15
73.6-7-21	104 Beaver St	Hunt, Charles H Sr	1,782.02
73.6-7-23	12 Beaver St	Hildreth, Eva	969.38
73.6-7-25	126 South Main St	Trapiss, Donald	1,345.22
73.6-7-33	141 South Clinton St	Russo, Nicholas M	661.59
73.6-7-36	136 South Clinton St	Albion Enterprises LLC	928.06
73.6-7-39	105 Washington St	Ryan, Richard L	799.42
73.6-7-40	111 Washington St	Irwin, Timothy J	1,076.92
73.6-7-51	117 West Academy St	Depoty, Deana	924.39
73.6-7-67	228 West Park St	Gaines, Lucas R	1,042.00
73.6-7-77	106 Beaver St	Hunt, Charles H Jr	1,787.53
73.6-7-80	134 Liberty St	Vandegenachte, Daniel	147.02
73.6-7-81	136 Liberty St	Vandegenachte, Daniel	128.64
73.7-1-36	330 East Park St	Dehuller, Robert	1,078.75
73.7-2-11	443 East State St	Roach, Rose Marie	797.57
73.7-2-13	455 East State St	Brannan, Mark	1,436.61
73.7-2-14	East State St	Brannan, Mark	73.51
73.7-2-16	465 East State St	Martillotta, Joe	626.67
73.7-2-17	467 East State St	Martillotta, Joe	874.77
73.7-2-27	525 East State St	Salvatore, Helen	1,019.95
73.7-2-61	1 Clarendon St	Lamb Associates of WNY	826.98
73.7-2-62.2	East State St	Walls, Jerry	90.04
73.8-1-5	621 East State St	Coville, Jonathan J	920.71
73.8-1-16	665 East State St	Ugorek, Jeanette	1,053.03
73.8-1-22.412	640 East State St	Jones, Toja R	1,470.19
73.9-1-15	240 Washington St	Blackmon, George	1,010.76
73.9-1-26	321 West Avenue	Bourke, Christopher M	783.22
73.9-1-28	206 Hamilton St	Colonna, Richard	3,291.40
73.9-2-10	124 Washington St	Vanderlann, Richard	953.78
73.9-2-11	120 Washington St	Vanderlann, Richard	55.13
73.9-2-12	West Academy St	Savage, David A	215.01
73.10-1-26	218 South Main St	Sierzant, Thomas D	3,195.83
73.10-1-50	205 South Clinton St	Karnyski, Marcin G	674.45
73.10-1-63	167 South Clinton St	Chapman, Betty May	1,233.13
73.10-2-17	232 East Avenue	Ames, Steven	1,369.94
73.10-2-33	41 Meadowbrook Drive	Ord, Robert	1,778.93
73.11-1-13	405 East Avenue	Wisner, Maureen	1,043.84
73.11-1-32	203 Clarendon St	Foos, John	1,946.16
73.11-1-41	426 East Avenue	Parker, Lyle	1,275.39
73.11-1-50.1	327 East Avenue	Vanderlann, Richard	1,420.58
73.11-1-51	317 East Avenue	Albright, Aric	986.86
73.11-1-52	315 East Avenue	Mosher, Virginia L	2,454.87

