

The Regular Meeting of the Board of Trustees of the Village of Albion was held Wednesday, January 13, 2016 at 7:00 PM, at the Village Hall, 35 East Bank Street, Albion, New York.

Present were Mayor Dean A London, Trustees Eileen S Banker, Stan Farone, Gary Katsanis, Peter Sidari and Attorney John C Gavenda.

Also in attendance was the Water Treatment Plant Chief Operator Kevin Miller. There were 15 residents and students present.

Mayor London opened the meeting with the pledge of allegiance at 7:00 PM.

#### **MINISTRY LEASE**

The representative for the Ministry of Concern has re-scheduled to come to the January 27, 2016 Workshop Meeting.

#### **APPROVED TO INCREASE LINE ITEMS**

Moved by Trustee Farone and seconded by Trustee Katsanis approving the Clerk's request to increase A 3120.427 Vehicle Maintenance and A2680 Insurance Recovery by \$1,608.15 to repair the 2013 Police vehicle.

CARRIED

5 Ayes

0 Nays

#### **APPROVED TO INCREASE LINE ITEMS**

Moved by Trustee Farone and seconded by Trustee Banker approving the Clerk's request to increase A 3410.409 Equipment and Apparatus Repair and A2680 Insurance Recovery by \$3,435 to repair the fire truck.

CARRIED

5 Ayes

0 Nays

#### **APPROVED TO TRANSFER FUNDS**

Moved by Trustee Sidari and seconded by Trustee Farone approving the Clerk's request to transfer the following funds for the Wladis Law Firm invoice:

\$2,700	From: F1990.4 Contingency	To: F1440.4 Engineer
\$1,300	From: G1910.4 Unallocated Insurance	To: G1440.4 Engineer
\$ 500	From: G1990.4 Contingency	To: G1440.4 Engineer

CARRIED

5 Ayes

0 Nays

#### **APPROVED TO TRANSFER FUNDS**

Moved by Trustee Katsanis and seconded by Trustee Banker approving the Clerk's request to transfer \$2,775.00 for the new furnace at 121 North Main Street:

From: A1640.402 Building Maintenance  
To: A1620.412.121 Building Maintenance

CARRIED

5 Ayes

0 Nays

#### **WATER TAP**

Mr Adam Johnson questioned the Board of Trustees about whose responsibility it is to run a connection and tap into a 4" water line from Platt Street to the rear of 39-43 North Main Street. He needs the line so he can install sprinklers in the downtown building he is remodeling. The Board of Trustees asked why he doesn't contact New York State Department of Transportation about tapping into the main on Main Street. Mayor London stated he will do some research and get back to him.

#### **SOLAR ENERGY**

Attorney Gavenda informed the Board of Trustees that the surveyor has been out and that he is waiting for the report so the parcels can be split for the solar panel projects.

**ACCEPT TREASURERS REPORT**

Moved by Trustee Farone and seconded by Trustee Katsanis accepting the Treasurer's Report for December 2015.

CARRIED

5 Ayes                      0 Nays

**APPROVED MINUTES**

Moved by Trustee Banker and seconded by Trustee Sidari that in as much as each member received copies of the minutes of December 23, 2015 and there being no errors or omissions, minutes are hereby approved.

CARRIED

4 Ayes                      0 Nays  
Trustee Banker  
Trustee Sidari              1 Abstained  
Trustee Farone              Trustee Katsanis  
Mayor London

**APPROVED PAYMENT OF VILLAGE BILLS**

Moved by Trustee Katsanis and seconded by Trustee Sidari approving payment of the following Village bills with the exception of the NAPA invoice for \$131.72 for the Pollution Control Facility. The Pollution Control Facility Chief Operator didn't sign the voucher before it was to be approved by Trustee Katsanis.

