

The Regular Meeting of the Board of Trustees of the Village of Albion was held Wednesday, July 10, 2019 at 6:00 PM, at the Village Hall, 35 East Bank Street, Albion, New York.

Present were Mayor Eileen S Banker, Trustees Gary Katsanis, Peter Sidari, Mattea Navarra and Attorney John C Gavenda. Trustee Stan Farone was absent. Also present were 7 residents/students.

Mayor Banker opened the meeting with the pledge of allegiance at 6:00 PM.

### **CITATION PRESENTED**

Trustee Sidari presented the following citation of the late Stephen Coville to his son Mark Coville:

WHEREAS, since 1956 Little League Baseball has existed in the Village of Albion, striving to teach young boys and girls the fundamentals of teamwork and sportsmanship, and

WHEREAS, the Sandstone Park Little League team was one of the original teams and has maintained a team to this day, and

WHEREAS, STEPHEN F. COVILLE, SR., served as manager and groundskeeper for Sandstone Park Little League team for 40 years, and

WHEREAS, STEPHEN F. COVILLE, SR., impacted the lives of hundreds of youths and their families in and around the Albion area, and

WHEREAS, STEPHEN F. COVILLE, SR., dedicated himself to the preservation of the Sandstone Park Little League field and surrounding park.

NOW THEREFORE, be it known that on this day, June 22, 2019, the VILLAGE OF ALBION acknowledges the dedication of the field at Sandstone Park which will henceforth be named the STEPHEN F. COVILLE, SR. FIELD at SANDSTONE PARK.

### **RESIDENT**

Thom Jennings provided the Board of Trustees with a letter requesting that the amphitheater at Bullard Park be named in honor of a student who has passed away. Mayor Banker stated that she would like to speak to the family first and will get back in touch with Thom after that meeting.

### **LABELLA RE: BOILER STUDY**

Michael Barbasch and Aaron Schauger from LaBella provided the Board of Trustees with the results of the Biomass Boiler Study. The study showed what biomass is, the engineering analysis, proposed biomass layout, economic analysis and carbon emissions analysis. The Board has two options:

1. Install 1 new oil boiler and a biomass boiler
2. Install 2 new oil boilers

The Water Treatment Plant currently has 2 oil boilers, one of which is not working. The Village will need to do something in the near future. LaBella stated that NYSEDA funding is available to help with the cost of the biomass boiler.

### **APPROVED AN RFP TO GO OUT FOR CHECK VALVES**

Moved by Trustee Navarra and seconded by Trustee Katsanis approving that a Request for Proposals (RFP) be prepared and sent out for the check valves on the high service pump at the Water Treatment Plant per Chief Operator Adam Rush's recommendation.

CARRIED

4 Ayes                      0 Nays

### **APPROVED AN RFP TO GO OUT FOR THE BIO MASS**

Moved by Trustee Navarra and seconded by Trustee Katsanis approving that a Request for Proposals (RFP) be prepared and sent out for the Bio-Mass Boiler and Oil-Fired Backup Boiler for the Water Treatment Plant per Chief Operator Adam Rush's recommendation. Adam will find out who will write the RFP.

CARRIED

4 Ayes                      0 Nays

### **HOMETOWN HERO BANNERS**

The Board tabled discussion on the correspondence from Keith Neale regarding Hometown Hero banners. Mayor Banker will reach out to Mary Woodruff, who was in charge of the banners that were placed in Medina to get more details on how their program works.

**APPROVED TREASURERS REPORT**

Moved by Trustee Sidari and seconded by Trustee Katsanis approving the Treasurer’s Report for the month of June.

CARRIED  
4 Ayes 0 Nays

**APPROVED MINUTES**

Moved by Trustee Katsanis and seconded by Trustee Sidari that in as much as each member received copies of the minutes of June 26, 2019 and there being no errors or omissions, minutes are hereby approved as written.

CARRIED  
3 Ayes 0 Nays  
Trustee Katsanis  
Trustee Sidari 1 Abstained  
Trustee Navarra Mayor Banker

**APPROVED PAYMENT OF VILLAGE BILLS**

Moved by Trustee Katsanis and seconded by Trustee Sidari approving the monthly journal entries and the payment of the following Village bills:

General	voucher 32756	\$53,359.93
Water	to voucher 32938	\$56,932.85
Sewer		\$10,415.45

CARRIED  
4 Ayes 0 Nays

**APPROVED PAYMENT TO ZENNER PERFORMANCE**

Moved by Trustee Katsanis and seconded by Trustee Sidari approving payment of \$41,507 to Zenner Performance for meters, which will be paid out of the meter funding.

