

The Workshop Meeting of the Board of Trustees of the Village of Albion was held Wednesday, July 24, 2019 at 6:00 PM, at the Village Hall, 35 East Bank Street, Albion, New York.

Present were Mayor Eileen S Banker, Trustees Gary L Katsanis, Stanley Farone, Mattea Navarra, Peter Sidari and Attorney John C Gavenda. Also in attendance were Fire Chief Harry Papponetti, Water Treatment Plant Chief Operator Adam Rush and Pollution Control Plant Chief Operator Aric Albright. Superintendent of Public Works James Pahura, Police Chief Roland Nenni, Cemetery Supervisor Jason Zicari were absent. There were no residents/students present.

Mayor Banker opened the meeting with the pledge of allegiance at 6:00 PM.

DEPARTMENT HEAD REPORTS

The Board of Trustees received monthly reports for June from Superintendent of Public Works James Pahura, Police Chief Roland Nenni, Albion Fire Department, Animal Control Officer Harry Papponetti, Code Enforcement Officer Tracy VanSkiver, Cemetery Supervisor Jason Zicari, Village Clerk Linda Babcock, Water Treatment Plant Chief Operator Adam Rush and Pollution Control Plant Chief Operator Aric Albright.

SOLAR PANEL PROPERTY

Attorney Gavenda will call Tesla regarding taking care of the weeds around the solar panels next to the Pollution Control Facility.

RFP – BOILER REPLACEMENT WTP

Moved by Trustee Katsanis and seconded by Trustee Sidari approving the proposal from LaBella for the design phase and commissioning services relating to the replacement of the two existing boilers at the Water Treatment Plant with a biomass boiler system.

CARRIED

4 Ayes	0 Nays
Trustee Katsanis	
Trustee Sidari	
Trustee Navarra	1 Abstained
Mayor Banker	Trustee Farone

APPROVED AFD DOING A BOND FOR ARGO

Moved by Trustee Farone and seconded by Trustee Katsanis approving the Fire Department’s request to go through the Village for bonding of the ARGO they wish to purchase out of their funds.

CARRIED

5 Ayes	0 Nays
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BANNERS

The Board of Trustees tabled the discussion on the Hometown Hero banners until Mayor Banker gets more information about them.

RESIDENT

Attorney Gavenda will respond to Robin and Mark Zaczek’s Attorney stating the Village is firm on the asking price for the land they wish to purchase from the Village behind their home.

APPROVED MINUTES

Moved by Trustee Katsanis and seconded by Trustee Navarra that in as much as each member received copies of the minutes of July 10, 2019 and there being no errors or omissions, minutes are hereby approved as written.

CARRIED

4 Ayes	0 Nays
Trustee Katsanis	
Trustee Navarra	
Trustee Sidari	1 Abstained
Mayor Banker	Trustee Farone

APPROVED PAYMENT OF BULLARD PARK INVOICES

Moved by Trustee Farone and seconded by Trustee Sidari approving payment of the following invoices for the Bullard Park Project:

Baliva Concrete	\$2,660.00
Barre Stone Products	\$ 517.41

CARRIED

5 Ayes 0 Nays

APPROVED PAYMENT TO LABELLA

Moved by Trustee Katsanis and seconded by Trustee Sidari approving payment of \$9,075 to LaBella Associates for services rendered March 23, 2019 to June 21, 2019 for the Bullard Park Improvements project.

CARRIED

5 Ayes 0 Nays

APPROVED MAYOR TO SIGN CEMETERY DEEDS

Moved by Trustee Sidari and seconded by Trustee Navarra authorizing Mayor Banker sign the following Cemetery Deeds:

Larry A & Jane M Holliday	#47 Evergreen Columbarium
June M Persia	S.G. 433 & 434 Deerfield Avenue

CARRIED

5 Ayes 0 Nays

APPROVED EASEMENT WITH NIAGARA MOHAWK

Moved by Trustee Katsanis and seconded by Trustee Farone approving Mayor Banker to sign the easement with Niagara Mohawk Corporation for the Bullard Park Project.

CARRIED

5 Ayes 0 Nays

APPROVED HIRING CROSSING GUARD

Moved by Trustee Sidari and seconded by Trustee Katsanis approving the appointment of Christine Warren as the Crossing Guard for the period of August 1, 2019 to June 30, 2020 with an 11 month probationary period per Chief Nenni's recommendation.

CARRIED

5 Ayes 0 Nays

APPROVED AGREEMENT WITH TY LIN

Moved by Trustee Katsanis and seconded by Trustee Sidari approving Mayor Banker sign the agreement with TY LIN to review plans for Code Enforcement at their 2019 hourly billing rates.

CARRIED

5 Ayes 0 Nays

APPROVED TY LIN FOR DEPAUL PROJECT

Moved by Trustee Katsanis and seconded by Trustee Sidari approving TY LIN to review the DePaul project plans. The Clerk-Treasurer will check with Code Enforcement Officer Tracy VanSkiver that DePaul Properties will reimburse the Village for TY LIN's review of their plans.