General	Voucher #23173	\$34,173.18
Water	to #23417	\$23,856.73
Sewer		\$13,184.56

CARRIED

5 Ayes                      0 Nays

**APPROVED PAYMENT CHATFIELD BILLS**

Moved by Trustee Katsanis and seconded by Trustee Banker approving the following bills submitted by Chatfield Engineers to be paid:

JMIPCF Capital Improvement Plan	09-924-60	\$ 408.40
JMIPCF Capital Improvement Plan	09-924-63	\$ 604.00
2015 Water System Evaluation	15-1132-1	\$1,625.00

CARRIED

5 Ayes                      0 Nays

**APPROVED PAYMENT TO DONEGAN**

Moved by Trustee Farone and seconded by Trustee Katsanis approving payment of \$1,301.35 to Bernard P Donegan Inc for the following services rendered:

JMIPCF	\$467.35
Bridge	\$625.50
FMS/CDU	\$208.50

CARRIED

5 Ayes                      0 Nays

**APPROVED PAYMENT TO DONEGAN**

Moved by Trustee Katsanis and seconded by Trustee Banker approving payment of \$2,028.03 to Bernard P Donegan Inc for services rendered regarding the \$514,000 Bond Anticipation Note (roof project).

CARRIED

5 Ayes                      0 Nays

**APPROVED PAYMENT TO AMERICAN PAVING**

Moved by Trustee Katsanis and seconded by Trustee Farone approving payment to American Paving & Excavating for Contract 6, Pay Application 1 for services rendered at the Joint Municipal Industrial Pollution Control Facility in the amount of \$86,573.15.

CARRIED

5 Ayes

0 Nays

**APPROVED PAYMENT TO CLARK PATTERSON LEE**

Moved by Trustee Katsanis and seconded by Trustee Banker approving payment to Clark Patterson Lee in the amount of \$1,050 for services rendered through November 30, 2015 for the roof replacement project.

CARRIED

5 Ayes

0 Nays

**APPROVED PAYMENT TO ELMER W DAVIS**

Moved by Trustee Farone and seconded by Trustee Katsanis approving payment to Elmer W Davis Company for services rendered for the Roof Replacement Project in the amount of \$33,915.

CARRIED

5 Ayes

0 Nays

**APPROVED MAYOR TO SIGN CEMETERY DEEDS**

Moved by Trustee Banker and seconded by Trustee Katsanis approving Mayor London sign the following Cemetery Deeds:

Sharon Albone	S.G. 193 Deerfield Avenue
Kevin Kelley	#7 Evergreen Columbarium
Kimberly A Piccirilli	S.G. 435 Deerfield Avenue

CARRIED

5 Ayes

0 Nays

**APPROVED ADDITIONAL FUNDING FROM GOART!**

Moved by Trustee Farone and seconded by Trustee Banker approving Mayor London sign the Addendum to the Cultural Services Contract acknowledging an additional \$291 the Village will be receiving from GO ART!. This brings the grant allocation to \$2,800.73 towards the Concert Series.

CARRIED

5 Ayes

0 Nays

**APPROVED SHARED SERVICE AGREEMENT WITH NYSDOT**

Moved by Trustee Sidari and seconded by Trustee Katsanis approving Mayor London sign the Shared Services Agreement with New York State Department of Transportation.

CARRIED

5 Ayes

0 Nays

**TABLED APPROVAL OF SHARED SERVICE AGREEMENT WITH COUNTY**

The Board of Trustees tabled approving Mayor London sign the agreement with Orleans County Public Health for the Water Treatment Plant to provide water sample testing. Attorney Gavenda will contact the Orleans County Attorney to discuss his concerns with the lengthy agreement.

**APPROVED USE OF VEHICLE**

Moved by Trustee Farone and seconded by Trustee Katsanis approving the request from a seasonal employee to use a Village vehicle to take his road test.

CARRIED

5 Ayes

0 Nays

**APPROVED EMPLOYEE HANDBOOK**

Moved by Trustee Banker and seconded by Trustee Katsanis approving the new Employee Handbook as written.

