

The Regular Meeting of the Board of Trustees of the Village of Albion was held Wednesday, April 10, 2019 at 6:30 PM, at the Village Hall, 35 East Bank Street, Albion, New York.

Present were Mayor Eileen S Banker, Trustees Stanley Farone, Gary Katsanis, Peter Sidari and Attorney John C Gavenda. Trustee Mattea Navarra was absent. Also present were 12 residents/students.

Mayor Banker opened the meeting with the pledge of allegiance at 6:30 PM.

PUBLIC HEARING FOR TENTATIVE BUDGET

Mayor Banker opened the Public Hearing at 6:30 PM to hear comments relating to the tentative budget as proposed by the Board of Trustees for the fiscal year beginning June 1, 2019:

Appropriations	Estimated Revenues	Fund Balance	Tax Levy
\$3,839,109.18	\$1,028,935.82	\$0.00	\$2,810,173.36

WATER FUND

Appropriations	Estimated Revenues	Fund Balance
\$1,699,282.63	\$1,608,582.10	\$ 90,700.53

SEWER FUND

Appropriations	Estimated Revenues	Fund Balance
\$1,348,624.60	\$1,209,717.14	\$138,907.46

Assessed valuation for this year is 153,394,234 which is an increase from last year.

There were no residents present who wished to speak.

CLOSED PUBLIC HEARING

Moved by Trustee Katsanis and seconded by Trustee Farone that in as much as there was no one present who wished to speak relating to the tentative budget as proposed by the Board of Trustees for the fiscal year beginning June 1, 2019, the Public Hearing closed at 6:37 PM.

CARRIED

4 Ayes 0 Nays

FAIR HOUSING OFFICER APPOINTED

Moved by Trustee Sidari and seconded by Trustee Farone approving Mayor Banker's appointment of Linda K Babcock as Fair Housing Officer for a term of one year.

CARRIED

4 Ayes 0 Nays

PLANNING BOARD MEMBER APPOINTED

Moved by Trustee Farone and seconded by Trustee Katsanis approving Mayor Banker's appointment of Amy Jenks to the Planning Board for a term ending April 1, 2024.

CARRIED

4 Ayes 0 Nays

HPC APPOINTMENT

Moved by Trustee Sidari and seconded by Trustee Katsanis approving Mayor Banker's appointment of Joyce Riley to the Historic Preservation Commission for a term ending April 1, 2023.

CARRIED

4 Ayes 0 Nays.

LIBRARY BOARD APPOINTMENT

Moved by Trustee Farone and seconded by Trustee Katsanis approving Mayor Banker's appointment of Danial Conrad for a term of one year as the Village representative to the Library Board.

CARRIED

4 Ayes 0 Nays

RECREATION COMMITTEE MEMBERS APPOINTED

Moved by Trustee Farone and seconded by Trustee Sidari approving Mayor Banker's appointment of Bernard Baldwin, Mike Beach, Annette Finch, Saul Harrison, Carly Ward and Terry Wilbert to the Recreation Committee for terms of one year each.

CARRIED

4 Ayes 0 Nays

GRIEVANCE COMMITTEE APPOINTMENTS

Moved by Trustee Sidari and seconded by Trustee Farone approving Mayor Banker's appointment of Pam Davies, Lisa Hicken and Carol Tibbitts to the Grievance Committee for a one year term each.

CARRIED

4 Ayes 0 Nays

PROCUREMENT POLICY ADOPTED

Moved by Trustee Farone and seconded by Trustee Sidari adopting the Village of Albion's Procurement Policy, Chapter 66 of the Village Code, for goods and services which are not required by law to be publicly bid.

CARRIED

4 Ayes 0 Nays

INVESTMENT POLICY ADOPTED

Moved by Trustee Katsanis and seconded by Trustee Sidari to adopt the Village of Albion Investment Policy that was approved at the October 22, 2014 meeting.

