

The Annual Organizational Meeting of the Board of Trustees of the Village of Albion was held Monday, April 4, 2016 at 6:00 PM, at the Village Hall, 35 East Bank Street, Albion, New York.

Present were Mayor Dean A London, Trustees Stanley Farone and Peter Sidari.

Trustee Eileen S Banker and Attorney John C Gavenda were absent. There were 6 residents present.

Mayor London opened the meeting with the pledge of allegiance at 6:00 PM.

Newly elected Trustees Mattea Navarra and Peter Sidari were sworn into office.

Mayor London would like to thank Gary Katsanis for his service and dedication on the Board for the past two years. Mayor London also welcomed Mattea Navarra aboard stating the Board has gained a new set of eyes.

DEPUTY MAYOR APPOINTED

Mayor Dean A London appointed Trustee Eileen S Banker as the Deputy Mayor.

CLERK-TREASURER APPOINTED

Moved by Trustee Farone and seconded by Trustee Sidari approving Mayor London's appointment of Linda K Babcock as Clerk-Treasurer for a term of two years.

CARRIED

4 Ayes 0 Nays

DEPUTY CLERK-TREASURER

Moved by Trustee Sidari and seconded by Trustee Farone approving Mayor London's appointment of Mary L O'Sullivan as Deputy Clerk-Treasurer for a term of two years.

CARRIED

4 Ayes 0 Nays

REGISTRAR APPOINTED

Moved by Trustee Farone and seconded by Trustee Navarra approving Mayor London's appointment of Linda K Babcock as Registrar of Vital Records for a term of two years.

CARRIED

4 Ayes 0 Nays

DEPUTY REGISTRAR APPOINTED

Moved by Trustee Sidari and seconded by Trustee Farone approving Mayor London's appointment of Mary L O'Sullivan as Deputy Registrar of Vital Records for a term of two years.

CARRIED

4 Ayes 0 Nays

ATTORNEY APPOINTED

Moved by Trustee Farone and seconded by Trustee Navarra approving Mayor London's appointment of John C Gavenda as Village Attorney for a term of two years.

CARRIED

4 Ayes 0 Nays

FAIR HOUSING OFFICER APPOINTED

Moved by Trustee Sidari and seconded by Trustee Farone approving Mayor London's appointment of Linda K Babcock as Fair Housing Officer for a term of one year.

CARRIED

4 Ayes 0 Nays

PLANNING BOARD MEMBER APPOINTED

Moved by Trustee Sidari and seconded by Trustee Farone approving Mayor London's appointment of Phil Ciarico to the Planning Board to finish the vacant seat of four more years.

CARRIED

4 Ayes 0 Nays

ALTERNATE PLANNING BOARD MEMBER APPOINTED

Moved by Trustee Sidari and seconded by Trustee Farone approving Mayor London's appointment of Matthew Hand to the Planning Board as an alternate for a five year term.

RECREATION COMMITTEE MEMBERS APPOINTED

Moved by Trustee Farone and seconded by Trustee Sidari approving Mayor London's appointments of Bernard Baldwin, Mike Beach, Annette Finch, Paula Knaak, Terry Wilbert and Andrew Ebbs to the Recreation Committee for terms of one year each.

CARRIED

4 Ayes 0 Nays

HISTORIC PRESERVATION MEMBERS APPOINTED

Moved by Trustee Sidari and seconded by Trustee Farone approving Mayor London's appointment of Aric Albright to the Historic Preservation Commission for a term of four years.

CARRIED

4 Ayes 0 Nays

LIBRARY BOARD REPRESENTATIVE APPOINTED

Moved by Trustee Farone and seconded by Trustee Navarra approving Mayor London's appointment of Kevin Doherty as the Village representative on the Library Board for a term of one year.

CARRIED

4 Ayes 0 Nays

GRIEVANCE COMMITTEE APPOINTED

Moved by Trustee Sidari and seconded by Trustee Farone appointing Joe Martillotta, Carol Tibbits and Sandra Walter to the Grievance Committee for terms of one year each.

CARRIED

4 Ayes 0 Nays

PROCUREMENT POLICY ADOPTED

Moved by Trustee Sidari and seconded by Trustee Farone adopting the Village of Albion's Procurement Policy, Chapter 66 of the Village Code, for goods and services which are not required by law to be publicly bid.

CARRIED

4 Ayes 0 Nays

INVESTMENT POLICY ADOPTED

Moved by Trustee Farone and seconded by Trustee Sidari adopting the Investment Policy approved at the October 22, 2014 meeting.