CARRIED

5 Ayes

0 Nays

**MATURITY SCHEDULES**

The Board of Trustees reviewed the maturity schedules provided by Bernard P Donegan's office for the roof project (10 and 15 years) and the fire truck (15 and 19 years). Village Clerk-Treasurer will contact Bernard P Donegan's Office to get a 10 year schedule for the Fire Truck.

**APPROVED PAYMENT TO LEO ROTH**

Moved by Trustee Katsanis and seconded by Trustee Sidari approving payment of \$13,688.55 to Leo J Roth, for Contract 7, Pay Application 2 for services rendered at the Joint Municipal Industrial Pollution Control Facility.

CARRIED

5 Ayes

0 Nays

**ADOPTED RESOLUTION 2016-1 NO REGISTRATION DAY**

The following Resolution 2016-1 was proposed by Trustee Katsanis who moved its adoption and seconded by Trustee Sidari:

NOW THEREFORE BE IT RESOLVED, the Village of Albion will NOT hold a registration day for the upcoming Village Election to be held on March 15, 2016.

CARRIED

5 Ayes

0 Nays

**ADOPTED RESOLUTION 2016-2 ELECTION DAY INFORMATION**

The following Resolution 2016-2 was proposed by Trustee Katsanis who moved its adoption and seconded by Trustee Farone:

NOW THEREFORE BE IT RESOLVED, that the General Election for the Village of Albion will be held on Tuesday, March 15, 2016 at the Village Board Room, 35-37 East Bank Street, Albion, New York with the polls opening at 12:00 noon and closing at 9:00 PM.

CARRIED

5 Ayes

0 Nays

**APPROVED MAYOR TO SIGN CEMETERY DEED**

Moved by Trustee Sidari and seconded by Trustee Banker approving Mayor London to sign the following Cemetery Deed:

Linda L Reigle

S.G. 537 & 538 Deerfield Avenue

CARRIED

5 Ayes

0 Nays

**SEWER BREAK APPROVED**

Moved by Trustee Katsanis and seconded by Trustee Sidari approving the request from Ms Marcia Bouwens-Normand for a break on the sewer portion of her water/sewer bill for the period of October 1, 2015 through January 1, 2016. The amount of the break will be \$179.28.

CARRIED

5 Ayes

0 Nays

**EMERGENCY SPENDING**

Trustee Katsanis asked if there is a policy regarding emergency spending. He feels that the Department Heads need to contact their Trustee when a situation arises that needs emergency spending.

**SNOW REMOVAL**

The Board of Trustees discussed the snow removal at the corner of Liberty and Bank Streets. Mayor London will contact with the Department of Public Works to see when they stopped removing the snow from that area when they clean the rest of downtown and why.

**GRANT FOR BULLARD**

Village Clerk Linda Babcock will be the contact person to work with the office of grant writer Jean O'Connell regarding the member money that is available through Senator Robert Ort. Playground equipment, skate park equipment and/or basketball court for Bullard Park were items discussed to apply for.

**EXECUTIVE SESSION**

Moved by Trustee Sidari and seconded by Trustee Katsanis to adjourn to executive session to discuss personnel matters at 8:30 PM.

CARRIED

5 Ayes

0 Nays

**EXECUTIVE SESSION CLOSED**

Moved by Trustee Katsanis and seconded by Trustee Sidari to come out of executive session at 9:13 PM.

CARRIED

5 Ayes

0 Nays

**MEETING ADJOURNED**

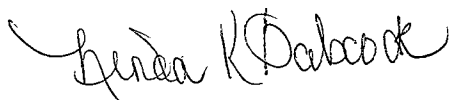
Moved by Trustee Banker and seconded by Trustee Sidari that there being no further business, meeting is hereby adjourned at 9:29 PM.

CARRIED

5 Ayes

0 Nays

Respectfully submitted,



Linda K Babcock  
Clerk-Treasurer