CARRIED

4 Ayes 0 Nays

RESOLUTION 2019-8 OFFICIAL BANKS APPROVED

The following Resolution 2019-8 was proposed by Trustee Katsanis who moved its adoption and seconded by Trustee Sidari:

WHEREAS, the Board of Trustees has determined that the Village Law Section 4-412 (3) (2) requires the designation of banks or trust companies for the deposit of all Village monies:

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees designates the following institutions as depositories of all moneys received by the Village Treasurer, Clerk and Receiver of taxes: Bank of America, 5 Star Bank, Federal Home Loan Bank, Key Bank and JP Morgan Chase.

CARRIED

4 Ayes 0 Nays

ADOPTED POST-ISSUANCE TAX COMPLIANCE

Moved by Trustee Sidari and seconded by Trustee Katsanis adopting the Post-Issuance Tax Compliance and Continuing Disclosure Policies and Procedures for Tax Exempt Notes/Bonds as provided by bond council Timothy R McGill.

CARRIED

4 Ayes 0 Nays

RESOLUTION 2019-9 FOR EARLY PAYMENTS APPROVED

The following Resolution 2019-9 was proposed by Trustee Sidari who moved its adoption and seconded by Trustee Katsanis:

WHEREAS, the Board of Trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight, express charges, car rental fees, pager fees, schooling fees, credit cards, charge cards (ex. Home Depot) and medical reimbursements, and

WHEREAS, all such claims shall be presented at the next regular meeting for audit, and

WHEREAS, the claimant and officer incurring or approving the same shall be jointly and severally liable for any amount the Board of Trustees disallows.

NOW THEREFORE BE IT RESOLVED:

Section 1. That the Board of Trustees authorizes payment in advance of audit of claims for public utility services, postage, freight, express charges, car rental fees, pager fees, schooling fees, credit cards, charge cards and medical reimbursements and all such claims shall be presented at the next regular meeting for audit and the claimant and officer incurring or approving the same be jointly and severally liable for any amount disallowed by the Board of Trustees.

CARRIED

4 Ayes 0 Nays

RESOLUTION 2019-10 FOR MILEAGE RATE

The following Resolution 2019-10 was proposed by Trustee Katsanis who moved its adoption and seconded by Trustee Farone:

WHEREAS, the Board of Trustees has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village;

Section 1. That the Board of Trustees shall approve reimbursement to such officers and employees at the rate of .54 cents per mile.

CARRIED

4 Ayes 0 Nays

RESOLUTION 2019-11 FOR SCHOOL ATTENDANCE

The following Resolution 2019-11 was proposed by Trustee Farone who moved its adoption and seconded by Trustee Sidari:

WHEREAS, there is to be held during the coming official year; The New York State Conference of Mayors Annual Meeting and Training School; The New York State Conference of Mayors Fall Training School for Fiscal Officers and Municipal Clerks; The New York State Conference of Mayors, Public Works School, and

WHEREAS, attendance by certain municipal officials and employees at one or more of these meetings, conferences or schools benefit the municipality;

NOW THEREFORE BE IT RESOLVED:

Section 1. That the following officers and employees are authorized to attend the following schools:

Board of Trustees, Mayor, Clerk-Treasurer and Deputy Clerk-Treasurer are hereby authorized to attend the NYS Conference of Mayors Annual Meeting and the NYS Conference of Mayors Fall Training School for Fiscal Officers and Municipality Clerks.

Superintendent of the DPW is hereby authorized to attend the NYS Conference of Mayors Public Works School.

CARRIED

4 Ayes 0 Nays

NEWSPAPER APPROVED

Moved by Trustee Sidari and seconded by Trustee Farone approving the Batavia Daily News as the official newspaper for the Village of Albion.

CARRIED

4 Ayes 0 Nays

ADOPTED DISASTER MANUAL

Moved by Trustee Katsanis and seconded by Trustee Sidari adopting the updated Emergency Disaster Preparedness Manual as written. Trustee Katsanis questioned why there is no information explaining how we declare an emergency at the Water Treatment Plant.

CARRIED

4 Ayes 0 Nays

DISASTER COORDINATOR APPOINTED

Moved by Trustee Katsanis and seconded by Trustee Farone appointing Police Chief Roland Nenni as the Village of Albion Disaster Coordinator.