CARRIED

4 Ayes 0 Nays

RESOLUTION 2016-4 OFFICIAL BANKS APPROVED

The following resolution 2016-4 was proposed by Trustee Farone who moved its adoption and seconded by Trustee Sidari:

WHEREAS, the Board of Trustees has determined that the Village Law Section 4-412 (3) (2) requires the designation of banks or trust companies for the deposit of all Village monies:

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees designates the following institutions as depositories of all moneys received by the Village Treasurer, Clerk and Receiver of taxes: First Niagara Bank, Bank of America, 5 Star Bank, Federal Home Loan Bank, JP Morgan Chase and Key Bank.

CARRIED

4 Ayes

0 Nays

RESOLUTION 2016-5 FOR EARLY PAYMENTS APPROVED

The following resolution 2016-5 was proposed by Trustee Sidari who moved its adoption and seconded by Trustee Farone:

WHEREAS, the Board of Trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight, express charges, car rental fees, pager fees, schooling fees, credit cards, charge cards (ex. Home Depot) and medical reimbursements, and

WHEREAS, all such claims shall be presented at the next regular meeting for audit, and

WHEREAS, the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount the Board of Trustees disallows.

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees authorizes payment in advance of audit of claims for public utility services, postage, freight, express charges, car rental fees, pager fees, schooling fees, credit cards, charge cards and medical reimbursements and all such claims shall be presented at the next regular meeting for audit and the claimant and officer incurring or approving the same be jointly and severally liable for any amount disallowed by the Board of Trustees.

CARRIED

4 Ayes

0 Nays

RESOLUTION 2016-6 FOR MILEAGE RATE

The following resolution 2016-6 was proposed by Trustee Sidari who moved its adoption and seconded by Trustee Navarra:

WHEREAS, the Board of Trustees has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village;

Section 1. That the Board of Trustees shall approve reimbursement to such officers and employees at the rate of .54 cents per mile.

CARRIED

4 Ayes

0 Nays

RESOLUTION 2016-7 FOR SCHOOL ATTENDANCE

The following resolution 2016-7 was proposed by Trustee Sidari who moved its adoption and seconded by Trustee Farone:

WHEREAS, there is to be held during the coming official year;

- A) The New York State Conference of Mayors Annual Meeting and Training School;
- B) The New York State Conference of Mayors Fall Training School for Fiscal Officers and Municipal Clerks;
- C) The New York State Conference of Mayors, Public Works School, and

WHEREAS, attendance by certain municipal officials and employees at one or more of these meetings, conferences or schools benefit the municipality;

NOW THEREFORE BE IT RESOLVED:

Section 1. That the following officers and employees are authorized to attend the following schools:

- A) Board of Trustees, Mayor, Clerk-Treasurer and Deputy Clerk-Treasurer are hereby authorized to attend the NYS Conference of Mayors Annual Meeting and the NYS Conference of Mayors Fall Training School for Fiscal Officers and Municipality Clerks.
- B) Superintendent of the DPW is hereby authorized to attend the NYS Conference of Mayors Public Works School.

CARRIED

4 Ayes 0 Nays

NEWSPAPER APPROVED

Moved by Trustee Navarra and seconded by Trustee Sidari approving the Batavia Daily News as the official newspaper for the Village of Albion.

CARRIED

4 Ayes 0 Nays

EMERGENCY PREPAREDNESS DISASTER MANUAL ADOPTED

Moved by Trustee Sidari and seconded by Trustee Farone adopting the amended Emergency Preparedness Disaster Manual as written.

CARRIED

4 Ayes 0 Nays

DISASTER COORDINATOR APPOINTED

Moved by Trustee Sidari and seconded by Trustee Farone appointing Ron Vendetti as the Disaster Coordinator.

CARRIED

4 Ayes 0 Nays

MEETING DATES APPROVED

Moved by Trustee Farone and seconded by Trustee Navarra setting the official meeting dates for the Village Board of Trustees as the second Wednesday of every month for the Regular Meetings and fourth Wednesday of every month for the Workshop Meetings.

CARRIED

4 Ayes 0 Nays

TRUSTEE COMMITTEES

Mayor London appointed the Trustees to the following Departments:

<u>Trustee Banker</u>	<u>Trustee Farone</u>	<u>Trustee Navarra</u>	<u>Trustee Sidari</u>
Attorney	Animal Control	Attorney	Animal Control
Cemetery	Cemetery	Codes	Fire Department
Codes	Fire Department	HPC	Insurance
Planning Board	Recreation	Insurance	Police Department
Police Department	Trailer Parks	Street Department	Street Department
Trailer Parks	Water & Sewer	Village Office	Public Relations
Village Office			Water & Sewer

*Mayor London to serve as ex-officio member of each committee as prescribed.

