

The Regular Meeting of the Board of Trustees of the Village of Albion was held Wednesday, February 8, 2012 at 7:00 PM, at the Albion Fire Hall, 108 Platt Street, Albion, New York.

Present were Mayor Dean A Theodorakos, Trustees Eileen S Banker, Fred Miller, Jeannette Riley, Kevin P Sheehan and Attorney John C Gavenda.

Mayor Theodorakos opened the meeting with the pledge of allegiance at 7:00 PM.

#### **RESIDENT**

Mr Michael Bonafede discussed the 26<sup>th</sup> Strawberry Festival with the Board of Trustees. Mr Bonafede will need to contact the Code Enforcement Officer Ron Vendetti regarding the "Special Events Permit Application" that will need to be completed before the festival.

#### **STRAWBERRY FESTIVAL**

Moved by Trustee Sheehan and seconded by Trustee Banker approving the Strawberry Festival Committee's request to use the picnic tables from Bullard Park, close East State Street and East Bank Street between Main Street and Platt Street and the use of the Police Department and Department of Public Works. The festival will be held on June 8<sup>th</sup> and 9<sup>th</sup>, 2012.

**CARRIED**

5 Ayes

0 Nays

#### **AMSA**

Ms Katelin Olson from the Albion Main Street Alliance (AMSA) present/discuss the road closure of Main Street for the "Olde Orleans Erie Canal Festival" they are planning for September 8<sup>th</sup>. AMSA received a \$5,000 grant from the National Park Foundation and a matching grant of \$2,500 from the Eire Canal Heritage Corridor for production expenses. A "Special Events Permit Application" will need to be to be filed and they will need New York State Department of Transportation's approval to shut down a main highway. Mayor Theodorakos will find out who to contact at the DOT regarding the request. Ms Olson also provided the Board of Trustees the 2011 annual report for AMSA.

#### **EAGLE PROJECT**

Moved by Trustee Banker and seconded by Trustee Sheehan authorizing Mayor Theodorakos to sign Mr Allen Sanford's Eagle Project proposal. He will be building a portable stage and when he has it completed he will be donating it to the Village. Mr Sanford will be taking care of the fundraising for his project.

#### **ACCEPT TREASURERS REPORT**

Moved by Trustee Sheehan and seconded by Trustee Riley accepting the Treasurer's Report for January 2012.

**CARRIED**

5 Ayes

0 Nays

#### **APPROVED MINUTES**

Moved by Trustee Sheehan and seconded by Trustee Riley that in as much as each member received copies of the minutes of January 25, 2012 and there being no errors or omissions, minutes are hereby approved as written.

**CARRIED**

5 Ayes

0 Nays

#### **APPROVED PAYMENT CHATFIELD BILLS**

Moved by Trustee Riley and seconded by Trustee Sheehan approving the following bills submitted by Chatfield Engineers to be paid:

JMPCF Capital Improvement Plan	09-924-17	\$739.98
Visitor's Center Roof/Chimney Repairs	11-1018-3	\$260.00

**CARRIED**

5 Ayes

0 Nays

**CEMETERY DEED APPROVED**

Moved by Trustee Sheehan and seconded by Trustee Riley approving Mayor Theodorakos to sign the following Cemetery Deed:

Henry Nicponski S.G. 399 and 400 Zephyr Avenue

**CARRIED**

5 Ayes 0 Nays

**APPLICATION**

The Board of Trustees accepted the following application to be placed on file for future reference:

Gary L Hillman – labor

**NO ACTION TAKEN**

Moved by Trustee Sheehan and seconded by Trustee Banker to take no action on the Orleans County Civil Service Eligible's List for Part Time Clerk, per Code Enforcement Ronald Vendetti's recommendation.

**CARRIED**

5 Ayes 0 Nays

**MOTION TO HIRE FULL TIME CLERK**

Moved by Trustee Riley and seconded by Mayor Theodorakos approving to hire Ms Becky Lane as a full time clerk at a rate of \$13.00 per hour for 35 hours. Ms Lane will be working for Department of Public Works and the Code Enforcement Office.

**CARRIED**

2 Ayes 3 Nays  
Trustee Riley Trustee Banker  
Mayor Theodorakos Trustee Sheehan  
Trustee Miller

The Board of Trustees discussed the full time position. Items discussed were keeping it at two part time positions, raising the hourly rate from \$9.50 to \$13.00 per hour, how part time employees leave for full time employment and how employees didn't receive raises last year so they are having a hard time bring on another full time employee.

**APPROVAL TO HIRE**

Moved by Trustee Riley and seconded by Trustee Miller approving to hire Ms Becky Lane as a full time clerk at a rate of \$9.50 per hour plus benefits. Ms Lane will be working for the Department of Public Works and the Code Enforcement Office for 35 hours per week. The Code Enforcement Officer and Superintendent of Public Works will cover the additional pay and benefits out of their budgets. The Code Enforcement Officer Ron Vendetti will contact Ms Lane to see if she is interest in the job at the above rate.