CARRIED

4 Ayes 0 Nays

MEETING DATES APPROVED

Moved by Trustee Sidari and seconded by Trustee Farone setting the official meeting dates for the Village Board of Trustees as the second Wednesday of every month for the Regular Meetings and fourth Wednesday of every month for the Workshop Meetings. Also approved the starting time for May through October - 6:00 PM and November through April - 6:30 PM.

CARRIED

4 Ayes 0 Nays

TRUSTEE COMMITTEES

Appoint Trustees to Committees:

<u>Trustee Katsanis</u>	<u>Trustee Farone</u>	<u>Trustee Navarra</u>	<u>Trustee Sidari</u>
Attorney	Animal Control	Animal Control	Codes
HPC	Cemetery	Attorney	Fire Department
Insurance	Fire Department	Cemetery	Insurance
Planning Board	Police Department	Codes	Police Department
Street Department	Recreation	Public Relations	Street Department
Trailer Parks	Trailer Parks	Village Office	Village Office
Water & Sewer		Water & Sewer	

*Mayor Banker to serve as ex-officio member of each committee as prescribed.

ROCK THE PARK EVENT

The Board of Trustees approved the Rock the Park Committee to use the east side of Bullard Park for their event. There will be a fence placed along the west side of the east driveway. The Committee will provide security to make sure nobody enters the construction area on the west side of the park.

TOWN OF GAINES

Supervisor Joe Grube and Highway Superintendent Ron Manella from the Town of Gaines discussed with the Board of Trustees their water system. The Board would like to have a meeting to discuss further.

APPROVED TREASURER REPORT

Moved by Trustee Farone and seconded by Trustee Katsanis approving the Treasurer's Report for the month of March 2019.

CARRIED

4 Ayes 0 Nays

APPROVED MINUTES

Moved by Trustee Katsanis and seconded by Trustee Sidari that in as much as each member received copies of the minutes of March 25, 2019 and March 27, 2019 and there being no error or omissions, minutes are hereby approved as written.

CARRIED

4 Ayes 0 Nays

APPROVED MINUTES

Moved by Trustee Katsanis and seconded by Trustee Sidari that in as much as each member received copies of the minutes of April 2, 2019 and there being one (1) error or omission, minutes are hereby approved with the following correction:

The vote on the meeting adjourned is 4 instead of 5

CARRIED

3 Ayes 0 Nays

Trustee Katsanis	
Trustee Sidari	1 Abstained
Trustee Navarra	Mayor Banker

APPROVED PAYMENT OF VILLAGE BILLS

Moved by Trustee Farone and seconded by Trustee Sidari approving the monthly journal entries and the payment of the following Village bills:

General	Voucher #31994	\$19,303.59
Water	to #32149	\$10,455.34
Sewer		\$26,935.80

CARRIED

4 Ayes 0 Nays

APPROVED PAYMENT TO DONEGAN

Moved by Trustee Katsanis and seconded by Trustee Farone approving payment of \$1,921.20 to Bernard P Donegan Inc for the following services rendered the month of January:

Water Main	\$ 401.50
Disinfection	\$1,154.70
CDU/FMS	\$ 365.00

CARRIED

4 Ayes 0 Nays

APPROVED PAYMENT TO OSBORN, REED & BURKE

Moved by Trustee Katsanis and seconded by Trustee Sidari approving payment of \$907.50 to Osborn, Reed & Burke for legal services March 2019 regarding employee matters.

CARRIED

4 Ayes 0 Nays

APPROVED PAYMENT TO LABELLA

Moved by Trustee Sidari and seconded by Trustee Katsanis approving payment to LaBella Associates \$1,650 for services rendered February 23, 2019 to March 22, 2019 regarding Bullard Park.

CARRIED

4 Ayes 0 Nays

APPROVED GRANT WRITER AGREEMENT

Moved by Trustee Farone and seconded by Trustee Sidari approving the agreement from J O'Connell & Associates for grant writing services for two (2) years, May 1, 2019 through April 30, 2021 at \$34,000 per year.