APPROVED LAWN MOWING/BOARDING TO TAXES

Moved by Trustee Farone and seconded by Trustee Sidari approving to add the following lawn mowing/boarding of homes unpaid bills from 2015 to the June 2016 Village tax bills:

TAX MAP #	AMOUNT	OWNER
62.18-1-4	\$ 800.00	O'Dell, Edward
62.19-2-35	450.00	Wheaton, Anthony & Lisa
62.19-3-41	600.00	Updyke, Steven
62.20-2-10	637.50	Miller, Christopher
62.20-2-43	300.00	Hess, Brian
62.20-2-58	450.00	Clark, Tommie & Debra
73.5-2-52	300.00	Windhauser, Edward & Sandra
73.5-2-58	900.00	Youngs, Rowena
73.5-2-61	825.00	Chadsey, Michael
73.5-3-58	825.00	Elam, Cynthia
73.5-4-27	150.00	DiFranco, Richard Jr
73.5-4-38	150.00	Zaragosa, Lorenzo
73.6-2-1	1,125.00	Shaw, Jack
73.6-2-3	300.00	Gritsay, Bogden
73.6-2-38	1,387.50	Martino, Nicholas & Sonya
73.6-3-28	675.00	Lake, Randy
73.6-4-18	150.00	Nayman, Roger & Kathleen
73.6-4-32	75.00	MTGLO Investors LP
73.6-5-32	375.00	Lusk, Tia & Magee, J
73.6-5-59	675.00	Dubois, Susan
73.6-7-13	150.00	McCarthy, James
73.6-7-21	150.00	Jackson, Cooper Jr
73.6-7-39	150.00	4110 Sharkwood-2
73.6-7-77	225.00	Hunt, Charles Jr
73.7-1-36	787.50	Dehuller, Robert
73.7-2-13	1,050.00	Bannan, Mark & Pamela
73.7-2-21	1,200.00	Ahmad, El Araby Kadry
73.7-2-59.1	900.00	Finzer, Todd/Wells Fargo
73.9-1-1.1	262.50	NYSEG
73.9-2-58.1	150.00	National Grid
73.10-1-5	450.00	Ryan Dewitt Oil Company
73.10-2-17	975.00	Ames, Steven and Sharon
73.11-1-52	900.00	Mosher V/Ribble, Bruce
	18,500.00	

BOARDING OF HOMES

62.20-2-10	785.00	Miller, Christopher & Dana
73.6-7-19	635.00	Ferrington R/Sherwood J
	1,420.00	

CARRIED

4 Ayes

0 Nays

APPROVED WATER/SEWER TO TAXES

Moved by Trustee Farone and seconded by Trustee Navarra approving to add the following unpaid water/sewer bills from 2015 to the June 1, 2016 Village tax bills:

TAX MAP #	WATER	SEWER	TOTAL	OWNER
62.13-1-1	\$ 109.26	\$ 92.19	\$201.45	Horizon Land Company
62.15-1-39.1	28.28	29.74	58.02	Newbould, Stuart
62.18-1-58	39.72	42.10	81.82	Martillotta, Joe & Deborah
62.18-2-20	28.28	29.74	58.02	Colonna, Richard
62.18-2-57	87.67	92.19	179.86	Wittman, William
62.19-1-24	86.97	92.16	179.13	Digman, Chuck
62.20-2-20	59.10	76.44	135.54	Fiegel, James
62.20-2-47	65.85	69.43	135.28	Dugan, Scott & Crystal
73.5-1-5	145.26	127.39	272.65	Rice & Company of NY Inc
73.5-2-30	127.89	135.62	263.51	Colonna, Jeffrey
73.5-2-46	124.44	130.84	255.28	Robinson, Calvin Jr
73.5-2-59	62.47	39.67	102.14	Colonna, Richard
73.5-3-8	50.74	53.99	104.73	Colonna, Richard

