

The Regular Meeting of the Board of Trustees of the Village of Albion was held Wednesday, August 12, 2020 at 6:00 PM, at the Village Hall, 35 East Bank Street, Albion, New York.

Present were Mayor Eileen S Banker, Trustees Stan Farone, Gary Katsanis and Kevin Sheehan. Trustee Christopher Barry and Attorney John C Gavenda were absent. There were no residents present.

Mayor Banker opened the meeting with the pledge of allegiance at 6:00 PM

#### **DEPARTMENT HEAD REPORTS**

The Board of Trustees received monthly reports for June/July from Superintendent of Public Works James Pahura, Police Chief Roland Nenni, Albion Fire Department, Animal Control Officer Harry Papponetti, Cemetery Supervisor Jason Zicari, Village Clerk Linda Babcock, Water Treatment Plant Chief Operator Adam Rush and Pollution Control Plant Chief Operator Aric Albright. The Board of Trustees did not receive reports from Code Enforcement Officer Tracy VanSkiver. Cemetery Supervisor Jason Zicari did not attend the meeting.

#### **BULLARD MEETING**

Mayor Banker will set a meeting up for next week with John Papponetti to go over the budget for Bullard Park.

#### **APPROVED INCREASE IN LINES**

Moved by Trustee Katsanis and seconded by Trustee Sheehan approving the request from Superintendent of Public Works Jay Pahura to increase A0.2650 (Sale of Scrap) and Equipment Reserves by \$4,290 from the sale of surplus equipment.

CARRIED

4 Ayes

0 Nays

#### **CHANGING BANKS**

Moved by Trustee Katsanis and seconded by Trustee Farone authorizing the Village Clerk-Treasurer to move the Village funds from Key Bank to 5 Star Bank, pending her discussion with Key Bank regarding the fees that were charged to the Village and getting a better interest rate on the money market account.

CARRIED

4 Ayes

0 Nays

#### **APPROVED INCREASE IN LINES**

Moved by Trustee Sheehan and seconded by Trustee Farone approving the request from Police Chief Roland Nenni to increase A0.2650 (Sale of Scrap) and A0.9785.0612 (2020 Tahoe Payment) by \$4,740 from the sale of surplus equipment.

CARRIED

4 Ayes

0 Nays

#### **REQUEST TO RE-NAME VILLAGE STREET**

The Board of Trustees received a correspondence from Mr Xavier Riley requesting the changing of 40 Braley Street to 1960 Riley Place. The Board stated the request will need to be presented to the Planning Board first.

#### **WTP EMERGENCY DECLARATION RE HIGH SERVICE PUMP**

The following Emergency Declaration was proposed by Trustee Katsanis and seconded by Trustee Farone per Wendel's recommendation:

The Village of Albion owns and operates a Water Treatment Plant (WTP) located at 961 Wilson Road, north of the Lake Ontario State Parkway, in the Town of Carlton, NY. The WTP is the primary source of water in Orleans County. Finished water is distributed to the Village of Albion and the Towns of Albion, Barre, Carlton, Gaines, Murray, and Ridgeway; serving approximately 15,000 residents.

The WTP's High Service Pumps deliver the finished water through approximately 210 miles of water lines in the Village's overall transmission and distribution system. The distribution of finished water is critical to supply water for the residents, agricultural irrigation needs and for fire protection throughout most of Orleans County.

The High Service Pumps at the Water Treatment Plant have experienced several cumulative failures that have put the WTP in an emergency situation. Pump No. 3 has failed such that it is unable to

operate at full speed limiting the amount of water it can pump. Pump No. 2 is operating problematic with undesirable noises and vibrations being identified. It is feared that failure is imminent for that pump. Lastly, the WTP has experienced electrical power phase issues that have impacted the outdated and antiquated equipment on the pumps. These issues all lead to the high service pumps at the WTP limiting the amount of water that can be provided causing a serious situation.

This situation has limited the quantity of water and pressure that can be provided to the water plant customers. This reduced capacity limits the ability of the Village to supply the various flow demands while also decreasing the ability to provide fire flow capabilities throughout the County. The reduced capacity could lead to agricultural crop failure due to limited water for irrigation for an extended period during the growing season. It is also likely that a major fire would not be able to be fought as effectively and efficiently with limited capacity from the High Service Pumps at the WTP.

It is Wendel’s recommendation that the High Service Pumps deficiencies at the WTP be declared a public emergency in accordance with General Municipal Law §103(4). Absent an emergency declaration, it is projected that it would be until November or December before the project could be bid publicly by normal Village procurement policies and with the requirements of the WIIA grant program. It would likely result in the production of new equipment starting in January or February of 2021 with the work not being completed until November of 2021. Proceeding with the Emergency Declaration will allow the Village to ensure the water supply as quickly as possible while also complying with the NYSEFC WIIA Grant requirements for procurement.