CARRIED  
4 Ayes 0 Nays

**APPROVED PAYMENT OF INVOICES FOR BULLARD PARK**

Moved by Trustee Katsanis and seconded by Trustee Navarra approving payment of the following Bullard Park invoices:

Barre Stone		\$2,417.21
Eagle Harbor Sand and Gravel Inc		\$ 902.08
Oak Orchard Concrete Inc		\$6,787.50

CARRIED  
4 Ayes 0 Nays

**APPROVED PAYMENT TO LABELLA ASSOCIATES**

Moved by Trustee Sidari and seconded by Trustee Katsanis approving payment of \$2,681.60 to LaBella Associates for services rendered April 27, 2019 to May 17, 2019 regarding the Water Main Replacement Project.

CARRIED  
4 Ayes 0 Nays

**APPROVED EXTENSION AGREEMENTS WITH NATIONWIDE**

Moved by Trustee Katsanis and seconded by Trustee Sidari approving Mayor Banker sign the extension agreements with Nationwide Retirement Solution (457 Plan) for the period of October 24, 2017 to October 24, 2019.

CARRIED  
4 Ayes 0 Nays

**APPROVED CEMETERY DEED**

Moved by Trustee Sidari and seconded by Trustee Katsanis approving Mayor Banker sign the following Cemetery Deed:

S.G. Deerfield Avenue                      Linda Scurry

CARRIED

4 Ayes                      0 Nays

**APPROVED FUNDS TO PERPETUAL CARE ACCOUNT**

Moved by Trustee Katsanis and seconded by Trustee Navarra approving \$2,000 be placed in the perpetual care account, per Cemetery Supervisor Jason Zicari's request.

CARRIED

4 Ayes                      0 Nays

**NYSCC LEAD AGENCY REQUEST**

Moved by Trustee Katsanis and seconded by Trustee Navarra approving Mayor Banker sign the correspondence from New York State Canal Corporation for them to act as the Lead Agency regarding the "Earthen Embankment Integrity Program".

CARRIED

4 Ayes                      0 Nays

**APPROVED CLEANER**

Moved by Trustee Sidari and seconded by Trustee Navarra approving to hire Lisa Stratton as the cleaner for the Village Hall, Police Station, 121 North Main Street and 2 bathrooms at the Fire Hall for \$11.10 per hour. Her hours will be between 10-15 hours per week.

CARRIED

4 Ayes                      0 Nays

**APPROVED PAYMENT TO OSBORN, REED AND BURKE**

Moved by Trustee Sidari and seconded by Trustee Navarra approving payment of \$49.50 to Osborn, Reed and Burke LLP for services rendered June 26, 2019.

CARRIED

4 Ayes                      0 Nays

**APPROVED PAYMENT TO EYW COMPANIES**

Moved by Trustee Katsanis and seconded by Trustee Navarra approving to pay \$29,250 to EYW Companies for control panels for the Water Treatment Plant to be paid out of Water Fund Balance.

CARRIED

4 Ayes                      0 Nays

**APPROVED PAYMENT OF INVOICES FOR BULLARD PARK**

Moved by Trustee Katsanis and seconded by Trustee Navarra approving payment of the following invoices for the Bullard Park Project:

Eagle Harbor Sand	\$935.68
Klein Reinforcement	\$930.00

CARRIED

4 Ayes                      0 Nays

**APPROVED MAYOR TO SIGN 3<sup>RD</sup> REIMBURSEMENT REQUEST**

Moved by Trustee Sidari and seconded by Trustee Katsanis approving the Mayor to sign the 3<sup>rd</sup> Bullard Park reimbursement request.

CARRIED

4 Ayes                      0 Nays

**NEW CEMETERY LEASE**

Moved by Trustee Sidari and seconded by Trustee Katsanis approving the revised lease for the apartment at Mt Albion Cemetery as provided by Attorney Gavenda.

CARRIED  
4 Ayes                      0 Nays

**APPROVED PAYMENT TO LANDSCAPE**

Moved by Trustee Katsanis and seconded by Trustee Navarra approving payment of \$39,200.10 (40% of the \$98,000.25 invoice) to Landscape Structures for the installation of the splash pad.

CARRIED  
4 Ayes                      0 Nays

**LAND ON EAST STATE STREET**

Trustee Navarra ad Trustee Katsanis will go look at the property on East State Street that a resident would like to purchase from the Village.

**POLICY FOR WATER METERS**

Moved by Trustee Sidari and seconded by Trustee Katsanis approving the policy for residents who can't have an automatic reader placed on their meters, pending Attorney Gavenda's review/approval. The Board of Trustees approved Trustee Sidari to write the policy.

CARRIED  
4 Ayes                      0 Nays

**EMPLOYEES TIME**

The Board stated that when employees donate time to other employees who have ran out of time, the employee who received the donated time will need to go back to using their own time when they receive their new vacation/personal/sick time.

**MEETING ADJOURNED**

Moved by Trustee Sidari and seconded by Trustee Navarra that there being no further business, meeting is hereby adjourned at 7:57 PM.

CARRIED  
4 Ayes                      0 Nays

Respectfully submitted,

Linda K Babcock  
Clerk-Treasurer