

The Workshop Meeting of the Board of Trustees of the Village of Albion was held Wednesday, February 25, 2020 at 6:30 PM, at the Village Hall, 35 East Bank Street, Albion, New York.

Present were Mayor Eileen S Banker, Trustees Stanley Farone, Gary L Katsanis, Peter Sidari and Attorney John C Gavenda. Trustee Mattea Navarra was absent. Also in attendance were Water Treatment Plant Chief Operator Adam Rush, Pollution Control Plant Chief Operator Aric Albright and Police Chief Roland Nenni. Superintendent of Public Works James Pahura, Cemetery Supervisor Jason Zicari and Fire Chief Harry Papponetti were absent. There were 4 resident/students present.

Mayor Banker opened the meeting with the pledge of allegiance at 6:30 PM.

**BULLARD PARK UPDATE**

John Papponetti provided the Board of Trustees with an update on the Bullard Park project. As soon as weather permits the electric, the contractor will be fixing his plumbing issue, finishing the water hookup, painting the bathroom building (which will need three different coats), concrete work, grading, topsoil and planting grass will begin. The walking trail will be one of the last projects to be worked on.

**DEPARTMENT HEAD REPORTS**

The Board of Trustees received monthly reports for January from Superintendent of Public Works James Pahura, Police Chief Roland Nenni, Albion Fire Department, Animal Control Officer Harry Papponetti, Code Enforcement Officer Tracy VanSkiver, Cemetery Supervisor Jason Zicari, Village Clerk Linda Babcock, Water Treatment Plant Chief Operator Adam Rush and Pollution Control Plant Chief Operator Aric Albright.

**APPROVED INCREASE IN WATER/SEWER RATES**

Moved by Trustee Katsanis and seconded by Trustee Sidari approving the following increase in water/sewer rates effective with the April through June 2020 billing period:

		OLD	NEW
Residential/Commercial Inside	WATER	\$3.26	\$3.61 1 <sup>st</sup> 100,000 gallons
	SEWER	\$3.52	\$3.82 1 <sup>st</sup> 100,000 gallons
After the 1 <sup>st</sup> 100,000 rate would go to \$3.43			
Residential/Commercial Outside	WATER	\$4.19	\$4.54
	SEWER	\$4.45	\$4.75
As soon as it can be arranged:			
Correctional Facility	WATER	\$4.10	\$4.35
	SEWER	\$4.35	\$4.65

Attorney Gavenda will review the Correctional Facility agreement to see what the terms are.

**CARRIED**

3 Ayes                      1 Nay  
 Trustee Katsanis      Trustee Farone  
 Trustee Sidari  
 Mayor Banker

**APPROVED LOWERING MINIMUM USAGE**

Moved by Trustee Katsanis and seconded by Trustee Sidari approving to decrease the minimum water/sewer from 5,610 to 5,100 gallons per quarter starting with the period of April through June, 2020.

**CARRIED**

4 Ayes                      0 Nays

**APPROVED INCREASE IN CREEKWOOD/NORTHWOOD SEWER RATE**

Moved by Trustee Katsanis and seconded by Trustee Farone approving to increase Creekwood/Northwood's sewer rate from \$5.85 per 1,000 gallons to \$5.97 per 1,000 gallons starting with the period of April through June, 2020.

**CARRIED**

4 Ayes                      0 Nays

**APPROVED INCREASE IN LINE ITEMS**

Moved by Trustee Sidari and seconded by Trustee Farone approving to increase Equipment Reserves and A 2650 (Sale of Scrap) by \$296.74 for scrap that was declared surplus by the Department of Public Works.

CARRIED

4 Ayes

0 Nays

**APPROVED INCREASE IN LINE ITEMS**

Moved by Trustee Farone and seconded by Trustee Katsanis approving to increase A.3120.410 (evidence supplies) and A 2650 (Sale of Scrap) by \$168.40 for bikes that were declared surplus.

CARRIED

4 Ayes

0 Nays

**RESIDENT WATER BILL**

Moved by Trustee Katsanis and seconded by Trustee Farone to offer landlord Scott Schmidt a six month payment plan for his October through December water/sewer bill.

CARRIED

4 Ayes

0 Nays

**APPROVED BERNARD DONEGAN AGREEMENT**

Moved by Trustee Katsanis and seconded by Trustee Sidari approving Mayor Banker sign the agreements with Bernard P Donegan for municipal and financial advisor services for the Water System Improvement Capital Project and other financial matters.

CARRIED

4 Ayes

0 Nays

**APPROVED MINUTES**

Moved by Trustee Katsanis and seconded by Trustee Farone that in as much as each member received copies of the minutes of February 12, 2020 and there being no errors or omissions, minutes are hereby approved as written.