CARRIED

5 Ayes 0 Nays

APPROVED RENEWAL FOR HEALTH INSURANCE

Moved by Trustee Katsanis and seconded by Trustee Navarra approving Mayor Banker sign the renewal for health insurance with Univera for the period of September 1, 2019 to August 31, 2020.

CARRIED

5 Ayes 0 Nays

WATERFRONT ADVISORY COMMITTEE

Trustee Katsanis will ask Natasha Wasuck, owner of Tinsel, if she would like to be on the Waterfront Advisory Committee for the Erie Canal Local Waterfront Revitalization Program.

ACCEPTED RESIGNATION

The Board of Trustees accepted with regret, the resignation submitted by Aric Albright on the Historical Preservation Commission as of July 31, 2019.

APPROVED METER POLICY AND WAIVER

Moved by Trustee Katsanis and seconded by Trustee Farone approving the following “Alternative Water Meter Policy” and the “Alternate Water Meter Policy Agreement”:

**VILLAGE OF ALBION
ALTERNATIVE WATER METER POLICY**

In the event that a customer complains of a sensitivity or similar issue from the Automatic Meter Reader (AMR) from one of the village water meters, the Village Board *may* consider an alternative to its current meter system for that individual or family. The following criteria will be used to determine an alternative to the current water meter reading system:

1. The complainant *must* write a letter to the village board stating their complaint. The complaint will also be brought to the attention of the Village Department of Public Works (DPW) Superintendent.
2. A meeting will be set up between the complainant and one or both Trustees assigned to the DPW, along with the DPW Superintendent.
3. The complainant *must* produce written testimonies from two separate (2) medical doctors (MDs) outlining their symptoms and suspected causes.
4. The complainant *must* have a meter pit installed at their expense to ascertain if this will remedy the situation. If this fails to remedy the situation, the Village Board *may*, on a case by case basis, allow for the AMR to be shut off and a manual reading of the meter to occur.
5. The complainant *may* have the Automatic Meter Reader (AMR) shut off after signing a waiver and agreeing to paying a fee of \$50.00 per quarter for a village employee to do a manual reading of their meter.
6. he complainant *will* grant a village employee access to the meter, whether it is located in the meter pit or in their residence. Failure to do so after reasonable attempts to contact complainant, or refusal of complainant to allow access, will result in the AMR being re-activated on a permanent basis.
7. Once a house with this Alternative Water Meter Policy in place has been vacated by the complainant who requested it, the AMR will automatically be turned back on.

This policy can be changed or revoked at the discretion of the Village Board at any time that it deems appropriate. Policy dated: July 11, 2019.

**VILLAGE OP ALBION
ALTERNATIVE WATER METER POLICY AGREEMENT**

I, _____, owner of _____, do agree to the following concerning the use and installation of the Automatic Meter Reader (AMR) provided by the Village of Albion (Village) to its residents.

1. An integral component of the Village’s water system is the AMR.
2. The AMR contributes to the efficient monitoring of the residents use of the water provided by the Village.
3. The AMR is an advanced method monitoring water usage.
4. There are certain residents who claim to be adversely affected by the electromagnetic discharge emitted by the AMR’s utilized by the Village.
5. In limited circumstances the Village may be willing to disconnect the AMR installed in certain houses of Village residents only upon the request of the resident.
6. In consideration of the AMR the resident is willing to authorize the Village to make quarterly readings of the AMR. In consideration thereof, the resident is willing to pay to the Village a service fee of \$50.00 per quarter to reimburse the Village for the cost incurred by the Village to perform the manual reading.

7. In addition to the payment of the quarterly fee, the resident also grants the Village, it's successors and/or assigns, the right of access into and upon the lands of the resident to maintain and perform the manual meter reading at any reasonable time.

8. Any failure of the resident to allow entry of the Village to perform said reason or refusal or neglect to allow said reading, the resident consents to the reactivation of the electronic AMR.

9. It is also agreed that within fourteen (14) calendar days of relocating from the residence where manual meter readings are conducted the resident will inform the Village of his/her intent to relocate.

10. The resident, his/her successors, and or/assigns, will allow the right of access into and upon the lands of the resident immediately upon vacating the residence to allow for the reinstallation of the AMR.

CARRIED

5 Ayes

0 Nays

MAIN STREET GRANT

Trustee Katsanis will contact Jean O'Connell's office to find out what information from property owners would be needed to apply for the Main Street Grant.

MEETING ADJOURNED

Moved by Trustee Navarra and seconded by Trustee Katsanis that there being no further business, meeting is hereby adjourned at 7:04 PM.

CARRIED

5 Ayes

0 Nays

Respectfully submitted,

Linda K Babcock
Clerk-Treasurer