CARRIED  
4 Ayes                      0 Nays

**APPROVED KOESTER’S BID**

Moved by Trustee Katsanis and seconded by Trustee Sheehan approving the quote of \$169,478 from Koester for an emergency purchase of 2 high service vertical turbine replacement pumps at the Water Treatment Plant in accordance with the emergency declaration.

CARRIED  
4 Ayes                      0 Nays

**APPROVED WENDEL’S AGREEMENT**

Moved by Trustee Katsanis and seconded by Trustee Sheehan approving the proposal of \$476,745 from Wendel Engineers to provide services related to the Water System Improvement Project for the grant received from the NYS Water Grant Program.

CARRIED  
4 Ayes                      0 Nays

**APPROVED PURCHASE FROM WATER RESERVES**

Moved by Trustee Katsanis and seconded by Trustee Sheehan approving the request from Water Treatment Plant Chief Operator Adam Rush to purchase a Geode sub-meter receiver for \$2,336 from Juniper out of Water Reserves.

CARRIED  
4 Ayes                      0 Nays

**APPROVED PURCHASE FROM WATER RESERVES**

Moved by Trustee Katsanis and seconded by Trustee Farone approving the request from Water Treatment Plant Chief Operator Adam Rush to purchase a Double Diaphragm Pump for \$3,472.69 from Grainger out of Water Reserves

CARRIED  
4 Ayes                      0 Nays

**AFD CONTRACT**

Moved by Trustee Farone and seconded by Trustee Katsanis approving Mayor Banker sign the Contract between the Albion Fire Department and the Village of Albion to provide services. The Village Clerk will send the agreement to the Albion Fire Department for their review/approval.

CARRIED  
4 Ayes                      0 Nays

**APPROVED DEFERRED COMPENSATION PLAN**

Moved by Trustee Katsanis and seconded by Trustee Farone approving Nationwide’s proposal to provide Village employees a Deferred Compensation Plan. Attorney Gavenda and Trustee Katsanis reviewed the three Request for Proposals received from Equitable, Nationwide and the New York State Deferred Compensation Plan.

CARRIED  
4 Ayes 0 Nays

**APPROVED HOLLEY PCF ADDENDUM AGREEMENT**

Moved by Trustee Farone and seconded by Trustee Sheehan approving Mayor Banker sign the “Addendum to the Agreement with the Village of Holley to operate the Wastewater Treatment Plant” for an additional five (5) years.

CARRIED  
4 Ayes 0 Nays

**APPROVED TREASURERS REPORT**

Moved by Trustee Farone and seconded by Trustee Sheehan approving the Treasurer’s Report for the month of July 2020.

CARRIED  
4 Ayes 0 Nays

**APPROVED MINUTES**

Moved by Trustee Sheehan and seconded by Trustee Farone that in as much as each member received copies of the minutes of July 8, 2020 and there being no errors or omissions, minutes are hereby approved as written.

CARRIED  
4 Ayes 0 Nays

**APPROVED PAYMENT OF VILLAGE BILLS**

Moved by Trustee Katsanis and seconded by Trustee Sheehan approving the monthly journal entries and the payment of the following Village bills:

General	voucher #35732	\$51,786.65
Water	to voucher #35897	\$34,037.88
Sewer		\$ 9,943.46

CARRIED  
4 Ayes 0 Nays

**APPROVED PAYMENT TO OSBORN**

Moved by Trustee Katsanis and seconded by Trustee Farone approving payment of \$264 to Osborn, Reed & Burke LLP for services rendered July 2020 regarding employees matters.

CARRIED  
4 Ayes 0 Nays

**APPROVED PAYMENT TO DONEGAN**

Moved by Trustee Katsanis and seconded by Trustee Farone approving payment of \$3,675.75 to Bernard P Donegan for the following services rendered through June 30, 2020:

South Clinton/West Academy Street Water Line Project	\$ 876.50
WTP Improvement Project	\$ 330.00
Disinfection Project	\$2,255.50
CDU/FMS	\$ 213.75

CARRIED  
4 Ayes 0 Nays

**APPROVED PAYMENT TO WENDEL**

Moved by Trustee Sheehan and seconded by Trustee Katsanis approving payment of \$18,985.39 to Wendel for services rendered through June 30, 2020 for the Pollution Control Plant Disinfection System Project.

CARRIED

4 Ayes                      0 Nays

**APPROVED PAYMENT TO LABELLA**

Moved by Trustee Farone and seconded by Trustee Katsanis approving payment of \$9,247.90 to LaBella Associates for services rendered April 18, 2020 to May 22, 2020 for the South Clinton/West Academy Street Water Main Replacement.

CARRIED

4 Ayes                      0 Nays

**APPROVED PAYMENT TO CIR ELECTRICAL**

Moved by Trustee Katsanis and seconded by Trustee Farone approving payment of 2,408.49 to CIR Electrical Construction Corporation for services rendered through June 30, 2020 for the Disinfection Project.