CARRIED

3 Ayes	0 Nays
Trustee Farone	
Trustee Sidari	1 Abstained
Mayor Banker	Trustee Katsanis

APPROVED SEWER RESERVES TO PURCHASE TRACTOR

Moved by Trustee Katsanis and seconded by Trustee Sidari approving the Pollution Control Plant Chief Operator Aric Albright's request to purchase the surplus 1996 Kubota Compact Tractor from the Department of Public Works for \$12,000 and to pay for the tractor out of the sewer reserves, pending Trustee Katsanis talking with Aric to see what the tractor will be used for.

CARRIED

4 Ayes 0 Nays

APPROVED MAYOR TO SIGN CEMETERY DEEDS

Moved by Trustee Sidari and seconded by Trustee Navarra approving Mayor Banker sign the following Cemetery Deeds:

John A Eddy	#46 Evergreen Columbarium
Penelope A Mosier	S.G. 703 Deerfield Avenue

CARRIED

4 Ayes 0 Nays

ACCEPTED APPLICATIONS TO BE PLACED ON FILE

The Board of Trustees accepted the following applications to be placed on file for future reference:

Nichols J Sacco	Labor
Karnyski, Marcin	DPW
Dean M Albanese	Cemetery

APPROVED MEMBERS INTO ALBION FIRE DEPARTMENT

Moved by Trustee Sidari and seconded by Trustee Farone approving Brianna Pahura and John M Papponetti as a new/renewed members of the Albion Fire Department.

CARRIED

4 Ayes 0 Nays

CORRESPONDENCES

The Board of Trustees received correspondences from the following employees notifying the Board, per their Union Contracts, of their consideration of retirement during the fiscal year June 1, 2019 to May 31, 2020:

Timothy Banker, Dale Snyder and Gary VanWycke

CORRESPONDENCES

The Board of Trustees received a correspondence from Roland Nenni III notifying the Board that he is eligible to retire during the fiscal year June 1, 2019 to May 31, 2020.

CORRESPONDENCE

The Board of Trustees received a correspondence from the Town of Barre with the following new assessment for the water tank:

2018-\$448,220	2019-\$458,076	Increase of \$9,856
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REQUEST TO USE BULLARD PARK

The Board of Trustees approved the request from June Persia to use Bullard Park for the Albion Youth Baseball from the east driveway to the east end of park, noting that it may have to be readdressed once construction starts.

The Board of Trustees discussed the Special Events Permit Application for the “My School Color-Run-Albion Class of 2019” at Bullard Park June 22, 2019. The Clerk will talk to Brian Krieger about using just the east side of the park as the west side may be under construction at that time.

The Board of Trustees discussed the Special Events Permit Application for the annual car show at Bullard Park September 7, 2019. The Clerk will ask Becky Karls if the car show can be on the east side of Bullard Park this year. The car show is normally held on the west side of the park.

USDA RE: EUROPEAN CHERRY FRUIT FLY

The Board of Trustees tabled action on the request form the USDA granting them permission to go on Village property to test for the European Cherry Fruit Fly. Attorney Gavenda will call to get more information on their request.

ACCEPTED APPLICATION TO BE PLACED ON FILE

The Board of Trustees accepted the following application to be placed on file for future reference:

Justin T Day	Motor Equipment Operator
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APPOINTMENT OF POLICE OFFICER

Moved by Trustee Sidari and seconded by Trustee Katsanis appointing Dillon Black from the Certification of Eligible’s List for Police Officer per Chief Nenni’s recommendation. Mr Black will start April 28, 2019 at Step one of the union contract with 78 weeks probation.

CARRIED

4 Ayes 0 Nays

CORRESPONDENCE

The Board of Trustees received a request from Crown Castle to extend their agreement from September 17, 2036 to September 17, 2056. The Board took no action on their request.

