

The Annual Organizational Meeting of the Board of Trustees of the Village of Albion was held Wednesday, April 1, 2015 at 6:00 PM, at the Village Hall, 35 East Bank Street, Albion, New York.

Present were Mayor Dean A London, Trustees Eileen S Banker, Stanley Farone, Gary Katsanis, Peter Sidari and Attorney John C Gavenda.

There were no residents present.

Mayor London opened the meeting with the pledge of allegiance at 6:00 PM.

FAIR HOUSING OFFICER APPOINTED

Moved by Trustee Banker and seconded by Trustee Farone approving Mayor London's appointment of Linda K Babcock as Fair Housing Officer for a term of one year.

CARRIED
5 Ayes 0 Nays

PLANNING BOARD MEMBERS APPOINTED

Moved by Trustee Banker and seconded by Trustee Katsanis approving Mayor London's appointment of John Andrews to the Planning Board for a term of five years.

CARRIED
5 Ayes 0 Nays

ZONING BOARD APPOINTMENT

Moved by Trustee Sidari and seconded by Trustee Banker approving Mayor London's appointment of E Jean Smith for a term of five years to the Zoning Board.

CARRIED
5 Ayes 0 Nays

ZONING BOARD APPOINTMENT

Moved by Trustee Farone and seconded by Trustee Katsanis approving Mayor London's appointment of Jeannette Riley for a term of five years to the Zoning Board.

CARRIED
5 Ayes 0 Nays

ZONING BOARD APPOINTMENT

Moved by Trustee Sidari and seconded by Trustee Farone approving Mayor London's appointment of Tracy VanSkiver for a term of five years to the Zoning Board.

CARRIED
5 Ayes 0 Nays

RECREATION COMMITTEE MEMBERS APPOINTED

Moved by Trustee Katsanis and seconded by Trustee Banker approving Mayor London's appointments of Bernard Baldwin, Mike Beach, Annette Finch, Paula Knaak, Terry Wilbert and Andrew Ebbs to the Recreation Committee for terms of one year each.

CARRIED
5 Ayes 0 Nays

HISTORIC PRESERVATION MEMBERS APPOINTED

Moved by Trustee Farone and seconded by Trustee Banker approving Mayor London's appointment of Richard Nenni to the Historic Preservation Commission for a term of four years.

CARRIED
5 Ayes 0 Nays

GRIEVANCE COMMITTEE APPOINTMENTS

Moved by Trustee Katsanis and seconded by Trustee Banker approving Mayor London's appointment of Joe Martillotta, Carol Tibbitts and Sandra Walter to the Grievance Committee for a one year term each.

CARRIED

5 Ayes

0 Nays

PROCUREMENT POLICY ADOPTED

Moved by Trustee Katsanis and seconded by Trustee Farone adopting the Village of Albion's Procurement Policy, Chapter 66 of the Village Code, for goods and services which are not required by law to be publicly bid.

CARRIED

5 Ayes

0 Nays

INVESTMENT POLICY ADOPTED

Moved by Trustee Katsanis and seconded by Trustee Banker to adopt the Village of Albion Investment Policy that was approved at the October 22, 2014 meeting.

CARRIED

5 Ayes

0 Nays

RESOLUTION 2015-4 OFFICAL BANKS APPROVED

The following resolution 2015-4 was proposed by Trustee Sidari who moved its adoption and seconded by Trustee Farone:

WHEREAS, the Board of Trustees has determined that the Village Law Section 4-412 (3) (2) requires the designation of banks or trust companies for the deposit of all Village monies:

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees designates the following institutions as depositories of all moneys received by the Village Treasurer, Clerk and Receiver of taxes: First Niagara Bank, Bank of America, 5 Star Bank, Federal Home Loan Bank and JP Morgan Chase.

CARRIED

5 Ayes

0 Nays

RESOLUTION 2015-5 FOR EARLY PAYMENTS APPROVED

The following resolution 2015-5 was proposed by Trustee Farone who moved its adoption and seconded by Trustee Banker:

WHEREAS, the Board of Trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight, express charges, car rental fees, pager fees, schooling fees, credit cards, charge cards (ex. Home Depot) and medical reimbursements, and

WHEREAS, all such claims shall be presented at the next regular meeting for audit, and

WHEREAS, the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount the Board of Trustees disallows.

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees authorizes payment in advance of audit of claims for public utility services, postage, freight, express charges, car rental fees, pager fees, schooling fees, credit cards, charge cards and medical reimbursements and all such claims shall be presented at the next regular meeting for audit and the claimant and officer incurring or approving the same be jointly and severally liable for any amount disallowed by the Board of Trustees.