CARRIED

4 Ayes

0 Nays

**APPROVED PAYMENT TO DONEGAN**

Moved by Trustee Katsanis and seconded by Trustee Sidari approving payment of \$2,701.00 to Bernard P Donegan for the following services rendered November 1, 2019 through December 26, 2019:

Water Line	\$ 629.00
Water Plant Improvements	\$ 222.00
Disinfection Project	\$1,739.00
CDU	\$ 111.00

CARRIED

4 Ayes

0 Nays

**APPROVED PAYMENT TO STC CONSTRUCTION**

Moved by Trustee Katsanis and seconded by Trustee Farone approving payment of \$7,600 to STC Construction for Pay Request #3 for the Joint Municipal Industrial Pollution Control Facility Disinfection Project.

CARRIED

4 Ayes

0 Nays

**APPROVED CEMETERY DEED**

Moved by Trustee Sidari and seconded by Trustee Katsanis approving Mayor Banker sign the following Cemetery Deed:

Roger L Rush                      S.G. 728 Deerfield Avenue

CARRIED

4 Ayes

0 Nays

**ADOPTED RESOLUTION 2020-5 RE: ELECTION**

The following resolution was proposed by Trustee Katsanis who moved its adoption and seconded by Trustee Farone that Pursuant to Section 15-104 (3) (b) of the Election Law of the State of New York, the General Village Election for the Village of Albion, Orleans County, New York, will be held on Wednesday, March 18, 2020 at the Village of Albion Board Room, 35 East Bank Street, Albion, New York, with the polls opening at 12:00 Noon and closing at 9:00 PM and the name and address of those persons duly nominated for Village Offices are listed as follows:

**DEMOCRATIC PARTY**

TRUSTEE - 4 years, Maurice Taylor; 121 McKinstry Street, Albion NY

**REPUBLICAN PARTY**

TRUSTEE - 4 years, Christopher P Barry; 218 South Main Street, Albion NY

TRUSTEE - 4 years, Kevin P Sheehan; 116 South Clinton Street, Albion NY

The Village will NOT be holding a registration day. All eligible voters should register with the County Board of Elections. Deadline for registration to vote in the Village Election is March 6, 2020.

CARRIED

4 Ayes

0 Nays

**APPROVED TAHOE FINANCING**

Moved by Trustee Farone and seconded by Trustee Sidari approving Mayor Banker and the Clerk-Treasurer sign the financing paperwork with Republic First National Corporation for the purchase of a 2020 Tahoe for the Albion Police Department.

CARRIED

4 Ayes

0 Nays

**APPROVED QUIT CLAIM DEED**

Moved by Trustee Katsanis and seconded by Trustee Farone approving Mayor Banker sign the Quit Claim Deed for the 25' by 100' parcel next to 608 Densmore Street. The buyer will pay the Village \$750 for the parcel.

CARRIED

4 Ayes

0 Nays

**ARCHITECTURAL PRESERVATION/STANDARDS**

Chairperson of the Planning Board Matt Hand was present to explain the draft Architectural Preservation and Standards submitted by the Planning Board. The Board of Trustees will review and send concerns/suggestions to him.

**EXECUTIVE SESSION**

Moved by Trustee Katsanis and seconded by Trustee Farone to adjourn to executive session to discuss personnel matters at 8:16 PM.

CARRIED

4 Ayes

0 Nays

**EXECUTIVE SESSION CLOSED**

Moved by Trustee Katsanis and seconded by Trustee Farone to come out of executive session at 8:29 PM.

CARRIED

4 Ayes

0 Nays

**AP PROVED SPECIAL MEETINGS FOR BUDGET**

Moved by Trustee Sidari and seconded by Trustee Katsanis approving to hold Special Meetings on Tuesday, March 3, 2020 and Wednesday, March 4, 2020 at 6:00 PM to review the budget for the fiscal year June 1, 2020 through May 31, 2021.

CARRIED

4 Ayes

0 Nays

**APPROVED EMPLOYEES TO DONATE TIME**

Moved by Trustee Farone and seconded by Trustee Sidari approving employees to donate sick time to an employee who will be out of work. The employee will need to use all their time first and approval is pending Attorney Casini's review.

CARRIED

4 Ayes

0 Nays

**MEETING ADJOURNED**

Moved by Trustee Katsanis and seconded by Trustee Sidari that there being no further business, meeting is hereby adjourned at 8:35 PM.

CARRIED

4 Ayes

0 Nays

Respectfully submitted,

Linda K Babcock  
Clerk-Treasurer