

The Regular Meeting of the Board of Trustees of the Village of Albion was held Wednesday, April 13, 2016 at 7:00 PM, at the Village Hall, 35 East Bank Street, Albion, New York.

Present were Mayor Dean A London, Trustees Eileen S Banker, Stanley Farone, Mattea Navarra, Peter Sidari and Attorney John C Gavenda.

Also in attendance was Code Enforcement Officer Ron Vendetti, Provisional Superintendent of the Department of Public Works Todd Sargent, Pollution Control Plant Chief Operator Aric Albright and Water Treatment Plant Chief Operator Kevin Miller. There were 29 residents and students present.

Mayor London opened the meeting with the pledge of allegiance at 7:00 PM.

7:00 PM PUBLIC HEARING

Mayor London opened the Public Hearing to review the past performance of the Cable operator, Time Warner and identify the Village's future cable-related needs.

There was one resident present who asked if the speed of the internet would change

CLOSED PUBLIC HEARING

Moved by Trustee Farone and seconded by Trustee Banker that in as much as everyone who wished to speak relating to the past performance of the Cable operator, Time Warner and identify the Village's future cable-related needs were heard, the Public Hearing closed at 7: 03 PM.

CARRIED

5 Ayes

0 Nays

RESIDENTS

Mr Jonathan Doherty from the Self Advocacy Group addressed the Board of Trustees about storing the cans/bottles from the concert series/Strawberry Festival. Trustee Banker will be available to have the cans stored at 121 North Main Street until they can be picked up the following morning by the redemption center.

STRAWBERRY FESTIVAL COMMITTEE

The Strawberry Festival Committee thanked the Board of Trustees for the Village's 30 year partnership in the event. In return, Mayor London thanked the committee for their commitment and hard work over the years.

RESIDENT

Mr Adam Johnson asked if Attorney Gavenda received the easement for his property. Attorney Gavenda stated he did and will get in touch with him.

RESIDENT

Mr Mark Parker informed the Board of Trustees he would like to see the complaint policy changed.

APPROVED SECURITY CAMERA PURCHASE

Moved by Trustee Sidari and seconded by Trustee Farone approving the Water Treatment Plant Chief Operator Kevin Miller to purchase a security system from Doyle Security for Booster Stations 1 and 2. The Board of Trustees also approved the fall protection pendants for employees working alone at the Water Treatment Plant.

CARRIED

5 Ayes

0 Nays

APPROVED TO HIRE POLICE OFFICERS

Moved by Trustee Banker and seconded by Trustee Sidari approving to hire Guy D Burke and Nathaniel P Staines from the Orleans County Eligables List for Police Officer pending the completion of their background checks, per Chief Nenni's recommendation. Mr Burke and Mr Staines will each have a 78 week probationary period and start at Step One in the Albion Police Benevolent Association Contract. The Board of Trustees also approved Mayor London send a letter asking for an extension on the return of the list if necessary.

CARRIED

5 Ayes 0 Nays

GRANT

The Board of Trustees discussed the Energize Albion Task Force using Grant Writer Jean O'Connell for a US EDA Local Technical Assistance Program grant for branding Albion that they would like to apply for. The Board of Trustees agreed that they won't pursue the US EDA Local Technical Assistance Program Grant for branding Albion. This is a 50% matching grant which is not budgeted for.

PLAYGROUND EQUIPMENT

Mayor London will contact Senator Ort's office regarding the \$50,000 the Village has been awarded through a State and Municipal Facilities Program (SAM) Grant to upgrade the playground equipment at Bullard Park.

APPROVED AGREEMENT FOR WATER SAMPLING

Moved by Trustee Farone and seconded by Trustee Banker approving Mayor London to sign the agreement with Orleans County Public Health for the Water Treatment Plant to provide water sample testing per Attorney Gavenda's recommendation.

CARRIED

5 Ayes 0 Nays

TABLED NEW POSITION DUTIES STATEMENT

The Board of Trustees tabled Mayor London signing the "New Position Duties Statement" for a temporary MEO position at the Department of Public Works. Attorney Gavenda will find out about the benefits that the Village is required to offer for this position.

SOLAR ENERGY

Pollution Control Plant Chief Operator Aric Albright and Water Treatment Plant Chief Operator Kevin Miller will meet with Solar City and the electrical engineer when they come to survey the equipment at each of the plants.