CARRIED

5 Ayes

0 Nays

RESOLUTION 2015-6 FOR MILEAGE RATE

The following resolution 2015-6 was proposed by Trustee Sidari who moved its adoption and seconded by Trustee Katsanis:

WHEREAS, the Board of Trustees has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village;

Section 1. That the Board of Trustees shall approve reimbursement to such officers and employees at the rate of .50 cents per mile.

CARRIED

5 Ayes

0 Nays

RESOLUTION 2015-7 FOR SCHOOL ATTENDANCE

The following resolution 2015-7 was proposed by Trustee Farone who moved its adoption and seconded by Trustee Banker:

WHEREAS, there is to be held during the coming official year;

- A) The New York State Conference of Mayors Annual Meeting and Training School;
- B) The New York State Conference of Mayors Fall Training School for Fiscal Officers and Municipal Clerks;
- C) The New York State Conference of Mayors, Public Works School, and

WHEREAS, attendance by certain municipal officials and employees at one or more of these meetings, conferences or schools benefit the municipality;

NOW THEREFORE BE IT RESOLVED:

Section 1. That the following officers and employees are authorized to attend the following schools:

- A) Board of Trustees, Mayor, Clerk-Treasurer and Deputy Clerk-Treasurer are hereby authorized to attend the NYS Conference of Mayors Annual Meeting and the NYS Conference of Mayors Fall Training School for Fiscal Officers and Municipality Clerks.
- B) Superintendent of the DPW is hereby authorized to attend the NYS Conference of Mayors Public Works School.

CARRIED

5 Ayes

0 Nays

NEWSPAPER APPROVED

Moved by Trustee Sidari and seconded by Trustee Katsanis approving the Batavia Daily News as the official newspaper for the Village of Albion.

CARRIED

5 Ayes

0 Nays

ADOPTED DISASTER MANUAL

Moved by Trustee Farone and seconded by Trustee Katsanis adopting the Emergency Disaster Preparedness Manual as written.

CARRIED

5 Ayes

0 Nays

DISASTER COORDINATOR APPOINTED

Moved by Trustee Katsanis and seconded by Trustee Banker appointing Ronald Vendetti as the Village of Albion Disaster Coordinator.

CARRIED

5 Ayes

0 Nays

MEETING DATES APPROVED

Moved by Trustee Farone and seconded by Trustee Katsanis setting the official meeting dates for the Village Board of Trustees as the second Wednesday of every month for the Regular Meetings and fourth Wednesday of every month for the Workshop Meetings.

CARRIED

5 Ayes

0 Nays

TRUSTEE COMMITTEES

Mayor London appointed the Trustees to the following Departments:

<u>Trustee Banker</u>	<u>Trustee Farone</u>	<u>Trustee Katsanis</u>	<u>Trustee Sidari</u>
Attorney	Animal Control	Attorney	Animal Control
Cemetery	Cemetery	Codes	Fire Department
Codes	Fire Department	HPC	Insurance
Planning Board	Recreation	Insurance	Police Department
Police Department	Trailer Parks	Street Department	Street Department
Trailer Parks	Water & Sewer	Village Office	Public Relations
Village Office			Water & Sewer

*Mayor London to serve as ex-officio member of each committee as prescribed.

TABLED APPOINTMENT TO LIBRARY BOARD

The appointment as the Village representative on the Library Board for a term of one year was tabled.

APPOINTMENT AS REPRESENTATIVE

Moved by Trustee Banker and seconded by Trustee Farone approving Mayor London's appointment of Gary Katsanis to represent the Board of Trustees at the Albion Merchant Association meetings (AMA) and Albion Main Street Alliance (AMSA) meeting when they become active again.

CARRIED

4 Ayes

0 Nays

Trustee Banker

Trustee Farone

1 Abstained

Trustee Sidari

Trustee Katsanis

Mayor London

BUDGET

The Board of Trustees worked on the tentative budget for the fiscal year June 1, 2015 to May 31, 2016.

SPECIAL MEETING SCHEDULED

Moved by Trustee Farone and seconded by Trustee Katsanis to schedule a Special Meeting for Monday, April 6, 2015 at 11:00 AM to work on the tentative budget for the fiscal year June 1, 2015 to May 31, 2016.

CARRIED

5 Ayes

0 Nays

SPECIAL MEETING SCHEDULED

Moved by Trustee Banker and seconded by Trustee Farone to schedule a Special Meeting for Saturday, April 11, 2015 at 9:00 AM to work on the tentative budget for the fiscal year June 1, 2015 to May 31, 2016.

CARRIED

5 Ayes

0 Nays

MEETING ADJOURNED

Moved by Trustee Farone and second by Trustee Sidari that there being no further business, meeting is hereby adjourned at 7:30 PM.

CARRIED

5 Ayes

0 Nays

Respectfully submitted,

Linda K Babcock
Clerk-Treasurer