CARRIED

4 Ayes                      0 Nays

**TABLED APPOINTMENT OF RESPRESENATIVE TO LIBRARY BOARD**

The appointment to the Hoag Library Board to finish the term ending April 1, 2021 was tabled until the September 9, 2020 meeting.

**APPROVED CEMETERY DEEDS**

Moved by Trustee Sheehan and seconded by Trustee Farone approving Mayor Banker sign the following Cemetery Deeds:

Edward W Burnside	S.G. 369 Deerfield Avenue
David R Jr and Patricia M Harris	S.G. 102 Deerfield Avenue
Paul S Horton	S.G. 139 Arbutus Path
Roberta McDonald	S.G. 669 Deerfield Avenue
Carl H Sargent	S.G. 589 Deerfield Avenue
John Smith	S.G. 111 Deerfield Avenue

CARRIED

4 Ayes                      0 Nays

**APPROVED AFD MEMBER**

Moved by Trustee Farone and seconded by Trustee Sheehan approving Dylan J Fox as a new member of the Albion Fire Department.

CARRIED

4 Ayes                      0 Nays

**APPROVED BREAK ON SEWER**

Moved by Trustee Sheehan and seconded by Trustee Katsanis approving the request from Mr John Dailey for a break of \$279.70 on the sewer portion of his water/sewer bill for the period of April, May and June due to a leak that did not enter the Village's sanitary sewer system.

CARRIED

4 Ayes                      0 Nays

**APPROVED BREAK ON SEWER**

Moved by Trustee Sheehan and seconded by Trustee Katsanis approving the request from Ms Susan Ernst for a break of \$111.58 on the sewer portion of her mother's water/sewer bill for the period of April, May and June due to a leak that did not enter the Village's sanitary sewer system.

CARRIED

4 Ayes                      0 Nays

**APPROVED PAYMENT PLAN FOR WATER/SEWER BILL**

Moved by Trustee Farone and seconded by Trustee Sheehan approving the request from Ms Laura Robinson for a six (6) month payment plan for her April, May and June water/sewer bill.

CARRIED

4 Ayes                      0 Nays

**APPROVED PAYMENT PLAN FOR WATER/SEWER BILL**

Moved by Trustee Farone and seconded by Trustee Sheehan approving the request from Mr James Wieme for a six (6) month payment plan for his April, May and June water/sewer bill.

CARRIED

4 Ayes                      0 Nays

**RENEWAL OF LIQUOR LICENSE**

The Board of Trustees received notification from the Orleans Veterans Club, Inc with their intent on renewing their liquor license.

**CORRESPONDENCE**

Mayor Banker received notification from Mr Tony Subbio representing Tetra Tech regarding meetings for the Hazard Mitigation Plan that will be resuming. Trustee Farone will be attending the meetings for the Village.

**HANDLING SHUT-OFFS**

The Village Clerk-Treasurer will contact New York Conference of Mayors (NYCOM) regarding the handling of shut-offs for the overdue water/sewer bills.

**STATE OF EMERGENCY**

Moved by Trustee Katsanis and seconded by Trustee Farone to not renew the State of Emergency that will expire on August 17, 2020.

CARRIED

4 Ayes                      0 Nays

**APPROVED CROSSROADS LEASE RENEWAL**

Moved by Trustee Katsanis and seconded by Trustee Farone approving Mayor Banker sign the lease renewal agreement with Crossroads Abstract for the term of October 1, 2020 to September 30, 2021 with a 2% increase.

CARRIED

4 Ayes                      0 Nays

**APPROVED MINISTRY LEASE RENEWAL**

Moved by Trustee Katsanis and seconded by Trustee Farone approving Mayor Banker sign the lease renewal agreement with Ministry of Concern for the term of October 1, 2020 to September 30, 2021 with a 2% increase.

CARRIED

4 Ayes                      0 Nays

**BASKETBALL HOOPS AT BULLARD**

Mayor Banker informed the Board of Trustees that she was contacted by Mr Brad Pritchard who has a group of kids who would like to do a fund raiser to purchase new basketball hoops for Bullard Park. The Mayor will let him know that the Board appreciates the commitment and supports their efforts.

**OPENING OF OFFICE**

The Board of Trustees decided the Village Office door will remain locked until further notice. A note will be placed on the outside door informing residents they can call the office to have someone come out and assist them.

**REQUEST FOR REMOVAL OF PENALTY**

Mayor Banker received a correspondence from Ms States asking for the penalty on her tax bill be forgiven as the check got lost in the mail. The Mayor will contact her to let her know that unfortunately, the penalty will not be removed.

**MEETING ADJOURNED**

Moved by Trustee Katsanis and seconded by Trustee Sheehan that there being no further business, meeting is hereby adjourned at 8:14 PM.

CARRIED

4 Ayes

0 Nays

Respectfully submitted,

Linda K Babcock  
Clerk-Treasurer