ACCEPT TREASURERS REPORT

Moved by Trustee Farone and seconded by Trustee Banker accepting the Treasurer's Report for March 2016.

CARRIED

5 Ayes 0 Nays

APPROVED MINUTES

Moved by Trustee Farone and seconded by Trustee Sidari that in as much as each member received copies of the minutes of March 23, 2016 and there being no errors or omissions, minutes are hereby approved as written.

CARRIED

5 Ayes 0 Nays

APPROVED MINUTES

Moved by Trustee Farone and seconded by Trustee Sidari that in as much as each member received copies of the minutes of April 4, 2016 and there being no errors or omissions, minutes are hereby approved as written.

CARRIED

4 Ayes	0 Nays
Trustee Farone	
Trustee Sidari	1 Abstained
Trustee Navarra	Trustee Banker
Mayor London	

APPROVED PAYMENT OF VILLAGE BILLS

Moved by Trustee Banker and seconded by Trustee Navarra approving payment of the following Village bills:

General	Voucher #23906	\$27,615.95
Water	to #24131	\$14,251.14
Sewer		\$ 5,924.24

CARRIED

5 Ayes	0 Nays
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APPROVED PAYMENT OF CHATFIELD BILLS

Moved by Trustee Banker and seconded by Trustee Sidari approving the following bills submitted by Chatfield Engineers to be paid:

JMIPCF Capital Improvement Plan	09-924-66	\$460.60
General Services	94-193-190	\$115.00

CARRIED

5 Ayes	0 Nays
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APPROVED PAYMENT TO OSBORN, REED & BURKE

Moved by Trustee Sidari and seconded by Trustee Banker approving payment to Osborn, Reed & Burke for services rendered March 2, 2016 in the amount of \$165.00.

CARRIED

5 Ayes	0 Nays
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NO ACTION ON ENGINEERS APPOINTMENT

The Board of Trustees took no action on the request from Chatfield Engineers to be appointed as Village Engineer.

APPROVED CEMETERY DEEDS

Moved by Trustee Banker and seconded by Trustee Farone approving Mayor London to sign the following Cemetery Deeds:

Wendell C Applegate	S.G. 661 and 662 Deerfield Avenue
Terry Cossey	S.G. 568 Deerfield Avenue
Jan M Standish	S.G. 215 Deerfield Avenue
Harris Wilson	S.G. 624 Deerfield Avenue

CARRIED

5 Ayes	0 Nays
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ACCEPTED APPLICATIONS

The following applications were accepted and will be placed on file for future reference:

	Seasonal	
Timothy A Roath	Kenneth E Smith	Robert L Stanley

APPROVED INCREASE IN LINE ITEMS

Moved by Trustee Banker and seconded by Trustee Farone approving the Provisional Superintendent of Public Works Todd Sargent's request to increase Sale of Scrap (A2650) and Equipment Reserves by \$3,094.59 for sale of scrap to Niagara Metals.

CARRIED

5 Ayes

0 Nays

APPROVED APPLICATION FOR APPROVAL TO DOH

Moved by Trustee Sidari and seconded by Trustee Farone approving payment of \$200.00 and Mayor London to sign the "Application for Approval for Public Water Supply Improvement" for the Orleans County Health Department to review the plan for a new water line.

CARRIED

5 Ayes

0 Nays

NO ACTION ON REQUEST TO REMOVE SEWER PENALTY

The Board of Trustees took no action on the request from Comprehensive Healthcare Management Services for the penalty to be removed from its sewer bill in the amount of \$916.14. Their payment was received late.

EMPLOYEE ELIGIBLE TO RETIRE

The Board of Trustees received notification from Gary VanWycke that he is eligible to retire during the fiscal year June 1, 2016-May 31, 2017.

NYMIR CORRESPONDENCE

The Board of Trustees received a correspondence from NYMIR, the Village's insurance carrier, regarding a free seminar they will be holding on "Playground Equipment Inspection & Maintenance/Managing Recreation Liability & Facility Users."

NYSDOT CORRESPONDENCE

The Board of Trustees received a correspondence from New York State Department of Transportation (NYSDOT) regarding the damage to their plow and its frame they state was caused by a Village manhole cover. They are asking for \$9,264.00, the cost to repair the plow and its frame. Clerk-Treasurer Linda Babcock will send the letter to Albion Agencies and Attorney Gavenda.