73.13-1-1.11	Allen Road	Herring, James	729.58
73.13-1-2.12	Allen Road	Page, John	216.86
73.13-1-8.1	305 Allen Road	Tiny Shoes Child Care Cen	2,429.49
73.13-2-4.21	309 West Academy St	Albanese, Theresa A	536.62
73.13-2-21	346 South Clinton St	Walton, Mary	1,771.58
73.13-2-27	349 West Academy St	Allen, Britney M	918.87
73.13-2-31	321 West Academy St	Albanese, Theresa A	2,465.33
73.13-2-37	322 West Academy St	Covis, Josephine	900.49
73.14-1-29	350 South Main St	Crosby, Edwin H III	1,857.96
73.23-1-2	125 Liberty St	Dunn, Danny G	209.50
73.23-1-15.12	29 East Bank St	Printup, Kenneth	558.67
73.23-1-19	17 East Bank St	Gates, David J	951.95
73.23-1-40	117 West Bank St	McCarthy, James	935.41
62.14-1-11.1	Main St	Navarra, Joseph E	351.01
62.15-1-7	3 Lydun Drive	Lipscomb, Rodney D	1,255.18
62.15-1-14	35 Brown St	McDonald, Roberta	1,446.30
62.15-1-21	40 Lydun Drive	Washington, Rosa L	1,371.97
62.15-1-23	42 Lydun Drive	Scott, Robert	1,378.31
62.15-1-47	21 22 Lydun Drive	Hill, Bertha	196.64
62.18-1-31	Linwood Avenue	Chappius, Douglas	102.92
62.18-1-32	Linwood Avenue	Chappius, Douglas	244.42
62.19-1-23	127 Brown St	Jones, Benjamin C	1,133.88
62.19-1-24	125 Brown St	Dingman, Charles M III	955.62
62.19-1-34	Linwood Avenue	Celmer, John M	117.61
62.19-1-35	322 Linwood Avenue	Celmer, John M	1,216.58
62.19-1-46	218 Linwood Avenue	McCarthy, James M	<u>2,335.77</u>
			\$152,820.08

CARRIED

4 Ayes

0 Nays

**APPROVED TO CANCEL WORKSHOP MEETING**

Moved by Trustee Miller and seconded by Trustee Sheehan approving to cancel the Workshop Meeting for November 27, 2013.

CARRIED

4 Ayes

0 Nays

**CORRESPONDENCE**

The Board of Trustees received a correspondence from LaBella Associates PC notifying them that the 2013 CDBG Housing Funding is available. Deadline to submit applications is December 20, 2013.

**CORRESPONDENCE**

The Board of Trustees received a correspondence from NYS Environmental Conservation, Division of Water, stating they will be holding a Discovery Stakeholder Meeting Tuesday, November 19, 2013 at 2:00 PM at the Cornell Cooperative Extension office.

**GREASE TRAPS**

The Superintendent of the Pollution Control Plant Aric Albright informed the Board of Trustees that he will be delivering packets to businesses to educate them on grease traps and how it's their responsibility to clean them. He stated that he is having a problem with grease coming into his plant.

**APPROVED PAYMENT FROM WTP CAPITAL RESERVES**

Moved by Trustee Sheehan and seconded by Trustee Miller approving the request from the Superintendent of the Water Treatment Plant Kevin Miller to pay H & S Fence Company in the amount of \$11,800 from the WTP Capital Reserves.

CARRIED

4 Ayes

0 Nays



**INTERVIEWING DATE SET**

The Board of Trustees will conduct interviews on December 14, 2013 starting at 1:00 PM for the position of Water Treatment Plant Operator Trainee.

**APPROVED ASKING FOR AN EXTENTION OF LIST**

Moved by Trustee Sheehan and seconded by Trustee Sidari approving Mayor Theodorakos to request an extension for acting on the current Certification of Eligible list for Water Treatment Plant Operator Trainee. The list is due back to Orleans County by December 4, 2013 and the Board of Trustees will not have another meeting until December 11, 2013.

CARRIED

4 Ayes

0 Nays

**EXECUTIVE SESSION**

Moved by Trustee Miller and seconded by Trustee Sidari to adjourn to executive session to discuss litigations and personnel issues at 8:40 PM.

CARRIED

4 Ayes

0 Nays

**EXECUTIVE SESSION CLOSED**

Moved by Trustee Sidari and seconded by Trustee Miller to come out of executive session at 9:01 PM.

CARRIED

4 Ayes

0 Nays

**MEETING ADJOURNED**

Moved by Trustee Miller and seconded by Trustee Sidari that there being no further business, meeting is hereby adjourned at 9:02 PM.

CARRIED

4 Ayes

0 Nays

Respectfully submitted,



Linda K Babcock  
Clerk-Treasurer