

The Special Meeting of the Board of Trustees of the Village of Albion was held Monday, August 8, 2022 at 5:30 PM, Village Hall, 35 East Bank Street, Albion New York.

Present were Mayor Angel Javier Jr., Deputy Mayor Joyce Riley, Trustees Zachary Burgess, Tim McMurray and Christopher Barry

Also, in attendance Attorney John Gavenda

Meeting audio was recorded and kept on file.

Mayor Javier opened the meeting with the pledge of allegiance at 5:30 PM.

**ACCEPT RESIGNATION**

Moved by Trustee Barry and seconded by Trustee Riley to accept the resignation from Alison Boring for Clerk

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Aye
Trustee McMurray	Aye

**ADVERTISE FOR 2 PART-TIME CLERKS**

Moved by Trustee Riley and seconded by Trustee Burgess to advertise and hire for 2 part-time clerks not to exceed 1040 hours a year, and starting pay rate of \$15.00/hr.

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Aye
Trustee McMurray	Aye

**APPROVE HIRING OF 2 FULL-TIME POLICE OFFICERS**

Moved by Trustee McMurray and seconded by Trustee Barry to hire Jacob D. Cortiss at a starting rate of \$48,871.75 a year with a probationary period of 78 weeks as a full-time police officer and Matthew Swindon at a starting rate of \$48,871.75 a year with a probationary period of 78 weeks as a full-time police officer.

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Aye
Trustee McMurray	Aye

**REQUEST FOR CIVIL SERVICE LIST**

Moved by Trustee McMurray and seconded by Trustee Burgess to request from Orleans County, the civil service list for the Water Treatment Plant Operator Trainee position

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Aye
Trustee McMurray	Aye

**INCREASE MEDICAL PREMIUM**

Moved by Trustee Burgess and seconded by Trustee Barry to approve the increase of 8.51% from Univera Healthcare premiums for September 1, 2022 to August 31, 2023.

Coverage	Current Rate	New Rate
Single	\$365.00	\$396.07
Subscriber + Spouse	\$730.00	\$792.14
Subscriber + Child(ren)	\$620.50	\$673.32
Family	\$1040.25	\$1128.80

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Aye
Trustee McMurray	Aye

**CLOSING OF STREETS**

Moved by Trustee Riley and seconded by Trustee Burgess to approve Linda Smith's request to close E State St from Main St to Platt St for Farmers Fest on September 10, 2022

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Aye
Trustee McMurray	Aye

**CHANGE IN LONGEVITY PAYMENT**

Moved by Trustee Riley and seconded by Trustee Burgess to update the managerial guidelines to reflect the longevity payment to be paid out yearly in one lump sum the following pay period after the employee's anniversary date rather than weekly over the year starting November 2022.

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Aye
Trustee McMurray	Aye

**DISCUSSION ON EMPLOYEE REQUEST FOR MEDICAL COVERAGE AFTER RESIGNATION**

Employee requesting coverage until October 1, 2022.

Attorney Gavenda advised of COBRA coverage

Clerk will reach out to Bene-Care to research options available to employee.

Board tabled request until August 24, 2022 meeting.

**APPRAISAL OF VILLAGE PROPERTIES**

Moved by Trustee McMurray and seconded by Trustee Burgess to allow Clerk to reach out to local realtors to appraise 121 N Main St and property tax map # 73.9-1-35.12-property behind TOPS.

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Aye
Trustee McMurray	Aye

**DISCUSSION ON USE OF ARPA FUNDS**

Trustee McMurray discussed picnic tables and repair of pavilions needed for parks. Trustee McMurray requesting Board to secure funds for these repairs.

Trustee McMurray discussed storage of EMS supplies, possibly a box bed for truck for fire department to stay in compliance.

Trustee McMurray discussed village office needing automatic door openers for ADA compliance.

Trustee Riley request all ideas in an email for Board to review and discuss at August 24, 2022 meeting.

Review procurement policy needed.

No motion was made.

**EMPLOYEE CONTRIBUTION TOWARDS HEALTHCARE**

Discussion on retired employee who has agreement to pay 12% as compared to 14%

**UPDATE EMPLOYEE CONTRIBUTION TOWARDS HEATHCARE**

Moved by Trustee Riley and seconded by Trustee Burgess to update managerial guidelines in reference to employee contributions towards healthcare from 12% to 14% as non-union employees covered under this agreement have been paying 14% since September 2018.

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Aye
Trustee McMurray	Aye

**UPDATE ON LEGAL ISSUE**

Attorney updated Board

**GRANTS**

Trustee Barry questioned Mayor about grants being offered to public

Mayor updated Board on meeting he had with Grant Writer Jay Grasso of Main Street Grant that may be available to downtown business owners in future.

**MEETING ADJOURNED**

Moved by Trustee Barry and seconded by Trustee Burgess that there being no further business, meeting is hereby adjourned at 6:30PM.

**CARRIED**

Mayor Javier	
Trustee Riley	Aye
Trustee Barry	Aye
Trustee Burgess	Aye
Trustee McMurray	Aye

Respectfully submitted,

Tracy A. VanSkiver  
Clerk-Treasurer