AVANTI'S LIQUOR LICENSE

The Board of Trustees received notification from Avanti Pizza with their intent of applying for a liquor license at 310 West Avneue.

EMPLOYEES TO OPT OUT OF MEDICAL

Moved by Trustee Banker and seconded by Trustee Farone approving the wishes of the following employees to opt out of the medical coverage for the fiscal year June 1, 2016 to May 31, 2017 per Union Contracts:

William B Annable
Todd Shervin

Michael Clemons
Dale Snyder

William Francis
Robert Wagner

CARRIED

5 Ayes

0 Nays

APPROVED EMPLOYEES ROLL OVER/BUY BACK

Moved by Trustee Farone and seconded by Trustee Sidari approving the request from the following employees to sell back/roll over unused vacation days for the fiscal year June 1, 2015 to May 31, 2016 as per contracts allow:

<u>EMPLOYEE</u>	<u>HOURS SELL BACK</u>	<u>HOURS ROLL OVER</u>
Aric Albright	80	80
Stacey Andrews	-0-	75
Daniel Baase	40	40
Linda Babcock	75	60
Robert Ballard	80	80
Timothy Banker	80	-0-
Steven Fox	-0-	40
William Francis	24	40
Karol Hughes	-0-	40
Kevin Miller	80	80
David Mogle	-0-	40
Roland Nenni	80	80
Thomas O'Hearn	80	80
Mary O'Sullivan	45	-0-
Todd Sargent	80	40
Ray Smith	-0-	80
Dale Snyder	80	28
Gary VanWycke	-0-	40
Ronald Vendetti	80	80
Robert Wagner	40	40
Jason Zicari	80	80
Martin Zwifka	60	-0-

CARRIED

5 Ayes

0 Nays

ACCEPTED APPLICATION

The following application was accepted and will be placed on file for future reference:

Anything – Dominic L DiCureia

CANAL CLEAN SWEEP

Mayor London reminded everyone that the Canal Clean Sweep will be April 23rd. Everyone who wants to help will meet at the Fire Hall.

MORATORIUM MOBILE HOMES

Moved by Trustee Banker and seconded by Trustee Sidari approving Code Enforcement Officer Ron Vendetti send the moratorium on the installation of mobile homes outside mobile home parks to the Orleans County Planning Board.

CARRIED

5 Ayes

0 Nays

WATER METERS

The Board of Trustees discussed the water meters that need replacing. Trustee Sidari wanted the Board to be aware that he had a resident contact him regarding a catch up bill they received due to the fact that their meter wasn't working. Issues are: meters had to be ordered; the water clerk is having a problem getting ahold of residents to schedule appointments and the meters can't be replaced in the trailer parks during the winter months.

STRATEGIC PLANS

Code Enforcement Officer Ron Vendetti gave the Board of Trustees copies of two strategic plans the Village has in place for their review:

Strategic Plan for the Downtown Albion Business District

Villages of Albion and Medina Downtown Strategic Plans

It was discussed that there needs to be a complete package put together with a business plan to promote Albion.

EXECUTIVE SESSION

Moved by Trustee Sidari and seconded by Trustee Navarra to adjourn to executive session to discuss personnel matters at 9:11 PM.

CARRIED

5 Ayes

0 Nays

EXECUTIVE SESSION CLOSED

Moved by Trustee Sidari and seconded by Trustee Burke to come out of executive session at 9:46 PM.

CARRIED

5 Ayes

0 Nays

APPROVED LETTER TO GAINES

Moved by Trustee Banker and seconded by Trustee Navarra approving Attorney Gavenda to send a letter to the Town of Gaines regarding their Fire Contract that has expired.

CARRIED

5 Ayes

0 Nays

AUDITING MONTHLY BILLS

Moved by Sidari and seconded by Trustee Farone approving that each Trustee will audit the bills three consecutive months instead of switching monthly starting immediately.

CARRIED

5 Ayes

0 Nays

MEETING ADJOURNED

Moved by Trustee Banker and seconded by Trustee Sidari that there being no further business, meeting is hereby adjourned at 9:51 PM.

CARRIED

5 Ayes

0 Nays

Respectfully submitted,



Linda K Babcock
Clerk-Treasurer