TAX MAP #	WATER	SEWER	TOTAL	OWNER
73.5-3-18	129.12	137.02	266.14	Colonna, Jeffrey
73.5-3-19	31.11	32.71	63.82	Beach, Carol & Robert
73.5-3-27	84.39	62.45	146.84	Collins, Robert
73.5-3-29	80.26	84.99	165.25	Murphy, Charlene
73.5-3-47	115.04	122.63	237.67	Colonna, Richard
73.6-1-8	28.28	29.74	58.02	Albright, Colleen
73.6-2-6	28.28	29.94	58.22	Smith, Linda
73.6-2-52	28.28	29.74	58.02	Bourke, Christopher
73.6-2-61	2.83	2.97	5.80	Colonna, Jeffrey
73.6-3-3	104.16	110.80	214.96	Wittman, William
73.6-3-4	88.98	93.69	182.67	Zaffran, Martin
73.6-4-8	118.78	124.90	243.68	Martillotta, Joe & Deborah
73.6-4-32	264.50	222.69	487.19	Capwell, Joshua
73.6-5-32	68.61	65.59	134.20	Magee, Jonathan
73.6-5-36	60.79	63.96	124.75	Friedl, Patricia
73.6-6-29	252.06	214.83	466.89	Martillotta, Joe & Deborah
73.6-6-32	157.82	166.26	324.08	Chappius, Colton
73.6-7-7	28.28	29.74	58.02	Wittman, William
73.6-7-19	151.85	135.29	287.14	Ferrington, Richard
73.6-7-45	95.35	102.17	197.52	Collins, Timothy
73.6-7-59	28.28	29.74	58.02	Colonna, Jeffrey
73.6-7-66	87.67	92.19	179.86	Colonna, David
73.6-7-72	59.52	63.47	122.99	Colonna, Jeffrey
73.6-7-89	28.28	29.74	58.02	Flannery, Moira
73.6-7-90.2	46.56	49.48	96.04	Theodorakos, James
73.7-1-31	32.14	33.93	66.07	Fisher, James III
73.7-1-38	49.87	53.05	102.92	Hayes, William
73.7-2-16	59.39	62.45	121.84	Martillotta, Joe & Deborah
73.7-2-40	146.61	127.87	274.48	Jablonski, Edward
73.8-1-22.22	28.28	29.74	58.02	Rybke, Mark & Maria
73.9-2-51	248.23	300.07	548.30	Rice Homes Inc
73.9-2-54.2	206.44	238.85	445.29	Rice Homes Inc
73.10-1-63	275.26	175.97	451.23	Smith, Linda
73.14-1-8	85.79	63.96	149.75	TGL Properties LLC
73.23-1-21	56.56	59.48	116.04	Wittman, William
	4,373.58	4,283.60	8,657.18	

CARRIED

4 Ayes

0 Nays

SET DATE TO ADOPT BUDGET

Moved by Trustee Sidari and seconded by Trustee Farone to adopt the budget for the fiscal year June 1, 2016 through May 31, 2017 at the Workshop Meeting on Wednesday, April 27, 2016.

CARRIED

4 Ayes

0 Nays

NEW POSITION DUTIES STATEMENT TABLED

The Board of Trustees tabled taking action on the "New Position Duties Statement" for a temporary MEO position at the Department of Public Works until the April 13, 2016 meeting.

APPLICATIONS ACCEPTED

The following applications were accepted and will be placed on file for future reference:

DPW/Cemetery Summer Help

Leland H Boyce	Raymond J Britt	William M Christy	Tyler J Conner
Datoka Henson	Donald G Hinkley	Evan M London	Mark E Luft
Marc McCabe	Nicole M Silversmith	Jonas Traviss	Cody L Weese
William P Wilder			

BUDGET MEETING DATE SET

Moved by Trustee Sidari and seconded by Trustee Navarra to schedule a Budget Meeting for Saturday, April 16, 2016 at 8:00 AM.

CARRIED

4 Ayes

0 Nays

PUBLIC HEARING TENTATIVE BUDGET

Mayor London opened the Public Hearing at 7:03 PM to hear comments relating to the tentative budget as proposed by the Board of Trustees for the Fiscal Year beginning June 1, 2016:

Appropriations	Estimated Revenues	Fund Balance	Tax Levy
\$3,876,809.08	\$1,081,692.42	\$200,000.00	\$2,595,116.66

WATER FUND

Appropriations	Estimated Revenues	Fund Balance
\$1,617,345.00	\$1,617,345.00	\$ - 0 -

SEWER FUND

Appropriations	Estimated Revenues	Fund Balance
\$1,207,050.95	\$1,193,962.00	\$13,088.95

Mayor London stated the Board of Trustees still have work to do to get below the tax cap.

CLOSED PUBLIC HEARING

Moved by Trustee Sidari and seconded by Trustee Farone that in as much as no one was present to speak relating to the tentative budget as proposed by the Board of Trustees for the Fiscal Year beginning June 1, 2016, the Public Hearing closed at 7:12 PM.

CARRIED

4 Ayes

0 Nays

MEETING ADJOURNED

Moved by Trustee Sidari and second by Trustee Farone that there being no further business, meeting is hereby adjourned at 7:20 PM.

CARRIED

4 Ayes

0 Nays

Respectfully submitted,



Linda K Babcock
Clerk-Treasurer