The Workshop Meeting of the Board of Trustees of the Village of Albion was held Wednesday, October 28, 2020 at 6:00 PM, Village Hall, 35 East Bank Street, Albion New York.

Present were Mayor Eileen S Banker, Trustees Stanley Farone, Gary L Katsanis, Kevin Sheehan and Attorney John C Gavenda. Trustee Christopher Barry was absent. Also, in attendance were Fire Chief Harry Papponetti, Pollution Control Plant Chief Operator Aric Albright, Superintendent of Public Works James Pahura and Water Treatment Plant Chief Operator Adam Rush. Police Chief Roland Nenni and Cemetery Supervisor Jason Zicari were absent. There were 2 residents/students present.

Mayor Banker opened the meeting with the pledge of allegiance at 6:00 PM.

#### DEPARTMENT HEAD REPORTS

The Board of Trustees received monthly reports for September from Superintendent of Public Works James Pahura, Police Chief Roland Nenni, Albion Fire Department, Animal Control Officer Harry Papponetti, Code Enforcement Office, Cemetery Supervisor Jason Zicari, Village Clerk Linda Babcock, Water Treatment Plant Chief Operator Adam Rush and Pollution Control Plant Chief Operator Aric Albright.

### APPROVED PURCHASE FROM EQUIPMENT RESERVES

Moved by Trustee Sheehan and seconded by Trustee Farone approving the Superintendent of Public Works Jay Pahura request to purchase a new mower for \$21,375.96 out of Equipment Reserves. The mower will not be delivered until the spring, which is when the warrantee would start. Trustee Katsanis will meet with Jay to see how he determines what equipment needs to be replaced and when.

CARRIED 0 N

4 Ayes 0 Nays

## APPROVED POSTING POSITION

Moved by Trustee Katsanis and seconded by Trustee Sheehan approving the request from Superintendent of Public Works Jay Pahura to post for the position of Mechanic in the Department of Public Works.

**CARRIED** 

4 Ayes

0 Nays

## APPROVED TO ADVERTISE

Moved by Trustee Katsanis and seconded by Trustee Sheehan approving the request from the Superintendent of Public Works Jay Pahura to advertise for the position of Mechanic in the Department of Public Works when the in-house posting is done.

**CARRIED** 

4 Ayes

0 Nays

### RATE SCHEDULE

The Board of Trustees will review the water rate schedule provided by Water Treatment Plant Chief Operator Adam Rush and discuss at the next meeting.

### RESIDENT

The Board of Trustees denied the request from resident Greg Staines to have the penalties removed from his tax bill.

## FREED MAXICK

Nicole Ryan from Freed Maxick presented the audit to the Board of Trustees for the fiscal year June 1, 2019 to May 31, 2020.

### **APPROVED MINUTES**

Moved by Trustee Katsanis and seconded by Trustee Sheehan that in as much as each member received copies of the minutes of October 14, 2020 and there being two omissions or corrections, minutes are hereby approved as written with the following corrections:

Page 3 under APPROVED NO ACTION OF LIST - the vote was 5 Ayes and 0 Nays

Page 3 under **APPROVED TEMP APPOINTMENTS** the vote was 3 Ayes (Trustee Barry, Trustee Farone and Mayor Banker) and 2 Abstained (Trustee Katsanis and Trustee Sheehan)

**CARRIED** 

4 Ayes 0 Nays

#### **APPROVED MINUTES**

Moved by Trustee Katsanis and seconded by Trustee Sheehan that in as much as each member received copies of the minutes of October 14, 2020 Special Meeting and there being no omissions or corrections, minutes are hereby approved as written.

**CARRIED** 

3 Ayes 0 Nays

Trustee Katsanis

Trustee Sheehan 1 Abstained Mayor Banker Trustee Farone

### APPROVED PAYMENT TO TY LIN

Moved by Trustee Katsanis and seconded by Trustee Farone approving payment of \$6,970.65 to TY Lin for services rendered August 25, 2020 to October 9, 2020 regarding the DePaul Project.

**CARRIED** 

4 Ayes 0 Nays

## APPROVED CEMETERY DEED

Moved by Trustee Katsanis and seconded by Trustee Sheehan approving Mayor Banker sign the following Cemetery Deed:

Phillip R Warne S.G. 125A/B Veterans Companion Section

CARRIED

4 Ayes 0 Nays

## APPROVED RESIDENT REQUEST

Moved by Trustee Sheehan and seconded by Trustee Farone approving the request from resident Tanya Haberger for a 12-month payment plan for her outstanding water/sewer bill. The Board of Trustees also suggested she go to Genesee Orleans Ministry of Concern or Orleans County Community Action to see if they will help with the bill.

**CARRIED** 

4 Ayes 0 Nays

## RESIDENT REQUEST

Moved by Trustee Katsanis and seconded by Trustee Sheehan to offer landlord Thomas Gerhardy a payment plan for his July, August and September water/sewer bill for his property at 233 West Bank Street.

**CARRIED** 

4 Ayes 0 Nays

# RESIDENT REQUEST

The Board of Trustees denied the request from resident Lloyd Stewart to have the penalty reimbursed to him for his late tax payment.

# APPROVED AD

Moved by Trustee Sheehan and seconded by Trustee Farone approving to place an ad in the Lake Country Pennysaver's Community Directory.

### **CARRIED**

4 Ayes

0 Nays

#### APPROVED HR FIRM

Moved by Trustee Farone and seconded by Trustee Sheehan authorizing Mayor Banker move forward with the HR firm that will be doing employee handbooks, pending the outcome of their references being checked out.

### **CARRIED**

4 Ayes

0 Nays

### **EXECUTIVE SESSION**

Moved by Trustee Katsanis and seconded by Trustee Farone to adjourn to executive session to discuss personnel matters at 7:57 PM.

#### **CARRIED**

4 Aves

0 Nays

Trustee Kevin Sheehan left the executive session.

### **EXECUTIVE SESSION CLOSED**

Moved by Trustee Katsanis and seconded by Trustee Farone to come out of executive session at 8:08 PM.

**CARRIED** 

3 Ayes

0 Nays

# APPROVED TO HIRE PT CODE OFFICER

Moved by Trustee Katsanis and seconded by Trustee Farone to hire Kevin Sheehan as the Provisional Parttime Code Enforcement Officer at \$25.00 per hour, pending his resignation from the Board of Trustees. He will have an 18-month probationary period, will be entitled to \$50 a month towards his cell phone and will work no more than 24 hours per week. Mr Sheehan's start date will be determined if/when he resigns from the Board of Trustees

**CARRIED** 

3 Ayes

0 Nays

# APPROVED TO CANCEL MEETINGS

Moved by Trustee Katsanis and seconded by Trustee Farone to cancel the November 25, 2020 and the December 23, 2020 Workshop Meetings. The Department Heads are asked to attend the December 9, 2020 Regular Meeting.

**CARRIED** 

3 Ayes

0 Nays

## **MEETING ADJOURNED**

Moved by Trustee Katsanis and seconded by Trustee Farone that there being no further business, meeting is hereby adjourned at 8:25 PM.

**CARRIED** 

3 Ayes

0 Nays

Respectfully submitted,

Linda K Babcock Clerk-Treasurer