

The Workshop Meeting of the Board of Trustees of the Village of Albion was held Wednesday, September 23, 2020 at 6:00 PM, Village Hall, 35 East Bank Street, Albion New York.

Present were Mayor Eileen S Banker, Trustees Christopher Barry, Stanley Farone, Gary L Katsanis, Kevin Sheehan and Attorney John C Gavenda. Also, in attendance were Police Chief Roland Nenni, Fire Chief Harry Papponetti, Pollution Control Plant Chief Operator Aric Albright, Superintendent of Public Works James Pahura, Cemetery Supervisor Jason Zicari and Water Treatment Plant Chief Operator Adam Rush. There were 5 residents/students present.

Mayor Banker opened the meeting with the pledge of allegiance at 6:00 PM.

TRUSTEES TAKE OATH OF OFFICE

Christopher Barry and Kevin Sheehan were sworn into office as Village Trustees with their term ending April 1, 2024.

DEPARTMENT HEAD REPORTS

The Board of Trustees received monthly reports for August from Superintendent of Public Works James Pahura, Police Chief Roland Nenni, Albion Fire Department, Animal Control Officer Harry Papponetti, Code Enforcement Officer Tracy VanSkiver, Cemetery Supervisor Jason Zicari, Village Clerk Linda Babcock, Water Treatment Plant Chief Operator Adam Rush and Pollution Control Plant Chief Operator Aric Albright.

LABELLA ASSOCIATES

Aaron Schauger from LaBella Associates addressed the Board of Trustees regarding the Biomass Boiler Project funding status. In September 2019 NYSERDA gave permission to split the construction of the biomass boiler project into two separate phases in order to accommodate the need for a replacement boiler. In September 2020 during the Phase II final design review the Village was notified by NYSERDA they would no longer provide cost sharing for Phase I. Mr Schauger stated that this is the first one LaBella has done under the Renewable Heat NY Program. Mayor Banker suggested the Water Treatment Plant Chief Operator Adam Rush call Senator Ortt’s office and give them the information to look into why there was a change.

APPROVED PURCHASE OF COLUMBARIUM

Moved by Trustee Sheehan and seconded by Trustee Katsanis approving the only bid received from Woodside Granite Industries Inc for a 72 Niche Columbarium for Mt Albion Cemetery for \$27,000.

CARRIED
5 Ayes 0 Nays

APPROVED USE OF PERPETUAL CARE FUNDS

Moved by Trustee Katsanis and seconded by Trustee Barry approving to use an additional \$2,000 from Perpetual Care for the purchase of the 72 Niche Columbarium.

CARRIED
5 Ayes 0 Nays

ALBION BETTERMENT COMMITTEE

The Albion Betterment Committee members Gary Derwick, Gary Kent and Joe Gehl stated their concerns with the Code Enforcement position to the Board of Trustees.

APPROVED SURPLUS EQUIPMENT

Moved by Trustee Katsanis and seconded by Trustee Sheehan approving the Superintendent of Public Works Jay Pahura’s request to declare the 2014 John Deere 997 72” Zero Turn Mower as surplus equipment.

CARRIED
5 Ayes 0 Nays

BEGGARS NIGHT

The Board of Trustees decided that due to COVID, Beggars Night would have to be cancelled this year.

FLOURIDE BUILDING

The Board of Trustees agreed that the fluoride building at the Water Treatment Plant still needs to be done even though it's not an urgent matter at this time. The Water Treatment Plant Chief Operator Adam Rush will discuss with the Superintendent of Public Works Jay Pahura about when it could get started.

WATER ADVISORY MEETINGS

The Board of Trustees agreed with Water Treatment Plant Chief Operator Adam Rush that the water advisory meetings should start up again.

NEW WATER RATE SCHEDULE

The Water Treatment Plant Chief Operator Adam Rush provided the Board of Trustees with draft documents for their review regarding the new structure of water rates.

APPROVED NYS APPL FOR APPROVAL OF PLANS

Moved by Trustee Katsanis and seconded by Trustee Sheehan approving Mayor Banker sign the New York State Application for Approval of Plans for Public Water Supply Improvement project at the Water Treatment Plant. The application is regarding the emergency declaration of the high service pumps.

CARRIED

5 Ayes

0 Nays

APPROVED PURCHASE FOR AMPHITHEATER

Moved by Trustee Katsanis and seconded by Trustee Barry approving the request from Superintendent of Public Works Jay Pahura authorizing Pollution Control Plant Chief Operator Aric Albright to spec out, give the Bullard Group the cost (they have offered to purchase), purchase camlocks and install them for the Bullard Park Amphitheater.

CARRIED

5 Ayes

0 Nays

APPROVED SURPLUS EQUIPMENT

Moved by Trustee Farone and seconded by Trustee Katsanis approving the Superintendent of Public Works Jay Pahura's request to declare the old quarter pipe at the Skate Park as surplus property.

CARRIED

5 Ayes

0 Nays

ADOPTED RESOLUTION 2020-16 RETENTION SCHEDULE

The following Resolution 2020-16 regarding adopting the Retention and Disposition Schedule for New York Local Government Records was proposed by Trustee Katsanis who moved its adoption and seconded by Trustee Barry:

RESOLVED, By the Board of Trustees of the Village of Albion that Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:

- A) only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein;
- B) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

CARRIED

5 Ayes

0 Nays

APPROVED MINUTES

Moved by Trustee Farone and seconded by Trustee Barry that in as much as each member received copies of the minutes of September 9, 2020 and there being no omissions or corrections, minutes are hereby approved as written.

CARRIED
5 Ayes 0 Nays

APPROVED CEMETERY DEED

Moved by Trustee Katsanis and seconded by Trustee Barry approving Mayor Banker sign the following Cemetery Deed:

Sharon Engert S.G. 212 Single Veterans Section

CARRIED
5 Ayes 0 Nays

ADOPTED RESOLUTION 2020-17 STANDARD WORK DAY

The following Resolution 2020-17 regarding the Standard Work Day and Reporting Resolution for Elected and Appointed Officials was proposed by Trustee Katsanis who moved its adoption and seconded by Trustee Farone:

BE IT RESOLVED, that the Village of Albion, 40121, hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on their record of activities:

NAME	WORK DAY	DAYS
Kevin P Sheehan	6	6.89
Christopher Barry	6	1.61
John C Gavenda	6	2.70

CARRIED
5 Ayes 0 Nays

ACCEPTED RESIGNATION

The Board of Trustees accepted, with regret, the retirement of Police Officer Daryl Robb effective October 31, 2020.

REQUEST FOR CODES LIST

Moved by Trustee Barry and seconded by Trustee Katsanis approving Mayor Banker request the County's Certification of Eligible List for Code Enforcement Officer.

CARRIED
5 Ayes 0 Nays

CORRESPONDENCE

The Board of Trustees received notification from Albion Eats LLC stating their intention of applying for a liquor license for 41 North Main Street.

EXECUTIVE SESSION

Moved by Trustee Katsanis and seconded by Trustee Barry to adjourn to executive session to discuss personnel matters at 8:10 PM.

CARRIED
5 Ayes 0 Nays

EXECUTIVE SESSION CLOSED

Moved by Trustee Katsanis and seconded by Trustee Barry to come out of executive session at 8:54 PM.

CARRIED
5 Ayes 0 Nays

MEETING ADJOURNED

Moved by Trustee Katsanis and seconded by Trustee Farone that there being no further business, meeting is hereby adjourned at 8:55 PM.

CARRIED

5 Ayes

0 Nays

Respectfully submitted,

Linda K Babcock
Clerk-Treasurer