

**VILLAGE OF ALBION
FACILITY REQUEST FORM**

PROOF OF RESERVATION

TODAY'S DATE: _____ DATE REQUESTED: _____

FACILITY REQUESTED: _____

NAME OF PERSON/ORGANIZATION: _____

MAILING ADDRESS: _____

SUPERVISOR IN CHARGE: _____

TIME START: _____ TIME END: _____

TELEPHONE NUMBER: _____

PURPOSE OF USE: _____

TOTAL PARTICIPANTS EXPECTED: _____

PAVILION USE FEE: NON-REFUNDABLE
\$35.00 for Village of Albion residents
\$60.00 for residents outside the Village of Albion

AGREEMENT

The undersigned is more than 21 years of age and has read this form and attached regulations and agrees to comply with them. S/he agrees to be responsible to the municipality for the use and care of facilities. S/he on behalf of _____ does hereby covenant and agree to defend, indemnify and hold harmless the Municipality from and against any and all liability, loss, damages, claims, or actions (including costs and attorney's fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of Municipality's property, facilities and/or services by Organization.

Signature: _____

Address: _____ Telephone Number: _____

**ENJOY YOUR USE OF THE PARK AND OBSERVE THE
ATTACHED RULES & REGULATIONS**

TO REPORT PROBLEMS THE DAY OF YOUR RESERVATION CALL (585) 589-5527

Have this form with you on your reserved day; this is your proof of reservation.

VILLAGE OF ALBION
FACILITY USAGE

RULES AND REGULATIONS

- 1. All posted rules must be adhered to.**
- 2. Permits may be revoked at any time.**
- 3. No pets allowed.**
- 4. No vehicles on unpaved areas.**
- 5. Any organization with youth less than eighteen (18) years old requires the presence of adequate adult supervision at all times.**
- 6. It shall be unlawful for any person to consume or drink from any container containing liquor, beer, wine or other alcoholic beverage while on, in or upon any public highway, street, alley, sidewalk, parking lot, park or other public area within the Village of Albion.**
- 7. Profanity, objectionable language, disorderly acts or illegal activities of any kind are absolutely prohibited, and those violating this prohibition will be ejected from the premises.**
- 8. Care must be exercised by park users to protect the park property as well as other people in the park.**
- 9. Any damage to municipal facilities shall be promptly repaired at the user's expense. No exceptions.**
- 10. Persons or organizations using the facilities MUST clean-up afterwards.**
- 11. All parks owned and operated by the Village of Albion shall be open, unless physically closed, between 10 AM till Dusk only, except when authorized by the Chief of Police.**
- 12. Any park which is physically closed by a fence, gates or other physical device is not open.**
- 13. Violations are subject to fine, imprisonment or both.**