**CARRIED**

3 Ayes 2 Nays  
Trustee Riley Trustee Banker  
Trustee Miller Trustee Sheehan  
Mayor Theodorakos

**APPROVED PAYMENT OF BILLS**

Moved by Trustee Miller and seconded by Trustee Sheehan approving the payment of the following Village bills:

General Fund	voucher #11529	\$33,018.62
Water Fund	to #11703	\$25,326.65
Sewer Fund		\$10,518.36

**CARRIED**

5 Ayes 0 Nays

**APPROVED APD RENOVATION BILLS**

Moved by Trustee Miller and seconded by Trustee Sheehan approving the payment of the following Albion Police Station emergency renovation invoices:

Albion Ace Hardware	\$ 1,775.02
ID Booth Inc	\$ 389.47
Genesee County Sign Shop	\$ 36.00
Grainger	\$ 2,326.30
HSBC Bank USA	\$ 99.96
Home Depot	\$ 350.97
Stockham Lumber	\$ 8,576.46
Suburban Electric	\$ 1,462.58
VP Supply	\$ 836.64
Vanderhoof Electric Supply	\$ 335.76

**CARRIED**

5 Ayes

0 Nays

**APPROVED APD RENOVATION BILL**

Moved by Trustee Sheehan and seconded by Trustee Riley approving the payment of the following Albion Police Station emergency renovation invoice:

The Family Hardware	\$ 544.60
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**CARRIED**

4 Ayes

0 Nays

Trustee Sheehan

Trustee Riley

1 Abstained

Trustee Banker

Trustee Miller

Mayor Theodorakos

**APPROVED CONTRACTS JMPCF PROJECT**

Moved by Trustee Sheehan and seconded by Trustee Riley approving Mayor Theodorakos to sign Contract No.1 and Contract No. 2 agreements for the Joint Municipal Industrial Pollution Control Facility, as submitted by Chatfield Engineers recommendation.

**CARRIED**

5 Ayes

0 Nays

**SPECIAL MEETING SCHEDULED**

Moved by Trustee Riley and seconded by Trustee Sheehan to schedule a Special Meeting for Thursday, April 19, 2012 at 7:00 PM to hold a Public Hearing to hear comments relating to the tentative budget as proposed by the Board of Trustees for the Fiscal Year beginning June 1, 2012.

**CARRIED**

5 Ayes

0 Nays

**APPROVED AUDIT CERTIFICATION**

Moved by Trustee Miller and seconded by Trustee Riley approving Mayor Theodorakos to sign the "Financial Audit Certification" for the Albion Playgrounds Carosol and Veterans' Memorial Park Project Grant.

**CARRIED**

5 Ayes

0 Nays

**SPECIAL MEETING SCHEDULED**

Moved by Trustee Riley and seconded by Trustee Sheehan to schedule a Special Meeting for Thursday, February 16, 2012 at 6:00 PM to discuss the budget for the Fiscal Year beginning June 1, 2012.

**CARRIED**

5 Ayes

0 Nays

**EXECUTIVE SESSION**

Moved by Trustee Banker and seconded by Trustee Miler to adjourn to executive session for personnel matters at 8:21 PM.

**CARRIED**

5 Ayes

0 Nays

**EXECUTIVE SESSION CLOSED**

Moved by Trustee Banker and seconded by Trustee Sheehan to come out of executive session at 9:08 PM.

**CARRIED**

5 Ayes

0 Nays

**SPECIAL MEETING SCHEDULED**

Moved by Trustee Riley and seconded by Trustee Banker to schedule a Special Meeting for Wednesday, February 29, 2012 at 6:00 PM to discuss the Major Felony Crime Task Force.

**CARRIED**

5 Ayes

0 Nays

**APPROVED TO HIRE POLICE OFFICER**

Moved by Trustee Sheehan and seconded by Trustee Miller approving to hire Timothy Hoats as a Police Officer with a one year probationary period. Officer Hoats will start at the starting salary as in the Police Benevolent Association Agreement and will be attending the police academy starting February 29, 2012.

**CARRIED**

5 Ayes

0 Nays

**APPROVED PROBATIONARY PERIOD**

Moved by Trustee Miller and seconded by Trustee Banker that Officer Karol Hughes will have a 26 week probationary period, as recommended by Chief Nenni from his start date of February 6, 2012.

**CARRIED**

5 Ayes

0 Nays

**APPROVED UN-APPROP CAPITAL RESERVE USE**

Moved by Trustee Miller and seconded by Trustee Sheehan to use \$2,250.00 of the un-appropriated Capital Reserve funds to replace the carpet in the Village Hall Board Room.

**CARRIED**

5 Ayes

0 Nays

**APPROVED PAYMENT TO OSBORN, REED**

Moved by Trustee Riley and seconded by Trustee Sheehan approving payment to Osborn, Reed and Burke LLP, Attorneys and Counselors at Law, in the amount of \$4,317.39 for services rendered in December 2010 and January 2012.

**CARRIED**

5 Ayes

0 Nays

**MEETING ADJOURNED**

Moved by Trustee Miller and second by Trustee Riley that there being no further business, meeting is hereby adjourned at 9:36 PM.

**CARRIED**

5 Ayes

0 Nays

Respectfully submitted,


  
Linda K Babcock

Clerk-Treasurer