

Village of Albion  
**PLANNING BOARD MEETING**

August 11, 2022 at 5:00PM

**PRESENT:**

Matthew Hand, Karen Conn, Michal Kincaid, Janet Navarra-Salvatore,

Also in attendance was Code Enforcement Officers Anne Podolak, and Jeff Gifaldi, Mayor Angel Javier Jr., and Alternate Michael Massaro.

**CALLED TO ORDER:**

Matthew opened the meeting at 5:03pm. The Pledge of Allegiance followed.

**ACCEPTANCE OF MINUTES:**

A motion was made by Karen, and seconded by Michal approving the May 12, 2022 minutes as written.

All in favor aye

**BUSINESS:**

Introduction of Alternate Michael Massaro

Introduction of Code Enforcement Officers: Jeff Gifaldi and Anne Podolak

Matt Discussed Comprehensive Plan: which has a copy on the Village website and asked the members to become acquainted with the plan, and next meeting will discuss strong and weak points, and make a plan to get with the Village Board about reviewing and updating this Comprehensive Plan.

Code Enforcement Officer Anne discussed commercial plans, large projects, and new build residential plans; and sending out to a contracting agency to do Plan Review. This will take the liability off the Village, frees up the Code Enforcement Officers for more pertinent projects. This takes the architectural plans, and ensures that they meet New York State building codes and standards, such as fire codes, ANSI standards, plumbing, property management, etc. The Code Enforcement Officers will still do the necessary inspections. This cost will put back into the builders or resident, or property owner, and most importantly provide a quicker turn around on the Plan Review. Site Plans still come before the Planning Board for approval within the Village. Planning Board agrees that they support the idea.

Planning Board Member Christine Buongiorno entered meeting at 5:21PM.

Sue Oshman was attending to ask questions about bringing a business into a residence. She submitted an application and is waiting for what she needs to do next.

**NEXT REGULAR MEETING:**

Thursday September 8, 2022 at 5:00PM.

**ADJOURN**

Motion to adjourn by Michal and seconded by Christine at 5:25PM.

All in favor

Respectfully Submitted,

Jessica L. Holz

Deputy Clerk-Treasurer