ELECTRIC ACCOUNTS TO RECEIVE CREDIT FROM SOLAR

Moved by Trustee Katsanis and seconded by Trustee Sidari approving the following electric accounts receive credit from the solar project at the Pollution Control Plant:

National Grid Account Number	Portion (%) of Excess Credit to Apply
13813-16106 Pollution Control Plant	100%
01452-08108 Police/Village Hall	100%
15452-10107 Fire Hall Parking Lot	100%
21052-09105 Garage	100%
03391-20026 121 North Main Street	100%
25890-43007 Main Street Parking Lot	100%
33052-10103 Platt Street Parking Lot	100%
33101-93100 Downtown Lights	100%
95213-15103 Cemetery Office	100%
97249-61101 Bullard Park	100%
95413-15172 Cemetery Apt	100%
01849-62105 Bullard Park	100%
40052-11105 Veterans Park	100%
96892-88005 Lafayette Park	100%

CARRIED

4 Ayes

0 Nays

APPROVED EMPLOYEES ROLL OVER/SELL BACK

Moved by Trustee Katsanis and seconded by Trustee Sidari approving the request from the following employees to sell back/roll over unused vacation days for the fiscal year June 1, 2018 to May 31, 2019 as per contracts:

<u>EMPLOYEE</u>	<u>HRS SELL BACK</u>	<u>HRS ROLL OVER</u>	<u>PL TO SICK</u>
Albright, Aric	80	80	40
Basse, Daniel	36	48	
Babcock, Linda	80	80	
Banker, Timothy	80		
Francis, William		24	
Hughes, Karol	72	48	
McElhinney, Sean		26	
Mogle, David			32
Nenni III, Roland	80	80	40
O'Sullivan, Mary	80	16	
Pahura, James	80		
Sargent, Todd	80	40	
Smith, Ray		80	
Snyder, Dale	80	80	
Staines, Nathaniel	36	48	
Vendetti, Ronald	80	80	
Wagner IV, Robert		12	
Zicari, Jason	80	80	40
Zwifka, Martin	40		

CARRIED

4 Ayes

0 Nays

RESOLUTION FROM ORLEANS COUNTY

The Board of Trustees received the following resolutions from Orleans County for their use if wanted:

Opposing Governor Cuomo's 2019 budget proposal to expand the New York State returnable container act to include sport and energy drinks, fruit and vegetable beverages and ready-to-drink coffees and teas

Opposing adult-use regulated cannabis proposal in Orleans County with a request to State lawmakers to take a slow and cautious approach with the intent to protect the health and safety of our residents

Opposing Governor Cuomo's red flag gun seizure proposal

Opposing new legislation that negatively impacts our courts from imposing bail on individuals arrested from crimes or that in any way alters New York State's current laws with respect to the imposition of bail on a criminal defendant

PART-TIME/SEASONAL EMPLOYEES

The Board of Trustees discussed and decided that the part-time and seasonal part-time employees will work 130 hours one month out of three to help with personnel costs.

EXECUTIVE SESSION

Moved by Trustee Katsanis and seconded by Trustee Sidari to adjourn to executive session to discuss personnel matters at 8:10 PM.

CARRIED

4 Ayes 0 Nays

EXECUTIVE SESSION CLOSED

Moved by Trustee Katsanis and seconded by Trustee Sidari to come out of executive session at 8:52 PM.

CARRIED

4 Ayes 0 Nays

APPROVED TO HIRE MEO FOR DPW

Moved by Trustee Katsanis and seconded by Trustee Sidari approving to hire Vance VanSkiver for the open Motor Equipment Operator (MEO) position at the Department of Public Works with a fifty-two (52) week probationary period.

CARRIED

4 Ayes 0 Nays

NOT OBJECTING TO FORMING UNION

Moved by Trustee Sidari and seconded by Trustee Katsanis to not object to the non-union employees forming a union.

CARRIED

4 Ayes 0 Nays

SPECIAL MEETING SCHEDULED

Moved by Trustee Sidari and seconded by Trustee Katsanis to hold a Special Meeting on Saturday, April 13, 2019 at 9:00 AM for review of the budget for the fiscal year June 1, 2019 to May 31, 2020.

CARRIED

4 Ayes 0 Nays

MEETING ADJOURNED

Moved by Trustee Farone and seconded by Trustee Sidari that there being no further business, meeting is hereby adjourned at 8:57 PM.

CARRIED

4 Ayes 0 Nays

Respectfully submitted,

Linda K Babcock
Clerk-Treasurer